

BARFORD, SHERBOURNE & WASPERTON JOINT PARISH COUNCIL  
Minutes of the meeting of the Council held on Monday, 13 January 2003 at Barford Memorial Hall at 7.30pm.

Present: Cllr J V Murphy (Chairman)

Cllrs M P Byerley, Mrs A Gordon, Mrs M Hayward, K S Hope, D H Hunt, Mrs J Jackson, G G Morris, R G Mulgrue, M Peters, A Roberts, W Worrall, J T Wright.

In attendance: Cllrs R G Butler (WDC), Mrs M B Haywood (WCC), PC R French.

133. Apologies for absence

Apologies for absence were received from Cllrs R Clay, Mrs J Compton (WCC), G P Grima, R Tamlin (WDC).

134. Declarations of Personal and Prejudicial Interests

Members declared the following interests:

Agenda item No.11 – Village Halls – Applications for Grant 2002/2003

Barford Memorial Hall

Cllr K S Hope – Prejudicial - JPC representative on Barford Memorial Hall Management Committee.

Cllr J V Murphy – Prejudicial - Member of Management Committee.

Cllr W Worrall – Prejudicial - Member of Management Committee.

Wasperton Village Hall

Cllr D H Hunt – Prejudicial - Member of Wasperton PCC.

Cllr M Peters - Prejudicial - Member of Wasperton PCC.

Agenda item No.9 – Refurbishment of Barford War Memorial

Cllr Mrs M Hayward – Personal – Member of Barford PCC

Cllr J V Murphy – Personal – Wife member of Barford PCC.

135. Representations by Members of the Public

Mr Paul Hunt of Church Street, Barford complained that in periods of heavy rain the area around the traffic hump outside his property flooded resulting in splashing of his house and any passing pedestrians. He requested that Members took the problem up in their discussions with representatives of Warwickshire County on the traffic calming installations.

136. Matters for the Constabulary

PC French reported that there were no matters of concern to report.

137. Minutes

The minutes of the following meetings were confirmed:

Council 18 November 2002

Special Council 25 November 2002

Planning Committee 26 November 2002

Planning Committee 10 December 2002

138. Reports from representatives appointed to serve on other bodies

No reports were submitted.

139. Traffic Calming Measures – Barford

In view of the unsatisfactory outcome of the meeting held with representatives of Warwickshire County Councils Department of Planning and Transport it was agreed at the meeting of the Council held on 18 November 2002 that the Councils concern be brought to the personal attention of its Director Mr J Deegan.

A copy of Mr Deegans reply was circulated with the agenda papers. Members considered this to be unsatisfactory.

The Chairman reported that a further meeting had been arranged to discuss the unsatisfactory installations, which would be held on 30 January 2003 at Shire Hall, Warwick at 2.00pm. All Members were invited to attend.

It was agreed that a pre-meeting should be arranged to enable Members to attend the meeting with the County Council with an agreed agenda for resolving the unsatisfactory installations.

140. Request for a Crossing A429 near junction of Fulbrook Lane, Sherbourne

At the meeting of the Council held on 14 October 2002iIt was agreed to support the request by a Sherbourne resident for a crossing to be provided on the A429 near the junction of Fulbrook Lane.

The County Council had now advised that the request had been investigated and a survey undertaken to determine whether a crossing was justified. The Council advised that whilst vehicle flows were high it considered that there were sufficient gaps within the traffic to allow pedestrians to cross the road safely. The survey results did not meet the relevant criteria and they stated that a crossing could not be justified. The Council suggested that the Bus Stop could be relocated opposite the Councils Bus Shelter.

It was noted that the survey results only related to one hour of one day. Members considered this was not sufficient to enable a proper assessment of the problem and did not take reflect the earlier departure of residents and schoolchildren. Senior and disabled residents within the village found difficulty in crossing the road due to the high traffic flow. It was noted that the County Council had a policy of promoting facilities for Senior and disabled residents living in rural areas and this had not been reflected in their decision. In addition an increasing number of cyclists leaving the cycle route from Fulbrook Lane also crossed to the cycle-path on the opposite side of the road.

Resolved that the County Council be requested to re-consider the provision of a crossing and undertake a more representative survey.

141. Refurbishment of Barford War Memorial

The Chairman reported that following a further meeting with representatives of the PCC and the Architect agreement had been reached on the specification for the refurbishment of the War Memorial incorporated in the wall of St Peters Churchyard.

It would be necessary to rebuild the wall to incorporate the new and refurbished plaques. The Architect had obtained 2 quotations for this work the lowest of which was £5995 plus VAT. Two further quotations were awaited. The quotations included provisional sums for certain aspects of the work. The cost of the plaques would be additional for

which Hornton Masonry Ltd had advised would cost £3443 plus VAT and delivery charges.

The Parochial Church Council had advised that they currently had £1854 available towards rebuilding of the wall but would need to meet their share of the Architects fees from this.

Warwick District Council's Conservation Architect had indicated that the work might be eligible for a conservation grant but at this stage was unable to give an indication of the amount.

The project had been under consideration for in excess of two years and it was suggested that a target of completion by October 2003 and in time for Remembrance Sunday 2003 should be adopted.

The existing budget provision of £4000 would result in a significant shortfall in the sum required to ensure completion by October 2003. The Consultative Committee in their recommendation to the Council on the budget for 2003/2004 proposed that the provision should be increased to £8000. This to comprise £300 in the 2002/2003 revised estimates to meet the Councils agreed share of the Architects fees for preparing the specification and the balance of £7700 in the estimates for 2003/2004.

It was also suggested that an appeal for contributions towards the cost of the scheme should be made in Barford and the availability of grants from other bodies investigated. In the event that this resulted in over funding this would enable the Councils contribution to be reduced.

A meeting would be arranged with representatives of the Parochial Church Council to discuss how the scheme was to be progressed.

On it being put to the vote it was

Resolved: that budget provision be made in the sum of £8000 this to comprise £300 in the 2002/2003 revised estimates and £7700 in the estimates for 2003/2004.

Cllr Mrs A Gordon asked that her abstention from the voting be recorded.

142. Warwickshire Crimestoppers

A request by Warwickshire Crimestoppers for a donation towards their costs was considered.

Resolved: that no grant be awarded.

143. Applications for Grant 2002/2003 – Village Halls

Applications for grant received from the three respective Village Halls were considered.

Resolved that the following grants be awarded:

	£
Barford Memorial Hall	510.00
Sherbourne Village Hall	700.00
Wasperton Village Hall	800.00

As Cllr J V Murphy, Chairman of the Council and Cllr D H Hunt Vice-Chairman had both declared prejudicial interests and left the meeting for consideration of this item Cllr Mrs A Gordon was elected to Chair the item.

144. Provision of Multi-Sports Surface etc, Barford Playing Field

It was reported that four companies had been invited to submit tenders for construction of the shelter to be provided as part of the above scheme. However only one tender had been received this being from George Worrall Engineering Ltd, Warwick in the sum of £3995.00 plus VAT. The tender sum was within the budget provided for the construction of the project.

Resolved that the tender of George Worrall Engineering Ltd in the sum of £3995.00 plus VAT be accepted.

Cllr W Worrall stated that he wished it to be recorded that he was not associated with George Worrall Engineering Ltd.

145. Estimates 2002/2003 Revised –2003/2004 Estimated- Precept for 2003/2004

The Responsible Financial Officer reported that it was necessary to advise Warwick District Council of the Precept that the Council intended to levy for the year 2003/2004.

It was resolved:

- a) To approve the estimates (copy attached)
- b) That the precept for 2003/2004 be £15650.00
- c) That no objections be raised to the precept payment dates proposed by Warwick District Council.

146. Planning Applications Nos W20011196 and W20011517 by Oldhams Transport and Wilcon Homes in respect of proposed residential development at Oldhams Transport Depot, Wellesbourne Road, Barford

At the meeting of the Council held on 14 October 2002 it was reported that The Secretary of State had directed that the above applications be 'Called In' for his determination instead of being dealt with by Warwick District Council. The applications be the subject of a Public Inquiry commencing on 19 March 2003.

The Council was advised that its existing responses to Warwick District Council in relation to the applications would be disclosed to the Inquiry but it could if it wished submit representations to the Inquiry.

At the meeting of the Council held on 18 November 2002 a Committee was appointed comprising Cllrs M P Byerley, R Clay, K S Hope, R G Mulgrue to prepare a submission to the Inquiry. The draft to be approved by the Council prior to submission to the Inquiry.

The draft document prepared by the Committee was considered

Resolved: that the draft document be approved and submitted to the Inquiry.

147. Relocation of Warwickshire Association of Local Councils  
It was noted that the Association had advised that as from Monday 13 January 2003 its new address would be:
- Unit 25 Stoneleigh Deer Park, Stareton, Kenilworth CV8 2LY  
New telephone number 02476 531283.  
E mail address: walc@walc.org.uk and Web site: [www.walc.org.uk](http://www.walc.org.uk) unchanged.
148. Warwickshire Association of Local Councils Training Seminar – 15 March 2003  
It was reported that WALC had advised that it had arranged a training seminar for Councillors and Clerks entitled ‘Engaging with the Public’. It would be held on Saturday 15 March 2003 at Myton School, Myton Road, Warwick from 9.15am to 4.00pm. The cost was £30 per delegate.
- Resolved that Cllr Worrall be appointed to attend .
149. Barford Bypass – Side Roads Orders and Compulsory Purchase Orders  
It was reported that Warwickshire County Council had advised that it was in the course of making a variety of statutory orders required to allow the construction of Barford Bypass.
- The Side Roads Order which the Council was seeking was to enable it to modify the existing road network at points where it is affected by the new road.
- The Compulsory Purchase Order which the Council was seeking was to enable it to obtain land required for the road.
- Objections to the proposed orders were required to be submitted by 3 March 2003.
- Resolved: that the Orders be noted.
150. Revised Standing Orders  
At the June meeting of the Council it was reported that NALC had published a new model set of standing orders incorporating new requirements such as those to be observed under the new Code of Conduct.
- The Consultative Committee was requested to review the new orders and make recommendations to a future meeting of the Council.
- The Consultative Committee had met on 17 November 2002 and reviewed the document published by NALC. The Committee noted that the Model Orders published by NALC were intended to provide for all levels of local councils. The Committees recommendation of revised Standing Orders were those considered relevant to the Council.
- A copy of the Consultative Committees recommended revised Standing Orders was provided with the agenda papers for the meeting and Members were requested to consider and confirm their adoption.
- Resolved that consideration of revised Standing Orders be deferred and considered at a special meeting.

151. Barford Playing Field and Village Green – Mowing 2003

It was noted that it was necessary to make arrangements for the mowing of the above areas for the 2003 season.

Tenders were invited for the 2002 season in January 2002 as a result of which the contract was awarded to Michael Mann trading as MFM Services from Southam.

MFM Services had indicated that they wished to be considered for the 2003 season and had provided a quotation in the sum of £35.00 per cut for the main areas this being the same as that charged for 2002. For the play area the cost was increased to £18.00 per cut for 2003 from £15.00 per cut in 2002.

MFM Services had satisfactorily undertaken the contract during the 2002 season and their price for the 2003 season was considered to be very favorable.

It was resolved: That the requirement to obtain competitive quotations normally required by the Councils Standing Orders be waived and the quotation of MFM Services to provide mowing services for the 2003 season be accepted.

152. Freedom of Information Act

The Clerk reported that the Information Commissioner had approved the scheme adopted by the Council.

The Commissioner had however requested to be informed of any documents included in the 'Core documents' for which the Council was not the principal authority. The Clerk reported that documents relating to decisions on Boundary Reviews fell into this category since the principal authority was either Warwickshire County Council or Warwick District Council. Information and decisions taken on consultations undertaken with the JPC would be included within the Councils minutes. The Clerk therefore intended to inform the Information Commissioner accordingly.

Resolved:

- a) To note confirmation of adoption of the Councils scheme and,
- b) To approve notification to the Information Commissioner of a proposed amendment to the Councils scheme relating to the provision of documents and information on Boundary Reviews.

153. Bus Shelter, Wellesbourne Road, Barford – Electricity Supply

It was reported that the sealed lighting unit installed in the original bus shelter in Wellesbourne Road, Barford had been inoperative for some time. It was suggested that there was in fact no need for a light in the shelter and this would save the fixed annual charge for the electricity supply.

Resolved: That arrangements be made for the disconnection of the electricity supply to the bus shelter subject to this being at reasonable cost.

154. Bank Balances

The following were noted - As at 6 January 2003

	£
Bank Account	1552.02
Building Society Deposit Account	22147.46

155. Payment of Accounts

a) The cheque signatories action in making payment of the following accounts was approved:

	£
Sadlers Studio – Reimbursement of cost of plans for Shelter	56.40
MacCleod Civil Engineering Ltd – Construction of tarmac multi-sports surface, Shelter base and connecting footpath	10222.50
Herald Publishing – Advert re Clerk and Responsible Financial Officer	71.06
D H Hartwell – November salary & expenses	352.06
Observer Newspapers - Adverts re Clerk and Responsible Financial Officer	130.43
GCA (UK) Ltd – Fees re Shelter drawings and calculations	293.75
Centre 1172 – Printing charges	39.55
Warwick District Council – Copy of South West Warwick proposals	15.00

b) Payment of the following subscriptions was approved:

Society of Local Council Clerks	54.00
CPRE	17.50*

\* It was resolved that payment of the subscription to CPRE be made under the provisions of S.137 of the Local Government Act 1972 since the expenditure would bring direct benefit to the Councils area or all or some of its inhabitants

156. Standing Order No. 9 – Pay and Conditions of Service for Employees

It was reported that the above Standing Order required the Council to annually review the pay and conditions of its employees at a meeting no later than that at which estimates are considered.

It was also reported that Mr D H Hartwell Clerk and Responsible Financial Officer was the Councils only employee. Information on Mr Hartwell's salary and conditions of service were considered.

Resolved: To note the information provided.

Mr Hartwell declared a prejudicial interest in this item and left the meeting during its consideration.

157. Other Matters

It was reported:

- a) Meeting arranged by Warwickshire County Council Emergency Planning Unit with representatives of Power Companies for 13 February 2003 at 7.00pm at Shire Hall, Warwick – Representatives invited to attend.
- b) Annual Parish Meetings arranged:
- |            |           |               |
|------------|-----------|---------------|
| Barford    | Tuesday   | 15 April 2003 |
| Sherbourne | Wednesday | 30 April 2003 |
| Wasperton  | Thursday  | 17 April 2003 |
- c) Cllr M P Byerley reported that he had contacted WCC to provide sand to help alleviate problems with mud and ice following the recent weather conditions.

- d) Cllr M P Byerley expressed concern regarding the continuing problem of dog fouling along the footpath from Wasperton Lane to the Playing Field.
- e) Manhole covers were in need of attention in the vicinity of Bembridges, Wellesbourne Road and near the junction with Church Street, Barford.
- f) Cllr G G Morris reported receipt of a letter from a resident complaining about the overgrown and untidy condition of Watery Lane and the footpath adjoining the A46 at Sherbourne.
- g) Cllr Morris also expressed concern regarding the continuing problem of litter on the A429 between the Sherbourne turn and Longbridge Island. There was also litter in Fulbrook Lane, Sherbourne.
- h) Cllr M Peters expressed concern regarding the damaged condition of verges in Wasperton.
- i) Cllr K Hope reported that Warwickshire County Council had indicated that they hoped to provide an additional bus shelter in Wellesbourne Road, Barford during 2003/2004.