

BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council held at Wasperton Village Hall
on Mon 14 Mar 16

Present:	Cllr T Merrygold, (Chairman) Cllr: Mrs W Barlow, R Clay, Mrs A Gordon, S Morgan, Mrs R Newsome, M J Metcalfe, A B Rhead, Mrs K E Thomson, N F J Thurley, J T Wright
Apologies:	Cllr: H Gadsden, J M Hawkesford, J V Murphy
In Attendance:	Cllr: L Caborn (WCC), P Phillips (WDC)

Opening

206 The meeting opened at 7:30 pm

207 Six member of the public were present.

Declarations of Disclosable Pecuniary Interests

208 None was made.

Public Participation

209 Ms Stephanie Steel urged the JPC to take a more active role in opposing WDC's proposals for minerals extraction in the Wasperton area.

210 The Chairman reminded her that the JPC had taken action to that end by convening a working party to respond to the WCC during the consultation. That response may be viewed in full in the minutes of the January meeting of the JPC available on the Barford Community Website.

211 Ms Fiona Jefferson argued that the Glebe Farm site should not be used for minerals extraction but should be preserved as a farm with part of the area given over to a new housing development.

WCC Minerals Local Plan

212 Cllr Caborn delivered the following briefing:

Consultation on the county Minerals Plan now closed

Warwickshire County Council has a duty to produce a county wide Minerals Local Plan and it is now at the draft plan stage. It has recently been subject to public consultation. Over 600 organisations and individuals have commented on the draft Plan which went out to consultation in October 2015. This consultation stage is now closed.

Most of the respondents, over 400, were concerned about the draft plan's proposal to allocate sites for future quarrying in particular their unsuitability for quarrying and the number of impacts upon various local communities from such issues as noise, dust and traffic. Comments were also received on the draft policies in the plan and wording in supporting documentation such as the Sustainability Appraisal. There is now a lot of work for the County Council to do to address the many issues raised by respondents which will take time before a final draft can be presented to County Councillors later in 2016.

Proposals for other sites have been received and these will now be considered.

Cllr Peter Butlin Cabinet Portfolio holder for Transport and Planning said:

"The County Council have a duty to produce a plan and have to allocate sand and gravel sites for future quarrying. This is not easy and difficult decisions have to be made. When the consultation started I wanted local people to comment on our proposals and I am pleased that they have done so in great numbers. Many issues and concerns have been raised and all of these will be addressed by colleagues at WCC. Responses to all the issues raised within the consultation process will be published and a final draft plan will be presented to WCC Cabinet for approval later this year. At this stage the County Council will again consult local people before the plan is presented to Government and an EIP next year."

213 There followed an animated discussion from which the following points arose:

213.1 Cllr Thurley picked up on the statement "Proposals for other sites have been received and these will now be considered" and sought an assurance that these too will be made available to the JPC for consideration. Cllr Caborn said that once they had been assessed a second round of consultation would follow.

213.2 Cllr Mrs Gordon pointed out that Glebe Farm was established under a governmental initiative immediately after the First World War to attract people back to the land and give a boost to agriculture. She hoped that WCC would continue to honour that commitment. Cllr Caborn replied that WCC (unlike some other authorities which are selling of land originally earmarked for the scheme) intends to keep faith with the concept and retain all its allocated land, but that did not imply the farms were fixed geographically.

213.2 Mrs Barlow expressed concern over the timing of the second round of consultation. Pointing out that the JPC had no scheduled meeting in August, she urged that the JPC should, if possible, deal with the matter at its July meeting. The Clerk took note.

Minutes of the Meeting of Council 8 Feb 16

214 The minutes were approved as a true record. There were no substantive matters arising.

Minutes of the Meeting of the Planning Committee 8 Feb 16

215 The minutes were approved as a true record. There were no matters arising.

Cash Book Balances as at 29 Feb 16

216 The JPC took note of the following cash balances

- HSBC £118,122.93
- Santander £ 51,136.77

Receipts and Payments

217 The JPC endorsed the following:

Date	Payee/er	Category	Total
1 Feb 16	Santander	Bank Interest	17.32
3 Feb 16	Administration	Postage	(16.29)
3 Feb 16	Administration	Travel Expenses	(52.85)
3 Feb 16	WALC	Training and Seminar Expenses	(50.00)
8 Feb 16	J V Murphy	Chairman's Allowance	(468.00)
8 Feb 16	R J Smith	Allotments Hire of Land	(125.00)
8 Feb 16	M Hadley	Allotments Hire of Land	(125.00)
8 Feb 16	Barford PCC	Grants: Churchyard Maintenance	(441.00)
8 Feb 16	Sherbourne PCC	Grants: Churchyard Maintenance	(441.00)
8 Feb 16	Wasperton PCC	Grants: Churchyard Maintenance	(441.00)
8 Feb 16	Sherbourne Village Hall	Grants: Community Centres	(1,166.00)
8 Feb 16	Wasperton Village Hall	Grants: Community Centres	(1,166.00)
8 Feb 16	Barford Scout Hut	Grants: Community Centres	(583.00)
8 Feb 16	Smith Construction	BLIS	(24,595.97)
9 Feb 16	Sport England	Grant: BLIS	75,000.00
10 Feb 16	HMRC	Employment Expenses	(621.29)
11 Feb 16	J Johnson	Grant: BLIS	5.00
11 Feb 16	Miracle Design & Play Ltd	BLIS	(4,446.00)
16 Feb 16	T F Jackson	BLIS	(1,284.00)
21 Feb 16	S&D Window Cleaners	Bus Shelters Maintenance	(60.00)
26 Feb 16	WDC	Grant: BLIS	55,000.00
27 Feb 16	AED Locator (EU) Ltd	PAD	(125.88)
28 Feb 16	Administration	Office Accommodation	(59.42)
28 Feb 16	Salaries	Employment Expenses	(797.64)

Barford Leisure Improvement Scheme

218 The Chairman delivered a progress report:

218.1 King George's Field: Despite the adverse weather, progress continues and, as at 7 March, the contractors are "working out of site" and need to:

- Complete foul sewage and install pumping station
- Connect to mains sewer
- Connect mains water
- Connect to mains electricity
- Fit gates and some trackside fencing
- Fit benches/tables
- Fit litter bins and cycle racks
- Tennis/netball/basketball markings and nets/goals
- Fit signage
- Finalize trackside drainage
- Possibly play area drainage scheme to be added
- Final surface of track and main field entry

218.2 Electricity Connection: This has proved much more expensive than predicted (the advised was PC £750) but the cost of the long run into site and the upgrade of Church Lane main supply (essential to run pump for toilets) now stands at c.£12,000.

218.3 Play Area Drainage — wet weather working has damaged soil structure which now will not drain adequately. Consultants have advised topsoil removal, land drainage and surface drainage layer before safety surface is installed. The costs awaited but anticipated to be possibly £25-30k total including piping/ditching water under track and away from site.

218.4 Contingency: Originally 10% of total quoted costs standing at £38,000. Some used on opportunistic elements:

- Snake bench at tennis — c.£2000
- Re-install basketball practice - £2455
- Trackside fencing - £850
- Entrance fencing and gates - £3420
- Upgrade tennis/basketball markings - £685
- Change of building — c.£4000
- Increased tennis size - £3332
- Signage, noticeboards £6280
- MUGA carpet grippers - £2240
- Upgraded/enlarged bins - £208
- Toad Cottage tree - £500
- Play Area benches - £1758
- Road Closure fees - £1100
- Sundries - £150

Current residual Contingency = £20,121

218.5 Original scoping/costing estimate was £460,000

218.6 Starting project cost was £420,652, incl £38241 contingency

218.7 Starting Funding was £436,965.51

218.8 Current total cost is £427,827.90

218.9 Current total funding is £448,112.24 - £11,147 raised after start of project (Further £20k raised but ring-fenced for Adult Gym kit). Request submitted to BCC and also to WDC.

219 Cllr Morgan expressed concern over the lack of security of the site. He was told that until the handover the completed project to the client, security was the responsibility of the contractor. Cllr Clay undertook to ensure that the contractor acknowledged this responsibility and act accordingly.

Lease on the Rectory Paddock

- 220 The Chairman reported little progress towards agreeing a lease for the hiring of the paddock by the JPC from the Coventry Diocese. Asked for Heads of Terms the Diocese had produced a draft lease instead which was deficient in three important aspects:
- Being a paddock it is not subject to rates, but on change of use to a car park it may well become so, in which event the question is whether the landowner or the tenant is responsible for payment.
 - The wording of the lease implies the school will have major use whereas it is the JPC which should have that right. Cllr Mrs Thomson mentioned the school staff thought it was to be an extension to its car park.
 - Clarification being needed on the interpretation of “community use”.

WDC New Local Plan

- 221 The consultation period is 7 Mar 16 until 21 Apr 16. The next meeting of the JPC is scheduled for 9 May 16; after the closure of the consultation period.
- 222 The JPC therefore convened a working party with the delegated authority to comment on its behalf on the proposals. The date was set as 12 Apr 16 (time and place to be confirmed) and the composition is:
- Cllr Mrs Barlow
 - Cllr Clay
 - Cllr Merrygold
 - Cllr Metcalfe
 - Cllr Murphy

Insurance

- 223 The normal annual insurance premium for the JPC is £832. In anticipation of the increased insurance risk resulting from BLIS the Clerk recommended a budget figure of £1,000 for 2016-17; this was adopted by the JPC in December.
- 224 Once the detailed costs were available, the insurance brokers were invited to quote for the additional risks. Their schedule had been examined by the Chairman and the Vice-Chairman and, in their opinion, the essential minimum of additional cover is shown in the following table:

Risk	Cost	Premium
Tennis courts/MUGA	£57,319.54	£269.89
All Weather Pitch/MUGA	£53,695.38	£252.83
Building	£18,000.00	£49.28
Play area	£100,000.00	£470.85
TOTAL		£1,042.85

- 225 The JPC endorsed their recommendation and set a new budget figure of £1,900

Any Other Business

- 226 The Chairman reminded members of the JPC the dates for the three Annual Parish Meetings in April.

Closure

- 227 There being no other business the meeting closed at 8:45pm

Date of Next Meeting

- 228 The next meeting of the JPC, the Annual Meeting, is on Mon 9 May 16 at 7:30 pm in the Barford Memorial Hall.