

BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

**Minutes of the Meeting of the Joint Parish Council
held in Barford Memorial Hall on Mon 10th
November 2025**

Present:	Chairman: Cllr J V Murphy Cllr: J T Barrott, J D Billingham, Mrs E Crow, R Clay, J M Hakesford, H Gadsden, Mrs S Jarratt, T Merrygold, Mrs R Newsome, P Phillips, B Ranner, M J Sheard
Apologies:	Cllr: Mrs K E Thomson
In attendance:	

Opening

100 The meeting opened at 7:30 pm.

Declarations of Disclosable Interests

101 None

Public Question Time

102 1 member of the public attended the meeting.

Topic raised – Smiths Quarry

Malcolm Eykyn confirmed that fortnightly meetings are now taking place with David Cooper – Senior Minerals Planning Officer.

Despite being advised that the second consultation would not start until end of November, notifications had been issued by WCC, dated 7th November, to say that the consultation had just started with a closing date for observations of 28th November.

Not everyone who should have received this information had been notified and the minimum consultation is 30 days and NOT 3 weeks.

There will now be a 30 day period from the 7th November, in fact it is hoped that the 2nd consultation will close on 9th January 2026.

The revised consultation is a 2,500 page document and the ‘Stop the Quarry’ campaign are working meticulously through the document, which takes considerable time.

All documents are available on the WCC Minerals Planning website.

When making comments it is important that people make it known how this development would affect them personally and also if they feel that any aspect of the application goes against planning policy.

The Chair confirmed that the JPC be submitting a response and will call an Extraordinary meeting with a representative from the ‘Stop the Barford Quarry’ campaign present, to consider their response.

Cllr Clay passed his thanks to Malcolm, Val and the whole committee for their valuable efforts and this was echoed by the JPC members.

Minutes of the JPC Meetings for approval

103 JPC Meeting 13th October 25

JPC Planning Meeting 13th October 25

The JPC adopted the minutes as a true record

Financial Reports

104 Cash Book Balances as at 31st October 2025

HSBC £ 18,619.43

Santander £156,033.44

The JPC took note

105 Receipts and Payments

1st Oct 25	BS	Bank Interest	1	Santander Bank Interest	96.40
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2nd Oct 25	PV079	Moore	2	External Auditor Fees	-535.50
2nd Oct 25	PV080	HT Williams Pest Control	2	Allotment Pest Control	-90.00
2nd Oct 25	PV081	Smith Construction	2	KGF	-510.00
2nd Oct 25	PV083	WALC	2	Clerk Training	-42.00
2nd Oct 25	PV084	J T Window Cleaners	2	Bus Shelters	-60.00
1st Oct 25	BS	Stripe	1	BSC	188.41
7th Oct 25	BS	Wayleave	1	Open Spaces Maintenance Wayleave	4.87
8th Oct 25	PV085	Paul Hunt Electrical	2	KGF	-174.95
9th Oct 25	PV091	Employee 3	2	Employment Expenses Salary	-117.80
9th Oct 25	PV086	Frank Mann Farmers	2	Mowing	-929.30
13th Oct 25	PV089	Octopus Energy	2	KGF	-32.30
13th Oct 25	BS	Faulkner	1	Receipt for memorial bench	1,439.40
14th Oct 25	BS	Inter Bank Tfr	2	Inter Bank Tfr	-90,000.00
14th Oct 25	BS	Inter Bank Tfr	1	Inter Bank Tfr	90,000.00
15th Oct 25	BS	Inter Account Trf	2	Inter Account Trf	-
15th Oct 25	BS	Inter Account Trf	1	Inter Account Trf	120,000.00
15th Oct 25	PV090	Countryside Services	2	Wasperton War Memorial	-31.00
15th Oct 25	PV088	WALC	2	Clerk - Training	-42.00
15th Oct 25	PV087	DCK Payroll Services	2	Payroll Services	-37.80
19th Oct 25	PV093	EcoJet Blast Cleaning	2	Refurb Noticeboard	-216.00
21 Oct 25	BS	Closing Interest	1	Closing Interest	48.02
21 Oct 25	BS	Inter Bank Tfr	2	Inter Bank Tfr	-27,431.20
21 Oct 25	BS	Inter Bank Tfr	1	Inter Bank Tfr	27,431.20
22 Oct 25	BS	HSBC Interest	1	Interest	33.44
23 Oct 25	BS	HMRC	2	PAYE/NI Mth 4 - 6	-972.92
23 Oct 25	BS	Inter Account Trf	2	Inter Account Trf	-36,000.00
23 Oct 25	BS	Inter Account Trf	1	Inter Account Trf	36,000.00
27 Oct 25	BS	JPC Office	2	JPC Office	-75.00
28 Oct 25	PV092	Employee 1	2	Employment Exp Salary	-1,229.39
31 Oct 25	BS	Nest	2	Pension	-100.49

The JPC endorsed these transactions

105.1 Management Accounts to Oct 25

OCTOBER MANAGEMENT ACCOUNTS 2025/26					
	Bdgt 24-25	Bdgt 25-26	Comment	YTD	FOO
RECEIPTS					
Allotments Rents	1,663	1,812	Reflects a 6.7% increase in rents	550	1,812

Bank Interest	700	700		571	700
BSC	2,000	1,320		1377	1,500
Precept	66,963	71,500		71500	71,500
VAT (prior year)	14,000	9,500		9286	9,286
WCC Grant Notice Board				3645	3645
Wayleave	5	5		5	5
Memorial Bench x 2				2879	2,879
TOTAL RECEIPTS	85,331	84837		89813	91327
PAYMENTS					
Allotments Hire of Land	680	694	5-year review. Increase to £680 from Sep 24	344	694
Allotments Maintenance/Insce	100	110		137	250
Allotments Water Supply	250	255		215	500
Allotments Pest Control	250	240		210	300
Audit Fees	925	1,000	External Auditor +5%. Internal Auditor +£200	936	936
Bank Charges	105	120		45	60
BSC	120	120	Website charges		120
SF (KGF)	0	0	Designated Fund to be held at £40k		0
Bus Shelters Maintenance	620	650		360	650
Bus Shelter Refurbishment	0	0			0
Chairman's Allowance	620	650	Indexed (2024 &2025)	620	1,251
Election costs	2,500	2,500	Incremental rise to £10k Designated Fund by 2027		2,500
Employment Expenses	22,905	20,000	2% increase assumed	11879	21,000
Grants: Churchyard Maintenance	1,761	1,791	Indexed	1791	1,791
Grants: Community Centres	4,481	4,558	Indexed	4557	4,557
Insurance Premium	4,000	4,200	Estimate	4012	4,012
KGF/	5,000	7,500		2487	7,500
KGF Mowing Charges	6,919	5,000	Rolling contract reviewed 5% increase	3525	5,000
Newsletter	2,881	3,250	Agreement to track CPI	3254	3,254
Noticeboards Repair/Replace		3,000		3839	4,300
Office Accommodation	960	900	Indexed	525	900
Open Spaces Maintenance/		5,250	OSM Designated Fund provides BYCC £40k grant	2712	5,250
Mowing Charges	5,000	2,500		1623	2,500
Payroll Administration		600		338	600
Pest Control (OSM)	300	350			350
Postage	80	100	Predominantly for sending allotment contracts		100
Printing and Stationery/office	20	200		60	200
Rectory Paddock	500	734	Fixed annual charge	733	733
Section 137	25	30	Remembrance wreath	2500	2,530
Subsidiary Powers LGA72 s111 Total	0	1,000	Fire Proof Cabinet for Clerk		1,000
Subs: SLCC	188	228			228
Subs: WALC	710	790		761	761
Tech Gov		3,000		408	3,000
Training and Seminar Expenses	200	500		210	500
Travel Expenses	80	100		32	100
Venue hire	0	50		40	50
War Memorial Wasperton	124	130		93	130
Youth Advisory Board		1,000		16	1,000
TOTAL PAYMENTS	62,304	73100		48260	78607
Difference:	23,028	11737		41553	12720

EXECUTIVE SUMMARY OCT 25		
Opening balance 2024-25	133,099	
Excess of Income over Expenditure 2025-26	12,720	
Closing balance 2025-26	145,819	

Designated Funds		
Barford Leisure Improvement Scheme:		
Barford Sports Club	10,090	Self funding
King George's Field	8,597	Includes residue of third-party start-up funding
Sinking Fund	40,000	Funded from Precept; for long-term capital needs
Barford Telephone Kiosk	200	Barford Heritage Group bond for future costs
Barford War Memorial	470	Raised by public subscription
Contested Election Costs	7,500	JPC policy to maintain this reserve (2.5K increase 24/25)
Key Man Insurance	17,300	75% of employment costs and office accommodation
Neighbourhood Watch	100	Current Balance
Memorial Bench x 2	2,879	
Total Designated Funds	87,136	
SUMMARY 2024-25		
Closing balance	145,819	
Designated Funds	(87,136)	
Discretionary Reserve	58,683	

The JPC approved the Management Accounts to October 25

- 106 Appointment of Co-opted Member
Emily Crow was co-opted as Councillor representing Wasperton Parish receiving an absolute majority of votes of those present and voting.

- 107 Policies for Review
Councillors Statement of Assurance
The concept of using the statements was unanimously adopted by the JPC
Signed statements to be held by the Clerk.

- 108 Fixed Asset Register
Carried over to January 26 meeting.

- 109 JPC Email/Website
8 Cllrs have yet to transfer their e-mail to the .gov.uk domain. Clerk has reissued guidance notes to those who requested them. Chair pressed the necessity of completing the transfer. Clerk will monitor progress and assist if required.

Meanwhile, population of the new website continues. Cllr Hawkesford will be supplying the Clerk with drone shots of all 3 villages for use on the website. Once information gathering was complete, the Clerk will input the information on to the website, along with URL links where possible.

Meeting to be arranged for beginning of December to present new website to JPC for feedback before going live.

- 110 Youth Advisory Board – Update
Following the first meeting of BSW Youth Forum, on 2nd October at BYCC, unofficial feedback would indicate support for a social activity to take place in December.
The next Youth Forum meeting will be held on 24th November and the meeting will be promoted on all social media platforms, in schools, and also by posters at local bus stops across the three villages.
The proposal of a film night in December will be put forward at the meeting with the members taking responsibility for organising the evening, as a ticketed event, with the help and support

of their mentors.

Estimated cost for holding the film evening will be £250 which will be taken from the £1k allocated budget.

111 Barford Public Toilets

Carried over to January 26 meeting

112 Barford Community Portal – Village Directory

The working party, co-ordinated by Cllr Sheard, continues to work on updating the information contained on the Community Portal.

Cllr Sheard will liaise with the Chair and Cllrs Merrygold and Billingham to pull together the updated information, along with any new useful content identified, for all three villages. Once completed, the information will be passed to the Clerk to update the new JPC website.

113 Mowing Tender 2026

Mowing tender for 2026 presented – increase of £142.26 on 2025. Competitive quote from approved supplier.

JPC Approved

114 Items not on this agenda

114.1 KGF – TPO (Tree Preservation Order) on Coronation Oak

A TPO order has been placed on the Coronation Oak in KGF.

Having inspected the Coronation Oak the Forestry Department at WDC had made the following recommendations:

Management Recommendations

Option 1 - Do Nothing

Given the current risk posed sits at a tolerable to broadly acceptable level, there is a reasonable option to do nothing.

Option 2 – Targeted Reduction

A reduction in height of the affected limb of circa 1.5m to alleviate wind loading stress on the union could be considered a reasonable approach. This would help preserve leaf growth which supports the tree's recovery and results in adaptive growth.

Option 3 – Heavy Reduction

A more extensive reduction could further lower risk but would require balancing the entire crown, resulting in a temporary loss of aesthetic value until regrowth occurs. Given the presence of inner growth, full canopy loss is unlikely in the resultant reduced crown.

Option 4 – Tree Removal

While this would eliminate all risk, we consider this a disproportionate response based on current risk levels.

In light of the TPO, options 1 and 2 would be the most appropriate course of action.

The Chair will discuss the options with the insurance company and take advice on the most appropriate action to ensure that JPC is covered for any liability in case of any accident that can be attributed to the Coronation Oak – item to be added to the January agenda.

114.2 Local Climate Engagement Programme

The Chair had recently attended the South Warwickshire Local Climate Engagement Programme (LCEP) event which was a collaborative day focused on accelerating locally-led climate and nature action across the region. A number of Parish Councils came forward with information on initiatives that they had undertaken and the Chair asked all members to give some thought on how the JPC could contribute to the initiative.

114.3 Community Speed Watch

The Community Speed Watch initiative has asked for volunteers to record details of speeding vehicles in Barford using approved detection devices. There have already been volunteers from the village and three members of the JPC have also volunteered their services.

114.4 Glebe Proposal Meeting

Cllr Gadsden asked if there was any further news with regard to the recently cancelled meeting which was organised by the Project Leader. No news as yet but the Clerk will circulate any update upon receipt.

114.5 WCC Devolution Meeting

The Chair attended the WCC Devolution Meeting and reported that the biggest area of concern for parish councils was the uncertainty over potential duties that could be imposed on the first tier of council. It had been made clear that there was no compulsion on PC/TCs to assume extra duties, however "opportunities" might arise. It remained unclear which model of devolution/unitary authority our councils and communities favoured and ultimately HMG will dictate that outcome.

Cllr Phillips confirmed that WCC had until the end of the month to submit their views on the structure of the Unitary Council.

114.6 SWLP – Preferred Site Announcement

Cllr Phillips advised members that the Preferred Site announcement would not happen until 2026.

115 Closure

There being no further business, the meeting closed at 8.55pm

Date of Next Meeting

99 Monday 12th January 2026