

# BARFORD SHERBOURNE AND WASPERTON JOINT PARISH COUNCIL

## Minutes of the Meeting of the Joint Parish Council held at Wasperton Village Hall on Mon 11 Mar 13

- Present:** Cllr J V Murphy (Chairman)  
Cllrs Mrs P W Barlow, R Clay, R A Shotton-Oza, Mrs A Gordon, Dr M J Metcalfe,  
N F J Thurley, J T Wright.
- Apologies:** Cllrs J M Hawkesford, Mrs J L Longfield, P A P Morris,  
D C Morrow, A B Rhead, Mrs R Newsome.

### Opening

- 259 The meeting opened at 7:30 pm.
- 260 Three members of the public were present.

### Resignation of Councillor

- 261 The Chairman announced the resignation of Cllr Mrs P K Payne with effect from 10 Mar 13. The Clerk would put in place the formal process of filling the vacancy.

### Declarations of Disclosable Interests

- 262 There were no declarations of disclosable interests.

### Public Participation

- 263 There was no public participation.

### Cooption of Councillor

- 264 The Chairman reported that, though some were considering putting themselves forward for consideration to fill the vacancy *vice* former Cllr McVeigh, none had yet done so.

### Minutes of the Meeting of Council 11 Feb 13

- 265 Subject to the correction of typographical errors in minute numbering the minutes were approved as a true record.
- 266 Matters Arising out of the Minutes:
- 266.1. Minute 242: Grants to Village Halls – It was reported that, at their request, the grant to Barford Memorial Hall was being held by the JPC as a designated fund at present. Grants to Sherbourne and Wasperton Halls had been paid.
- 266.2 Minute 243: Sherbourne Bus Shelter – It was reported that the work had been completed.
- 266.3 Minute 255: Projector Screen – It was reported that the Wasperton Parochial Church Council would be meeting shortly to consider the offer of a projector screen. The second screen would be provided by Warwick District Council free of charge.

### Minutes of the Planning Committee 11 Feb 13

- 267 The minutes were approved as a true record. There were no matters arising.

## Cash Balances

268 Members took note of the following cash balances as at 28 Feb 13:

|           |            |
|-----------|------------|
| HSBC      | £ 7,249.61 |
| Santander | £37,792.57 |

## Receipts and Payments

269 Members endorsed the following:

| Date      | Payee                   | Category                       | Total      |
|-----------|-------------------------|--------------------------------|------------|
| 1 Feb 13  | J V Murphy              | Chairman's Allowance           | (433.00)   |
| 1 Feb 13  | Administration          | Postage                        | (12.20)    |
| 1 Feb 13  | Administration          | Travel Expenses                | (20.74)    |
| 6 Feb 13  | Santander               | Bank Interest                  | 3.13       |
| 7 Feb 13  | WALC                    | Training & Seminar Expenses    | (39.00)    |
| 8 Feb 13  | S&D Window Cleaners     | 'Bus Shelters Maintenance      | (60.00)    |
| 10 Feb 13 | HMRC                    | Employment Expenses            | (551.45)   |
| 11 Feb 13 | TPC Digital Solutions   | Printing and Stationery        | (37.13)    |
| 12 Feb 13 | Barford PCC             | Grants: Churchyard Maintenance | (418.00)   |
| 12 Feb 13 | Sherbourne PCC          | Grants: Churchyard Maintenance | (418.00)   |
| 12 Feb 13 | Wasperton PCC           | Grants: Churchyard Maintenance | (418.00)   |
| 12 Feb 13 | Sherbourne Village Hall | Grants: Village Halls          | (1,043.00) |
| 12 Feb 13 | Wasperton Village Hall  | Grants: Village Halls          | (1,043.00) |
| 25 Feb 13 | Sherbourne Village Hall | Venue Hire                     | (25.00)    |
| 28 Feb 13 | Administration          | Postage                        | (40.90)    |
| 28 Feb 13 | Administration          | Travel Expenses                | (26.91)    |
| 28 Feb 13 | Salaries                | Employment Expenses            | (711.24)   |
| 28 Feb 13 | Administration          | Office Accommodation           | (54.92)    |

## Discounting Up-Date on JPC Housing Needs Survey 2012

270 It was reported that:

- although Sarah Brook-Taylor (Warwickshire Rural Community Council) had initially indicated that the figures produced within the survey were acceptable without adjustment/discounting, Warwick District Council officers (Lydia Wailoo and Sally Jones) now advised that, in order to comply with national standards, some discounting/adjustment was needed in order to rely on figures for market housing need;
- WDC would continue to rely on the 2009 WRCC survey for any affordable housing requirements, for which the JPC survey had confirmed similar levels of need;
- in relation to the findings for provision of market housing, WDC accepted that these requirements were different to the way in which the affordable housing requirement had been calculated. The survey had lacked information about income, savings or equity, so WDC had considered the housing requirements for market homes in terms of the size of property and the price bracket respondents had indicated they would pay for such a property;
- WDC had then looked at open market prices to see whether the house size/type and price were realistic and had then used the following open market values:
  - 2-bedroom house: £200,000 - £250,000
  - 2-bedroom bungalow: £250,000 - £350,000
  - 3-bedroom house: £250,000 - £350,000
  - 4-bedroom house: £350,000+

Where a household had indicated 2 property sizes WDC had taken the smaller;

|                    | Barford | Sherbourne | Wasperton |
|--------------------|---------|------------|-----------|
| 2-bedroom flat     | 0       | 1          | 0         |
| 2-bedroom bungalow | 4       | 1          | 0         |
| 2-bedroom house    | 1       | 0          | 1         |
| 3-bedroom house    | 9       | 0          | 0         |
| 4-bedroom house    | 0       | 0          | 1         |
| 5-bedroom house    | 1       | 0          | 0         |

- having analysed the results, WDC was recommending that they were moderated to the following:
- the District Council would be prepared to accept that the above provided an indication of the mix of market housing that might be required in Barford, Sherbourne and Wasperton.

271 It was noted that the above represented a considerable reduction in the number of market homes compared with the unmoderated figures. However, it was recognized that it was important that WDC accepted their validity following discounting/adjustment as representing market housing needs.

272 The Council agreed to adopt the revised figures shown above.

### Survey of Play and Recreation Facilities

273 The Chairman reported that a meeting had been held with the group interested in developing proposals for hard surfacing for play and recreation facilities. Subsequently the Barford village school had been consulted about dual use. The school was supportive and initial reaction from the Diocese had also been favourable but formal endorsement by it was required.

### Barford Allotments

274 Cllr Clay reported that all but four allotment holders were continuing for 2013/14; three of the vacancies had been taken up but so far nothing had been heard from the fourth. If there had been no response by the end of March the plot would be allocated to the next on the waiting list.

275 In view of the demise of the Sherbourne allotments, Cllr Gordon asked whether anyone from that village had asked for a plot in Barford. So far none had made contact but if anyone in that village wanted an allotment in Barford, they were asked to contact Cllr Clay.

### Any Other Business

276 Barford Village Show. A letter had been received from the organizers requesting the use of the village green for a scarecrow display and the use of part of the recreation ground for car parking and a car boot sale in connection with the village show on 26 Aug 13. The JPC approved the request, subject to the organizers having the required insurance and, if necessary, to clearing the holding of the car boot sale with relevant authorities (e.g. the Police, Trading Standards).

277 Community Forum. It was reported that the next meeting of the Warwick Rural West Community Forum, on 20 Mar 13, would include a presentation on Neighbourhood Planning and its interaction with the emerging new District Local Plan.

278 Special Meeting on Neighbourhood Plans. The Chairman reported that, following the special JPC meeting on 4 Mar 13, several members of the public who had attended had expressed willingness to participate in developing a Neighbourhood Plan. It was a requirement of such plans that the public be involved in their development. He intended to introduce the topic at the forthcoming Annual Parish Meetings to gauge the extent of community interest so that a decision on whether to proceed could be taken at the May JPC meeting.

279 Horse Logging Project in Oakley Wood. Cllr Barlow reported that the final session of horse logging in the woods had now been completed. A woodland craft day would be held shortly to

conclude the project, which was funded by a grant of £12,500 from the Central Warwickshire Villages LEADER Programme.

280 Oldham's Bank Community Orchard

280.1 Cllr Barlow also reported that this LEADER funded project was also coming to a close and she had sent a report to the grant holder, South Warwickshire Local Food. Some equipment had been provided as a legacy, as had seeds for autumn planting.

280.2 In answer to a question from Cllr Metcalfe concerning whether any points relevant to the riverside walk associated with the orchard needed to be taken into account from the Coroner's Inquest into the fatal accident farther up-stream on the river last year, the Chairman responded that the Coroner's report had not required any action to be taken by the JPC. He had also contacted RoSPA for their advice. It was agreed to consider any relevant points from the Coroner's report and the letter from RoSPA at the next JPC meeting.

### **Rural Footway Lighting**

281 Resolved:

that under Section 100A of the Local Government Act 1972, in view of the confidential nature of the business to be transacted (i.e. details of the terms of contracts for the supply of goods and services), it is advisable in the public interest, as if members of the public were present during consideration of such business, there would be disclosure to them of exempt information under paragraphs 1 & 11 of Part 1 of Schedule 12A of the said Act, that the public be temporarily excluded and they are instructed to withdraw.

Members of the public then withdrew.

282 The Council received letters from Warwick District Council concerning a proposed programme of work to replace concrete lamp columns and other defective luminaries in Barford and Sherbourne (the Wasperton stock having already been replaced) and seeking a financial contribution from the JPC, since WDC's budget was insufficient. It was noted that a grant of £3,000 towards this work was available to the JPC from the Warwick Rural West Community Forum.

283 Cllr Gordon expressed some concern about the height and brightness of the proposed lights for Moat Green in Sherbourne and pointed out that three additional lights were desirable in other areas of that village. She would contact WDC about softening the effects in Moat Green and the possibility of additional lights.

284 The Council approved the contributions set out in the letters: £ 6,978.72 for Barford (possibly reduced to £5,000 if economies of scale could be achieved across the District) and £931.20 for Sherbourne, the Clerk, as Responsible Financial Officer, to advise on whether these amounts should be paid as a lump sum or staged over five years.

### **Closure**

285 There being no further business, the meeting closed at 8.21 pm.

### **Date of Next Meeting**

286 The next ordinary meeting of Council is the Annual Meeting on Mon 13 May 13 at 7:30 pm in Barford Memorial Hall.