

BARFORD SHERBOURNE AND WASPERTON JOINT PARISH COUNCIL

Minutes of the annual meeting of the Joint Parish Council held at Barford Memorial Hall on Monday 14th May 2007

Present: Cllr J V Murphy (Chairman)
Cllrs: Mrs P W Barlow, M P Byerley, R Clay, Mrs D S Cobb, Mrs M A Hayward, R G Mulgrue, S G Starkey, W Worrall, Mrs A Gordon, Mrs P W Wilkinson, Dr M J Metcalfe, N F J Thurley, J T Wright,
Apologies: Cllr A B Rhead

Opening

- 10 The meeting opened at 7:30 pm
- 11 One member of the public was present.
- 12 Apologies for absence were noted.

Election of Chairman of the Council for 2007-8

- 13 RESOLVED: That Cllr J V Murphy be and is hereby elected Chairman.

Election of Vice-Chairman of the Council for 2007-8

- 14 RESOLVED: That Cllr Dr M J Metcalf be and is hereby elected Vice-Chairman.

Declarations of Personal and Prejudicial Interests

- 15 None was declared.

Police Matters

- 16 Apologies had been received from the PCSO for his absence from the meeting for personal reasons.
- 17 Members were informed of a robbery in Elliots Orchard
- 18 Cllr Mrs Barlow commented favourably upon the police presence in her part of Barford.

Minutes of the Meeting of Council 12th March 2007

- 19 The minutes were accepted as a true record.

Matters Arising

- 20 Minute 325. Cllr Mrs Sawdon is to be invited to report the results of her investigation into the reluctance of the police to attend JPC meetings.

- 21 Minute 334. No progress had been achieved in obtaining release from the restrictive covenant in the conveyance of the land for the Barford Village Green.

Minutes of the Meeting of Council 17th April 2007

- 22 The minutes were accepted as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee 12th March 2007

- 23 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee 17th April 2007

- 24 The minutes were approved as a true record. There were no matters arising.

Reports from Representatives Appointed to Serve on Other Bodies

- 25 Cllr Clay reported his attendance at the Warwick Traffic Forum.
- 26 Cllr Mulgrue reported on the part of the meeting of the Area Committee dealing with the Barford Parish Plan. (See also Minute 30.1)
- 27 Cllr Byerley reported all of the Barford allotment gardens had been let and that there was a waiting list.

JPC Appointments 2007-8

- 28 See Table A:

	Planning	Disciplinary Panel	Disciplinary Appeals	BMHMC	WDC Planning Forum	WALC	Police Liaison
Cllr Mrs P W Barlow	X						
Cllr M P Byerley							
Cllr R Clay	X				X		
Cllr Mrs D S Cobb		X					
Cllr Mrs M A Hayward			X				
Cllr R G Mulgrue							
Cllr J V Murphy	X*	X*					
Cllr A B Rhead							
Cllr S G Starkey	X		X				
Cllr W Worrall	X			X			X
Cllr Mrs A Gordon	X		X			X	
Cllr Mrs P W Wilkinson	X	X					

Cllr Dr M J Metcalfe			X*			X	
Cllr N F J Thurley	X						
Cllr J T Wright	X	X					

* Ex Officio

Table A: JPC Appointments 2007-8

Annual Parish Meetings

29 The minutes of the annual parish meetings of Barford, Sherbourne and Wasperton having been taken as read, the following matters were drawn to the attention of the JPC:

30 Barford.

30.1 Barford Parish Plan.

30.1.1 The following extract from the minutes of Barford meeting:

"16 Barford Parish Plan (Ian Findlay)

- All 33 projects are complete or ongoing with the exception of the following which have been abandoned:
 - Expand the provision of recreational and sporting facilities in the village.
 - Campaign for the introduction of a Warwick Parkway taxi-bus service.
 - Investigate ways in which Barford could have its own Youth Club.
 - Discuss with Dial-a-Ride possibilities of a regular minibus service for youth to use the facilities in Wellesbourne and Warwick.
- Disappointment was expressed that WDC neither acknowledged responsibility for nor indicated an interest in Barford Parish Plan (despite these being recognized as a useful adjunct to the planning process). The Chairman however had received a personal commitment of support from John Archer, Head of Planning to assist where appropriate and in particular to make staff available for the development of our VDS.
- Disapproval was expressed that although the elected members of WCC had shown a commendable interest in and an appreciation of the Barford Parish Plan, the officers could not be prevailed upon to engage with the village to bring some of the projects to fruition.
- RESOLVED: That the JPC be invited to write to the chief executives of WDC and WCC to make these views known and to request them to expedite a positive reception of the Barford Parish Plan."

30.1.2 RESOLVED: That the JPC should convey these concerns to WDC and WCC.

30.2 Footpaths.

30.2.1 The following extract from the minutes of Barford meeting:

"24 Footpath Group (Andy Bolam)

- The group is active.
- Liaison with Ramblers Association to share information and provide mutual help.
- High priority given to reopening the footpath between Barford and Bishops Tachbrook, but within Warwickshire such matters are dealt with alphabetically district by district so Warwick's turn is several years away.
- RESOLVED: That the JPC be asked to appeal against the alphabetical rule to allow the Barford-Bishops Tachbrook footpath to be reopened in the foreseeable future."

30.2.2 RESOLVED: That the JPC should lodge this appeal.

- 31 Sherbourne. No matters were drawn to the attention of the JPC.
- 32 Wasperton. The meeting was opposed to an increase in river traffic and invited its parish councillors to bring this to the attention of the JPC.

Inland Revenue Return 2006-7

- 33 The JPC (as the employer) took note that the year end return (P35) for PAYE and NI was submitted on-line and accepted. For voluntary submission on-line £150 was rebated.
Form P11d was submitted
Form P60 was sent to the employee.

Cash Balances as at 30th April 2007

- 34 Members took note of the following cash balances:
HSBC £ 5,142.23
Alliance & Leicester £17,771.15

Receipts and Payments

- 35 Members endorsed the following:

Date	Payee	Category	HSBC-	HSBC+	A&L-	A&L+
2 Apr 07	HMRC	VAT prlor year (HMRC)		575.38		
3 Apr 07	S&D Window Cleaners	Bus Shelters Maintenance	45.00			
5 Apr 07	WALC	Subs: WALC	373.00			
7 Apr 07	Prontaprint	Printing and Stationery	145.19			
13 Apr 07	Allotments	Allotment Rents		50.09		
13 Apr 07	Allotments	Allotment Water Charges		44.33		
16 Apr 07	HMRC	Employment Expenses	587.93			
17 Apr 07	Transfer	Transfer		2,500.00	2,500.00	
20 Apr 07	J F Johnson	Printing and Stationery	60.00			
20 Apr 07	Allotments	Allotment Rents		60.63		
20 Apr 07	Allotments	Allotment Water Charges		53.66		
30 Apr 07	J F Johnson	Office Accommodation	46.25			
30 Apr 07	J F Johnson	Employment Expenses	422.27			

Audit of Accounts as at 31st March 2007

36 Statement of Accounts. RESOLVED: That the following statement of accounts be approved:

	Year ending	
	31 Mar 06	31 Mar 07
1 Balance brought forward	22,513	17,260
2 (+) Annual precept	17,267	25,875
3 (+) Total other receipts	6,171	8,004
4 (-) Staff costs	11,006	11,922
5 (-) Loan interest/capital repayments	0	0
6 (-) Total other payments	17,685	15,407
7 (=) Balances carried forward	17,260	23,809
8 Total cash & investments	17,260	23,809
9 Total fixed assets and long term assets	298,750	309,580
10 Total borrowings	0	0

37 Annual Governance Statement: RESOLVED: That the following governance statement be approved:

"We acknowledge as the members of Barford, Sherbourne and Wasperton Joint Parish Council our responsibility for the preparation of the statement of accounts and for the council's internal controls, and confirm, to the best of our knowledge and belief, with respect to the council's statement of accounts for the year ended 31 March 2007 that:

- 1 We have approved the statement of accounts which has been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices.
- 2 We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
- 3 We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice which could have significant financial effect on the ability of the council to conduct its business or on its finances.
- 4 We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.
- 5 We have carried out an assessment of the risks facing the council and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
- 6 We have maintained an adequate and effective system of internal audit of the council's accounting records and control systems and carried out a review of its effectiveness.
- 7 We have taken what we consider to be appropriate action on all matters raised in previous reports from the internal and external auditors.
- 8 We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, have any financial impact on the council and, where appropriate have included them in the statement of accounts."

38 Internal Auditor's Report. The JPC took note of the report which had no matters to bring to its attention.

A46/M40 Junction 15 (Longbridge) Bypass

39 The Chairman briefed members on proceedings at the reconvened public inquiry.

Clerk's Contract of Employment

40 The Chairman and Cllr Mrs Cobb were given delegated authority to review the contract.

Appointment of Parish Members on the District Council's Standards Committee

41 It was agreed that Cllr Mrs Gordon should be nominated as the JPC's candidate for election to the WDC Standards Committee.

Any Other Business

42 Items for next agenda:

- Noise reduction of skate board ramps (Cllr Worrall to produce designs and estimates).
- Barford Bypass speed limit.
- Wasperton Lane speed limit.
- Notice boards (Cllr Mrs Barlow for Barford, Cllr Mrs Gordon for Sherbourne).
- Public attendance at future meeting of the JPC.
- Graffiti (Cllr Mrs Barlow)

43 It was agreed that the Chairman would write letters of appreciation to those who had retired from the JPC at the recent election.

Closure

44 There being no other business the meeting closed at 10:30 pm.

Date of Next Meeting

45 The next meeting of Council is on Monday 11th June 2007 at 7:30 pm in Sherbourne Village Hall.