

BARFORD SHERBOURNE AND WASPERTON JOINT PARISH COUNCIL

Minutes of the annual meeting of the Joint Parish Council held at Barford Memorial Hall on Monday 11th May 2009

Present: Cllr J V Murphy (Chairman)
Cllrs: Mrs W Barlow, R Clay, Mrs M A Hayward, DC Morrow, R G Mulgrue, A B Rhead*, W Worrall, Mrs A Gordon, Mrs P W Wilkinson, Dr M J Metcalfe, N F J Thurley, J T Wright,
Apologies: Cllr: Mrs D S Cobb,
In Attendance: Cllr L Caborn

* Late arrival by arrangement

Opening

- 1 The meeting opened at 7:30 pm
- 2 No members of the public were present.
- 3 Apologies for absence were noted.

Election of Chairman of the Council for 2009-10

- 5 RESOLVED: That Cllr J V Murphy be and is hereby elected Chairman.

Election of Vice-Chairman of the Council for 2009-10

- 6 RESOLVED: That Cllr Mrs P Wilkinson be and is hereby elected Vice-Chairman.

Declarations of Personal and Prejudicial Interests

- 7 See Annex A to these minutes

Minutes of the Meeting of Council 9th March 2009

- 8 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee 2nd February 2009

- 9 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee 9th March 2009

- 10 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee 30th Mar 2009

- 11 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee 14th April 2009

- 12 The minutes were approved as a true record. There were no matters arising.

JPC Appointments 2009-10

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	Planning	Disciplinary Panel	Disciplinary Appeals	BMHMC	WDC Planning Forum	WALC	WRWCF
Cllr Mrs W Barlow	√						
Cllr M P Byerley							
Cllr R Clay		√			√		
Cllr Mrs D S Cobb		√					
Cllr Mrs M A Hayward	√		√				
Cllr D C Morrow	√						
Cllr R G Mulgrue	√		√				
Cllr J V Murphy	√*	√*			√		
Cllr A B Rhead							
Cllr W Worrall			√	√			√
Cllr Mrs A Gordon	√				√	√	
Cllr Mrs P L Johnston							
Cllr Mrs P W Wilkinson	√		√*				√
Cllr Dr M J Metcalfe		√				√	
Cllr N F J Thurley	√		√				
Cllr J T Wright	√	√					

* Ex Officio

HMRC Return 2009-10

- 14 The JPC (the employer) took note that the year-end return (P35) for PAYE and NI was submitted on-line and accepted. Form P11D and Form 11D(b) were submitted. Form P60 was sent to the employee.

Cash Balances as at 30th April 2009

- 15 The JPC took note of the following cash balances
- | | |
|----------------------|-------------|
| HSBC | £ 19,881.97 |
| Alliance & Leicester | £ 20,225.60 |

Receipts and Payments

16 The JPC endorsed the following:

Date	Payee	Category	Total
1 Mar 09	WALC	Training and Seminar Expenses	(35.00)
5 Mar 09	Regent	Printing and Stationery	(31.05)
5 Mar 09	S&D Window Cleaners	Bus Shelters Maintenance	(45.00)
5 Mar 09	A&L	Bank Interest	2.02
6 Mar 09	D M Hadley	Allotments Hire of Land	(37.50)
6 Mar 09	R J Smith	Allotments Hire of Land	(37.50)
12 Mar 09	Allotments Rents	Allotments Rents	203.41
12 Mar 09	Allotments Water Charges	Allotments Water Charges	44.80
16 Mar 09	Allotments Rents	Allotments Rents	121.48
16 Mar 09	Allotments Water Charges	Allotments Water Charges	26.74
31 Mar 09	HMRC	Employment Expenses	(518.52)
31 Mar 09	J F Johnson	Employment Expenses	(679.03)
31 Mar 09	J F Johnson	Office Accommodation	(48.25)
1 Mar 09	J F Johnson	Postage	(27.81)
1 Mar 09	J F Johnson	Travel Expenses	(31.76)
11 Mar 09	A Watkins	Barford Parish Directory (CVS)	(8.40)
11 Mar 09	Friends of Oakley Wood	Section 137	(50.00)
31 Mar 09	J F Johnson	Postage	(45.81)
31 Mar 09	J F Johnson	Travel Expenses	(19.19)
31 Mar 09	Sherbourne Village Hall	Venue Hire	(25.00)
31 Mar 09	Barford Scouts & Guides	Allotments Water Charges	(10.82)
31 Mar 09	Allotments Rents	Allotments Rents	344.50
31 Mar 09	Allotments Water Charges	Allotments Water Charges	75.45
4 Apr 09	HMRC	VAT prlor year (HMRC)	750.30
6 Apr 09	Regent	Printing and Stationery	(18.98)
6 Apr 09	S&D Window Cleaners	Bus Shelters Maintenance	(60.00)
6 Apr 09	A&L	Bank Interest	2.01
7 Apr 09	Allotments Rents	Allotments Rents	15.90
7 Apr 09	Allotments Water Charges	Allotments Water Charges	3.50
8 Apr 09	Barford Gardening Club	Grants/Donations	576.05
9 Apr 09	Warwick District Council	Dog Bins	(320.55)
9 Apr 09	R Smith-Ryland	Covenant Release	(5,000.00)
9 Apr 09	Lister	Park Bench	(793.65)
14 Apr 09	Returned Cheque	Allotments Rents	(15.90)
14 Apr 09	Returned Cheque	Allotments Water Charges	(3.50)
14 Apr 09	Returned Cheque	Bank Charges	(4.00)
14 Apr 09	WALC	Subs: WALC	(444.00)
14 Apr 09	Barford Heritage Group	Grants/Donations	114.08
20 Apr 09	Returned Cheque	Allotments Rents	15.90
20 Apr 09	Returned Cheque	Allotments Water Charges	3.50
20 Apr 09	Returned Cheque	Bank Charges	4.00
20 Apr 09	WDC	Precept	14,636.00
20 Apr 09	WDC	Concurrent Services	1,870.00
23 Apr 09	Louise Best	Audit Fees	(75.00)
28 Apr 09	HMRC	Employment Expenses	(507.40)
28 Apr 09	J F Johnson	Employment Expenses	(653.72)
28 Apr 09	J F Johnson	Office Accommodation	(50.67)

Audit of Accounts as at 31st March 2009

- 17 Statement of Accounts. RESOLVED: That the following statement of accounts be approved:

	Year ending	
	31 Mar 08	31 Mar 09
1 Balance brought forward	23,808	36,361
2 (+) Annual precept	25,892	27,974
3 (+) Total other receipts	19,823	7,159
4 (-) Staff costs	12,701	13,275
5 (-) Loan interest/capital repayments	0	0
6 (-) Total other payments	20,461	28,156
7 (=) Balances carried forward	36,361	30,063
8 Total cash & investments	36,361	30,063
9 Total fixed assets and long term assets	321,803	339,090
10 Total borrowings	0	0

- 18 Annual Governance Statement: RESOLVED: That the following governance statement be approved: (Cllr Mulgrue and Cllr Mrs Gordon dissenting)

"We acknowledge as the members of Barford, Sherbourne and Wasperton Joint Parish Council our responsibility for the preparation of the statement of accounts and for the council's internal controls, and confirm, to the best of our knowledge and belief, with respect to the council's statement of accounts for the year ended 31 March 2009 that:

- 1 We have approved the statement of accounts which has been prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices.
- 2 We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
- 3 We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice which could have significant financial effect on the ability of the council to conduct its business or on its finances.
- 4 We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.
- 5 We have carried out an assessment of the risks facing the council and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
- 6 We have maintained an adequate and effective system of internal audit of the council's accounting records and control systems and carried out a review of its effectiveness.
- 7 We have taken what we consider to be appropriate action on all matters raised in previous reports from the internal and external auditors.
- 8 We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, have any financial impact on the council and, where appropriate have included them in the statement of accounts."

- 19 Internal Auditor's Report. The JPC took note of the report which had no matters to bring to its attention.

Barford Village Design Statement

- 20 The Statement had been circulated to members and had been approved for publication. JPC noted it for adoption and approval
- 21 RESOLVED: That a grant of £256.15 be made to the Barford Parish Plan towards the cost of production.
- 22 Congratulations were offered to those who had created the Statement.
- 23 It was confirmed that should Sherbourne or Wasperton wish to produce its own design statement, funds could be made available by the JPC along with funding opportunities from other sources.

Purchase of Park Bench for Barford Village Green

- 24 The Best Kept Village Competition Group and the Barford Gardening Club have each made a donation to the JPC to fund the purchase of a teak park bench for the Barford Village Green. It is important that the JPC is the owner because the bench may then be insured by it against the normal perils including (importantly) public liability.
- 25 They have chosen a top of the range bench from Lister 1883 at £541.74 to which must be added the cost of holding down brackets and a carved inscription making a grand total of £793.65 (inclusive of VAT)
- 26 The JPC approved the purchase of the Lister 1883 bench.

Insurance

- 27 The JPC approved the payment of the annual insurance premium of £949.50 to Allianz Insurance and congratulated the Clerk for using competitive quotations to gain a premium reduction for the year whilst still maintaining the insurance with the same provider.

Parking at Barford Burrows

- 28 It was reported that Cllr Caborn (WCC), Graham Stanley (WCC) and the Chairman had met on site with Nathan Parry-Hall and agreed the nature of the problem to be parking close to the junction and obstructing the carriageway and/or pavements, which had improved a little since the extension of 30mph to the end of the village. Mr Parry-Hall was issuing further warnings to all houses and would then ticket any ongoing offenders parking within 10m of the junction. If this all failed to give results WCC would consider yellow lining as a last resort.

Freedom of Information Act

- 29 The JPC adopted the Publication Scheme at Annex B to these minutes.

WCC Minerals Core Strategy – Revised Spatial Options (Feb 2009)

- 30 The JPC endorsed the Working Party's submission to WCC (a copy of which had been circulated to all members and posted on the Barford website)

Telephone Kiosk in Barford

- 31 The JPC agreed to the reduction of the bond deposited by Barford Heritage Group (to cover the costs and risks of ownership) from £500 to £200.
- 32 The JPC authorized the necessary expenditure for the refurbishment of the kiosk up to a maximum of £300 (net of VAT) with the Barford Heritage Group reimbursing, in advance, the JPC for any expenditure above that figure.

Rubbish dumping on land known as "Fisherman's Car Park", Barford

- 33 There is an accumulation of rubbish on the Fishermen's car park, at the rear of the sewage pumping station.
- 34 The JPC directed that a letter should be sent asking the landowner to clear it.

The Suitability of Bus Services Operating through the Villages

- 35 The JPC considered a draft response, compiled by Cllr Mulgrue, to WCC's invitation to comment on this matter and (with certain additions) approved it.
- 36 The text of the final submission is at Annex C to these minutes.

Design Awards

- 37 The JPC approved the nomination of the Barford Village Shop for a WDC Design Award and the Chairman agreed to take this forward in consultation with the shop management.
- 38 It called for suggestions for other candidates for nomination.

Update on Byelaws/Police and Parking on the Playing Fields Track

- 39 The Chairman reported that a few persistent offenders parked their vehicles on the track. The police (who seemed reluctant to enforce the byelaws) advocated the installation of a gate.
- 40 This was debated but no consensus reached because of the complication of legitimate access to the allotments (requiring a vehicle gate) along the track and whether it was feasible to lock it.
- 41 Alternatives such as a pedestrian gate beside the vehicle gate or bollards were mooted but again with no firm outcome.
- 42 Further consideration of this matter is necessary and options with costs will be brought to a later meeting, along with notification/consultation with residents via Plurality and allotment users in particular.

Warwick Castle Park

- 43 Gladedale (the owner of the park) has presented three options for its future use. They are listed below:
1. Sell the Park to the Warwick Castle Park Trust (WCPT):
This would enable Gladedale to recover its costs to date but would not involve Gladedale undertaking any restoration this would instead be left to the WCPT who would be better placed to access lottery/heritage funding.
 2. Sport England use;,
Initial discussions have been held with Sport England who are interested in the possibility of utilising part of the park for elite mountain/road biking, canoeing and equestrian uses. Discussions are at a very early stage but this could see a facility created, run by a private operator, with Sport England using the facilities for a certain percentage of time. For the remainder of the time other community/educational/sports groups will be able to use the facility. At this stage it is not possible to say whether this may involve/require some 'enabling' development on/offsite to enable Gladedale to recoup its costs. This may also involve part of the park (not used for these facilities) being gifted to the WCPT/council or other trust. This option is likely to include some key elements of the restoration of the park.
 3. Large House:
This option would see one large, new, country house developed in the grounds of the park (not currently identified) and sold privately. The remainder of the park

could be gifted to (for example) the WCPT, the council or a new trust created from various groups /bodies. It is envisaged that such a new country house would be of the highest quality architecture, and be designed by, for example, Quinlan Terry in a classical style.

44 The JPC decided that its preferences were in the order 1, 2, 3 and invited Cllr Worrall (to whom the invitation had been addressed as JPC representative at consultation/stakeholder meetings) to respond accordingly on its behalf.

45 The text of his response is at Annex D to these minutes.

Annual Parish Meetings

46 The draft minutes of the Annual Parish Meetings having been published on the Barford Website, representatives were invited to bring to the JPC's attention any matters of immediate concern not dealt with elsewhere in this agenda.

47 In Barford there is an urgent need to trim the hedges in Debden Hollow. (Cllr Caborn undertook to deal with this).

48 In Wasperton there is concern over dog fouling and the speed limit in the village. Both these matters are being tackled by the village.

Reports from Representatives Appointed to Serve on Other Bodies

49 Cllr Mulgrue reported on a meeting with WDC on generic s.106 agreements for affordable housing – some progress had been made but further work/meetings would be needed before finalizing the documents.

50 Cllr Mulgrue reported on attending the WDC Planning Forum. The main issues to arise was the expected increased number of homes allocations to be expected of WDC, consequent upon an increased number being expected in the region via the Regional Spatial Strategy and the changed processing of Planning Applications which meant that some applications were being declared "invalid" several days, or even weeks, after they were received by WDC and JPC and were then requiring a new full consultation period once validated.

51 Cllr Mrs Barlow reported on a Friends of Oakley Wood (OWFs) meeting with Mr Hastie (WDC) on Oakley Wood when they had learned of various schemes for extensive works which were needed there. There were to be further discussions on the planning and timing of such works.

52 Cllr Worrall reported his attendance at a South Warwickshire Crime & Disorder Partnership meeting, held in Leamington Spa, and concurred with the comments and report delivered by the Chairman after his attendance at an earlier similar meeting held in Stratford upon Avon and reported to March JPC.

Any Other Business

53 Cllr Mrs Gordon drew members' attention to the proposal for gypsy accommodation adjacent to Sherbourne parish in Stratford-on-Avon District Council area (Planning Application 08/02854) inviting personal comments.

54 The condition of the tree the Glebe Hotel in Barford continued to be a cause of concern. Cllr Mrs Hayward was invited to express again that concern to the owner on behalf of the JPC.

Closure

55 There being no other business the meeting closed at 9:15 pm.

Date of Next Meeting

56 The next meeting of the JPC is on Monday 8th June 2009 at 7:30 pm in Sherbourne Village Hall.

DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

Name	Agenda Item	Type	Reason
Cllr Mrs Hayward	Barford Village Design Statement	Personal	Committee member
Cllr Mulgrue	Barford Village Design Statement	Personal	Member of Barford Parish Plan Committee
Cllr Murphy	Barford Village Design Statement	Personal	Member of VDS Group
Cllr Clay	Purchase of Park Bench for Barford Village Green	Personal	Spouse
Cllr Mrs Hayward	Purchase of Park Bench for Barford Village Green	Personal	Best Village Committee Member
Cllr Morrow	Parking at Barford Burrows	Personal	Live on Bremridge Close
Cllr Mrs Barlow	WCC Minerals Core Strategy	Personal	House backs onto proposed Site 22
Cllr Mulgrue	WCC Minerals Core Strategy	Personal	One of the proposed sites is visible from my house and thus I would be more affected by the visual intrusion, noise and dust than the majority of residents of Barford
Cllr Rhead	WCC Minerals Core Strategy	Personal	My house overlooks the potential Sherbourne site
Cllr Mrs Barlow	Telephone Kiosk in Barford	Personal	Treasurer of Heritage Group
Cllr Mrs Hayward	Telephone Kiosk in Barford	Personal	Chairman of Barford Heritage Group
Cllr Murphy	Design Awards	Personal	Director BVS

PUBLICATION SCHEME

(Pursuant to Section 19 of the Freedom of Information Act 2000)

Status

The Barford, Sherbourne & Wasperton Joint Parish Council is the lowest tier of local government, subordinate to Warwick District Council and Warwickshire County Council.

Its powers and duties are derived from statute.

A power: provides the JPC with the legal right to take action if it chooses, but it is not compulsory

A duty is something that the JPC must provide; duties are shown in bold and italics in the table below:

POWERS AND DUTIES OF PARISH COUNCILS

FUNCTION	POWERS AND DUTIES	STATUTORY PROVISIONS
Accounts and Audit	<i>Duty to prepare, submit for audit and publish end of year accounts including the appointment of a responsible finance officer and an internal auditor.</i>	<i>Accounts and Audit Regulations 2003</i>
Allotments	Powers to provide allotments. <i>Duty to provide allotment gardens if demand unsatisfied</i>	Small Holdings and Allotments Act 1908 ss 23, 26 & 42
Baths & Washhouses	Power to provide public baths and washhouses (i.e. launderettes)	Public Health Act 1936 ss 221,222,223 & 227
Burial Grounds, Cemeteries and Crematoria	Power to acquire and maintain. Power to provide. Power to agree to maintain monuments and memorials Power to contribute towards expenses of cemeteries	Open Spaces Act 1906 ss 9&10; Local Government Act 1972 s214. Parish Councils & Burials Authorities (Misc. Provisions) Act 1970 s 1 Local Government Act 1972 s 214 (6)
Bus Shelters	Power to provide and maintain shelters	Local Government Misc. Provisions Act 1953 s 4
Bus Services	Power to make grants of money (though not of a capital nature) for bus service appearing to be for the benefit of people living in the council's area or community bus service (mini buses run on non-profit basis & catering for social and welfare needs of one or more communities.	Local Government Rating Act 1997
Byelaws	Power to make Byelaws in regard to Pleasure Grounds Baths and Wash houses Open Spaces & Burial Grounds Mortuaries & Post Mortem Rooms Cycle Parks Control of Dogs	Public Health Act 1875 s 164 Public Health Act 1936 s 223 Open Spaces Act 1906s 15 Public Health Act 1936 s 198 Road Traffic Regs Act 1984 s 57(7) See entry under Dogs
Car Sharing Scheme	Power to establish and maintain, or to assist others, in car-sharing scheme for benefit of persons in council's area. Schemes whereby private cars are made available for use on journeys	Local Government and Rating Act 1997

	where one or more passengers may be carried at separate fares	
Chairman's Allowance	Power to pay the chairman reasonable allowance	Local Government Act 1972 s 15(5) and 35 (5)
Change of use of land	Power to use land by a parish council for another purpose other than what it was acquired for.	Local Government Act 1972 s 126
Citizen's Advice Bureau	Power to assist bodies such as CABs in advising individuals and by making or receiving communications or by providing representation to or before any body or person in asserting an individual's rights or obligations	Local Government Act 1972 s 142
Climate Change	Power to promote or encourage energy saving measures in their area, for e.g. production of biomass or fuel delivered by biomass, microgeneration including energy efficiency and saving systems, reductions in energy use, this includes the power to provide advice and financial assistance	Climate Change and Sustainable Energy Act 2006 Any expenditure incurred under this power is treated as incurred under section 137 expenditure and so subject to the annual limit per elector on expenditure under section 137
Clocks	Power to provide public clocks	Parish Councils Act 1957 s 2
Closed Churchyards	Powers to maintenance	Local Government Act 1972 s 215
Commons & Common Pastures and Village Greens	Powers in relation to inclosure as to regulation and management and as to providing common pasture Power to grant vehicular access across village greens	Inclosure Act 1845; Local Gov Act 1894 s 8 (4); Smallholdings & Allotments Act 1908 s 34 Commons Registration Act 1945 Countryside and Rights Way of Act 2000 and Vehicular Access Across Common and Other land (England) Regulations 2002 Commons Act 2006 s9, 45, 51
Conference facilities	Power to provide & encourage the use of facilities	Local Gov Act 1972 s 144
Community Centres	Power to provide and equip buildings for use of clubs having athletic, social or educational objectives	Local Gov (Misc. Provisions) Act 1976 s19
Compulsory Purchase	Power to ask district council to compulsory purchase on behalf of the parish council if it is unable to acquire land by agreement	Local Govt Act 1972 s 125
Crime Prevention and Disorder	Power to install and maintain equipment with view to preventing and detecting crime in own area; may make grants of money to police authorities. Duty to consider the impact of all of their functions and decisions on crime and disorder in their local area	Local Govt Rating Act 1997 Crime & Disorder Act 1998 s 17
Councillors' Allowances	Power to pay attendance allowance, travelling and subsistence expenses to members	Local Authorities (Members' Allowances) (England) Regulations 2003
Data Protection	Duty to conform with Data protection requirements by registering with the Information Commissioner	Data Protection Act 1998
Dogs, Control of	Power to make a range of Control of	Clean Neighbourhoods and Environment Act

	Orders – failing to remove dog faeces, not keeping on lead, banning dogs from land where dogs are excluded, taking more than a specified number onto land	2005 Part 6 ss 55 to 65
Drainage	Power to deal with ponds and ditches	Public Health Act 1936 s 260
Duty of Care	Duty owed by employers to employees Duty owed to occupiers (owners) of premises and land to people in or on it Duty owed in connection with supply of goods or services Duty owed concerning the construction or maintenance of buildings, infrastructure or vehicles when using plants or vehicles	Employment legislation Common or statutory law of negligence Corporate Manslaughter and Corporate Homicide Act 2007
Education	Right to appoint school governors	Education (no 2) Act 1986 s 4
Employment Law	As an employer a council has a duty to ensure it conforms with all relevant employment legislation	The regulations are too numerous to list in this table. Contact County Association or the Society of Local Council Clerks.
Entertainment & the Arts	Provision of entertainment and support of the arts	Local Government Act 1972 s 145
Ethical Framework and Councillors' Interests	Duty to adopt Code of Conduct and every councillor to sign acceptance of office, complete a register of financial interests and declare personal and prejudicial interests.	Local Government Act 2000
Flyposting	Power to prosecute those suspected of committing a flyposting offence or offer a fixed penalty notice	Clean Neighbourhoods and Environment Act 2005 Part 4 ss28,29, 30
Gifts	Power to accept	Local Government Act 1972 s 139
Graffiti	Power to prosecute those suspected of committing a graffiti offence or offer a fixed penalty notice	Clean Neighbourhoods and Environment Act 2005 Part 4 ss28,29, 30
Grants and Donations	Power to make financial gifts and donations to voluntary groups which will benefit some or all of the inhabitants of the parish. The expenditure must be commensurate with the benefit.	Local Government Act 1972 s 137 and amended by the Local Government and Housing Act 1989 s 28
Health and Safety and Management of Risk	Councils as employers must conform with health and safety legislation	Health and Safety at Work Act 1974 – is the main statute plus subsequent ones
Highways	Power to repair and maintain public footpaths and bridleways. Power to light roads and public places Provision of litter bins Power to provide parking places for vehicles, bicycles and motor cycles Power to enter into agreement as to dedication and widening. Power to provide roadside seats and shelters and omnibus shelters Power to complain to district council as to protection of rights of way and roadside waste. Consent of parish council required for ending maintenance of highway at public expense, or for stopping up or diversion of highway. Power to provide traffic signs and other notices	Highways Act 1980 ss 43 50 Parish Councils Act 1957 s3 Highways Act 1980 s 301 Litter Act 1983 ss 56 Road Traffic Regulations Act 1984 ss 57, 63 Highways Act 1980 ss 30, 72 Parish Councils Act 1957 s1 Highways Act 1980 s 130 Highways Act 1980 ss 47, 116 Road Traffic Reg Act 1984 s 72

	Power to plant trees etc and to maintain roadside verges. Power to fund traffic calming measures	Highways Act 1980 s 96 Local Government and Rating Act 1997 s 30
Human Rights	Duty to have consideration to an individual's Human Rights when taking decisions, implementing policies and handling enquiries from members of the public.	Human Rights Act 1998
Investments	Power to participate in schemes of collective investment	Trustee Investments Act 1961 s 11
Investigation and publicity	Power to investigate the need for public passenger transport; the use and need for roads; the management and control of traffic	Local Government and Rating Act 1997 s29
Land	Power to acquire land by agreement, to appropriate, to dispose of Power to accept gifts of land. Power to protect registered common land or village green, where there is no registered title (or owner of the land) from interference <i>Duty to conserve biodiversity of plant and animal life in a particular habitat</i>	Local Govt Act 1972 ss 124, 126, 127 Local Govt Act 1972 s 139 Commons Act 2006 s 45 <i>Natural Environment and Rural Communities Act 2006</i>
Litter	Provision of receptacles Power to prosecute those suspected of committing a littering offence or offer a fixed penalty notice	Litter Act 1983 ss 5,6 Clean Neighbourhoods and Environment Act 2005 Part 3 ss18,19, 24, 27
Lotteries	Power to Promote	Lotteries and Amusements Act 1976 s 7
Mortuaries/ post mortem rooms	Power to provide mortuaries and post-mortem rooms	Public Health Act 1936 s 198
Name Change	Power to Change Parish in Parish Council to neighbourhood, community or village	Local Government and Public Health Involvement Act 2007 s86
Newsletters	Provision of information relating to matters affecting local government. District Auditor now agrees that to develop the spirit of Best Value this power may be used for parish newsletters	Local Government Act 1972 s 142
Nuisances	Power to deal with offensive ditches	Public Health Act 1936 s 260
Open Spaces	Power to acquire land and maintain	Public Health Act 1987 s 164; Open Spaces Act 1906 ss 9&10
Parish Property and Documents	Power to direct as to their custody	Local Government Act 1972 s 226
Post Offices and Village Shops	Power to purchase premises for the benefit, improvement or development of their area (But no power to run business so an Independent Provident Society for eg must run shop, land leased by pc	Local Govt Act 1972 ss 124
Prosecution/defending legal proceedings	Power to prosecute or defend or appear in any legal proceedings. May institute civil proceedings in parish council name. May represent the community at public enquiries.	Local Government Act 1972 s 222

Public Buildings and village halls	Power to provide buildings for offices and for public meetings and assemblies	Local Government Act 1972 s 133
Public	Power to provide conveniences	Public Health Act 1936 s 87
Public inspection of documents and Publication Scheme	Duty to have a publication scheme of certain core documents Public have the right to inspect certain documents	Freedom of Information Act 2000 Local Government Act 1972 s 228
Quality Parish Status	Power to apply for Quality Parish Status to demonstrate an active and well managed council	Quality Parish and Town Council Scheme 2003
Race Relations	Duty to have regard to, whilst exercising their functions, the elimination of unlawful discrimination, promotion equality of opportunity and the promotion of good relations between people of different racial groups.	Race Relations (Amendment) Act 2000
Recreation	Power to acquire land for or to provide recreation grounds, public walks, pleasure grounds and open spaces and to manage and control them. Power to provide gymnasiums, playing fields, holiday camps Provision of boating pools	Public Health Act 1875 s 164; Local Govt Act 1972 Sched 14 para 27; Public Health Acts: Amendment Act 1890 s 44; Open Spaces Act 1906 s 9 & 10 Local Govt (Miscellaneous Provisions) Act 1976 s 19 Public Health Act 1961 s 54
School Governors in Local Primary Schools	No longer a straightforward right of appointment but parish council may nominate a member to be considered as the community representative on the governing body for the primary school in its area	The School Governance (Constitution) (England) Regulations 2003
Seats and shelters incl unused red BT phone box	Power to provide and maintain for public use on any land abutting on any road in the parish	Parish Councils Act 1957 s1
Staff	Power to appoint staff under reasonable terms and conditions	Local Government Act 1972 s 112
Subscriptions to County Assocs. of Local Councils and other assocs.	Power to subscribe to local government associations	Local Government Act 1972 s143
Subsidiary Powers	The power to do anything which is coincidental to the discharge of the council's functions.	Local Government Act 1972 s 111
Taxi fare concessions	Power to make arrangements with licensed taxi or hire car operator whereby he/she is reimbursed for giving fare concessions to persons resident in council area eligible to receive travel concessions under scheme established by County or District under Transport Act 1985	Local Govt Rating Act 1997
Town/County Planning	Right to be notified of planning applications	Town and County Planning Act 1990 Sched 1 para 8
Tourism	Power to contribute to organization encouraging tourism	Local Gov Act 1972 s 144
Traffic calming works, speed cameras, CCTV	Power to contribute to expenditure by highway authority (principally County Council) in constructing, removing or	Local Govt Rating Act 1997

cameras etc	maintaining traffic calming works, if it will be of benefit to the area.	
Village Greens	Power to register land as a Village Green, to protect Village Greens and grant an easement for right of access across a registered Village Green.	Countryside and Rights of Way Act 2000 and Vehicular Access Across Common and Other land (England) Regulations 2002 Commons Registration Act 1945 Countryside and Rights Way of Act 2000 Commons Act 2006 s9, 45, 51
Village Signs	Power to make and erect ornamental village signs under the power to encourage visitors to the locality	Local Gov Act 1972 s 144
War memorials	Power to maintain, repair, protect and adapt war memorials	War memorials (Local Authorities' Powers) Act 1923 s 1 as extended by Local Government Act 1948 s 133
Water Supply	Power to utilize well, spring or stream and provide facilities for obtaining water there from	Public Health Act 1936 s 125.

Meetings

The Joint Parish Council has ordinary meetings on the second Monday of each month except April, August and December with the meeting in May being the Annual Meeting. Special Meetings are summonsed as required.

The Planning Committee (whose members are appointed from the membership of the Joint Parish Council) meets as required to exercise the right to comment upon (but not to veto) planning applications in its geographical area.

Both the Joint Parish Council and the Planning Committee meet at properly convened public meetings and their conduct is regulated by:

- Standing Orders
- Financial Regulations
- Local Authorities (Model Code of Conduct) Order 2007 No 1159

The proceedings of each are minuted and are made public.

Passage of Information

Information is exchanged with the electorate in a number of ways:

- Website
- Email
- Parish magazine
- Notice board information
- Questionnaires
- Councillors' surgery

Release of Information

The Joint Parish Council may release information on all activities in the exercise of its powers described above but it will not divulge that which it considers sensitive, which term includes (but without prejudice to the generality of the foregoing) details of:

- 1 Employees, former employees and prospective employees.
- 2 Accommodation, services or financial assistance provided by the Council to an individual.
- 3 Details of the terms of contracts for the acquisition or disposal of property, or for the supply of goods and services.
- 4 Negotiations in labour relations.
- 5 Advice received, information obtained or action to be taken in connection with any legal proceedings involving the Council.

- 6 Action taken or to be taken in connection with the prevention, prosecution or investigation of a crime.
- 7 The identity of an individual who gives information to the Council about a criminal offence, breach of statutory duty, breach of planning control or a nuisance.
- 8 Information provided by a government department on terms that forbid disclosure to the public.
- 9 Information, the disclosure of which is prohibited by, or under any enactment, or by order of a court.
- 10 The contents of confidential appendices to the minutes of the Joint Parish Council, the Planning Committee or such other committees as it may from time to time create.

Costs

Charges will be:

- £5.00 per half-hour or part thereof for the Clerk's time
- £0.10 for each sheet of A4 paper.

The JPC in its absolute discretion may reduce or waive any charges.

SCHEDULE

(Documents available for public inspection held by the Joint Parish Council)

Standing Orders
Financial Regulations
Code of Conduct
Minutes of meeting of the Joint Parish Council
Minutes of meetings of the Planning Committee
Audited Accounts
Bylaws
Councillors' Declarations of Financial and Other Interests
Housing Needs Survey
Community Emergency Plan

Bus Service Improvements Consultation

I am responding on behalf of the Joint Parish Council to your letter of 25 March addressed to the Council's Clerk concerning the above. The response below was agreed by the Council at its meeting yesterday.

Barford, Sherbourne and Wasperton are fortunate in having a bus every hour (two-hourly in the evening) to Warwick and Leamington in one direction and to Wellesbourne and Stratford in the other (the 18/18A service). Sherbourne also has an additional hourly service to Warwick, Leamington and Coventry and a more direct service to Stratford (the 16 service). The 16 should become more usable for Sherbourne following the decision to install a northbound stop as part of the current work on the M40 Junction 15 bypass, though the exact location of this stop has still to be notified to us.

Many rural villages do not enjoy such frequent bus services. From observations, the buses generally run reasonably to time, except for a few journeys in the evening peak, when traffic congestion in school term times affects punctuality. However, tickets for occasional users are very expensive, acting as a deterrent to increased usage.

The following improvements are suggested:

1. Service to Warwick Parkway Railway Station Many residents use this station to commute to Birmingham or London but there is no convenient bus service from villages to the south to enable passengers to connect with their trains. We recognise that our three villages would not generate sufficient traffic by themselves to justify a bus service, but there might be a case if such a service also served Wellesbourne and other villages towards Kineton and Stratford. The only bus service that presently serves Warwick Parkway station is the 68 from Warwick town centre, which is half-hourly but this does not connect well with the 18 service (it departs 4 minutes before the 18 arrives). We suggest that the County Council conducts a survey of rail users at Warwick Parkway arriving at the station by car to see whether they would be interested in using a bus service and where they began their journeys. If such a bus service were introduced, it would have the added benefit of freeing-up space in the car parks at the station, which are becoming full after the morning rush hour.
2. Real Time Passenger Information System This system is particularly valuable for passengers when the service is infrequent. On routes with frequent services the intending passenger only has to wait a few minutes, even if one journey has been cancelled. However, with a frequency of hourly, as with our villages, the intending passenger has a long wait if the bus has just left (it is not unknown for buses to leave a few minutes early from intermediate stops) or if that journey has been cancelled, yet the passenger has no way of knowing whether either of these has happened or if the bus is coming late. Although equipment of the vehicles and the bus stops with this system would be expensive, it would encourage greater bus use. The certainty of knowing if and when the bus will arrive creates confidence in the service, which should increase patronage, thus securing continued commercial operation of the service. The system should be gradually introduced in Warwickshire.
3. Raised Passenger Boarding Platforms These, together with low-floor vehicles, which will become compulsory under government regulations in a few years time, help the less mobile passenger and those with pushchairs or in wheelchairs to board and alight from the bus. At least the principal stops should progressively be equipped with these.
4. Last Bus from Warwick There is a particular problem with the last journey southbound on route 18 (23.34 ex Leamington, 23.55 ex Warwick). This operates as an extension of the G1 service and is a request service beyond Warwick Market Street. For passengers hoping to board beyond Market Street it is not clear how the bus can be requested. If there are no passengers on the bus at that point it returns to depôt. Indeed, there have been several reports that if there are no passengers on the bus by the Saltisford, some drivers do not go to Market Street but terminate the service. Making this journey a normal service should end the uncertainty surrounding whether this journey will operate. Further more, this journey does not appear on the County Council published timetables, though it does appear on the Stagecoach issued ones.
5. Bus Lay-bys for Sherbourne and Wasperton Southbound there are no bus lay-bys on the 18 route at Sherbourne or Wasperton. Both stops are on busy high-speed roads and other traffic has to pull out round a bus that is calling at these stops. Both are in positions that make this

dangerous (the Sherbourne stop is near a left-hand bend and the Wasperton stop is near the right turn into the village). A bus lay-by in each of these locations would improve safety.

We hope the County Council will take these points into account in this consultation and we would be grateful for feedback on the results.

Warwick Castle Park

Thank you for your letter of 20th April, which followed the last forum meeting on 8th April.

I am sorry for the delay in replying but our Parish Council has not met since then.

At the Barford Sherbourne & Wasperton Joint Parish Council (JPC) meeting yesterday evening the three options were presented and I offered further explanation as I understand the position.

After consideration the JPC believe the options should be prioritised as set out i.e. 1 being the most acceptable with 2 and 3 following in that order.

The JPC would like to take this opportunity to confirm the ultimate objective should be to secure some level of restoration with long-term public access to the Castle Park.

The JPC would also point out that the expression of the above priorities does not bind them and signify their approval. Any detailed proposals will be considered by the JPC as and when presented within the normal planning regulations.