

BARFORD SHERBOURNE AND WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council held at Sherbourne Village Hall
on Mon 10 Oct 11

Present:	Cllr J V Murphy,(Chairman) Cllr: Mrs W Barlow, R Clay, S J McVeigh, P A P Morris, D C Morrow, A B Rhead, R A Shotton-Oza, Mrs A Gordon, Mrs R Newsome, Mrs P K Payne,* M J Metcalfe, N F J Thurley, J T Wright
Apologies:	Cllr: J M Hawkesford, Mrs J L Longfield,

*Joined the meeting after her appointment

Opening

- 161 The meeting opened at 7:30 pm
- 162 No members of the public were present.
- 163 Apologies for absence were noted.

Appointment of Coopted Member

- 164 Mrs P K Payne was appointed as a Coopted Member.

[Cllr Mrs Payne joined the meeting]

Declarations of Personal and Prejudicial Interests

- 165 None was declared

Minutes of the Meeting of Council 5 Sep 11

- 166 The minutes were approved as a true record.

Matters Arising

- 167 Minute 120. The Chairman had reported preliminary markings for the proposed yellow lines had been painted on the roads at Bremridge Close, Wasperton Lane and Sandy Way but there had been no further progress. Cllr Caborn would be asked to expedite the work.
- 168 Minute 121. Despite the footpath beyond Seven Elms having been unblocked, the Chairman drew attention to the fact that other footpaths around Wasperton had been ploughed over with no apparent attempt at restitution. The matter had been reported to WCC Rights of Way officers.

[Cllrs McVeigh and Rhead joined the meeting]

- 169 Minute 124. Responding to Cllr Mrs Gordon's observations, the Chairman said that he had cleared the rain gutters on the Sherbourne bus shelter, cleared overhanging vegetation and cut back the adjacent pavement. There was still litter in the ditch behind the shelter which, he thought, would probably be best tackled by self-help given WCC reluctance to date.
- 170 Minute 148. There was no progress to report on the Queen's Diamond Jubilee beacons and members of the WP resolved to bring a report to the next JPC meeting.

171 Minute 150. At the last meeting Cllr Caborn had said that within the next two weeks a meeting of WCC personnel with interested parties from the JPC would be arranged to discuss the traffic flow and speed limits in the area of the northern Barford junction from the bypass and the roads in Sherbourne. That had not happened and the Chairman undertook to pursue the matter.

172 Minute 151.1. Notices had been posted in Wasperton giving information about the planned introduction of a 20mph speed limit.

Minutes of the Meeting of the Planning Committee 5 Sep 11

173 The minutes were approved as a true record. There were no matters arising.

Cash Balances as at 30 Sep 11

174 The JPC took note of the following cash balances

- HSBC £ 10,055.64
- Santander £25,569.09

Receipts and Payments

175 The JPC endorsed the following:

Date	Payee	Category	Total
1 Sep 11	Administration	Postage	(23.34)
1 Sep 11	Administration	Travel Expenses	(57.46)
1 Sep 11	S&D Window Cleaners	Bus Shelters Maintenance	(60.00)
5 Sep 11	AED Locator (EU) Ltd	Section 137	(46.80)
5 Sep 11	MFM Services	Mowing Charges	(188.00)
10 Sep 11	HMRC	Employment Expenses	(542.92)
28 Sep 11	Salaries	Employment Expenses	(696.92)
28 Sep 11	Administration	Office Accommodation	(52.00)
30 Sep 11	Hadley	Allotments Hire of Land	(37.50)
30 Sep 11	Smith	Allotments Hire of Land	(37.50)
30 Sep 11	TPC	Printing and Stationery	(43.20)

Management Accounts as at 30 Sep 11

176 The JPC took note of the Management Accounts at Annex A to these minutes.

Acquisition of Riverside Land

177 The JPC approved the execution of the two licences for the Riverside Land at a total cost of £400.

178 Cllr Mrs Barlow informed the JPC that with the verbal consent of WCC work had started on site clearance for the trees.

WCC Grant to Sherbourne Village

179 Notwithstanding an impression to the contrary, WCC had stated that in considering an application for a grant for refurbishing the hall's interior it would wish to deal directly with the body with legal responsibility for the hall (which is the Management Committee in its capacity as Leaseholder and Charity Trustee) and not some unrelated third party (the JPC for example).

New National Planning Policy Framework

180 The JPC considered its response to an invitation from NALC to respond to a policy consultation on the proposed "National Planning Policy Framework".

- 181 Cllr Rhead explained that it was difficult to consider this in isolation because clarification was required on the interaction of the Localism Bill with the Framework, neither of which was yet law. In his capacity as a member of WDC he and Cllr Caborn (WCC) would soon attend a symposium at which light would be shed on the matter.
- 182 Whatever the detailed outcome of the emerging legislation it was clear that key to progress in this area was the formulation of a new Local Plan for Warwick District, and this was currently in progress by WDC's Local Plan Development Working Party. Furthermore it would be essential to have current, comprehensive Parish and Neighbourhood Plans in place.
- 183 Cllr Wright persuaded the meeting that however uncertain the future, the JPC should respond to the consultation, but because of time constraints (closing date for submission 17 Oct 11) an abbreviated procedure needed to be adopted. The JPC therefore approved the following: Cllr Wright to draft a response and pass it to Cllrs Clay and McVeigh for approval. The agreed document to be sent by Cllr Wright to:
- NALC.
 - The Clerk for distribution to the whole JPC.
- 184 The printed agenda item containing the NALC consultation document had included a preamble from WALC office quoting reports in the media on the implications of the Framework. The accuracy of some of those WALC statements was challenged and a discussion ensued whether to include the preamble details in the minutes. On the basis that these reports did not form part of the consultation document the JPC voted not to do so.

Review of Parliamentary Constituencies

- 185 The JPC took note. The JPC parishes would probably remain part of the new enlarged Warwick and Leamington constituency.

Affordable Housing

- 186 The JPC received a report from the Affordable Housing Working Party and approved in principle the scheme as presented whilst acknowledging the current lack of availability of funding for such a scheme.

WCC Waste Core Strategy

- 187 There being no enthusiasm for forming a working party to respond to "Waste Core Strategies - Preferred Options and Policies" Cllr Mrs Gordon volunteered to study the document and to respond as an individual, bringing back to the JPC any matters deserving of its attention. The offer was gratefully accepted.

Any Other Business

- 188 Planning.
- 188.1 The WDC Proposed Development Review Forum will meet on 31 Oct 11 to hear the case for development at Barford House. The Chairman encouraged members' attendance.
- 188.2 Cllr Morris said that the Barford Residents' Association (BRA) would consider the subject before that meeting which he would attend. The Chairman reminded him that at the meeting he had the right to speak as a member of the JPC but not as a BRA representative.
- 189 Wasperton Notice Board. Cllr Thurley asked what action was necessary to procure a new notice board for Wasperton Village Hall. The Clerk said that if permission were obtained from the hall's owner to fix a new one to the wall, he would make it.
- 190 "Free Trees for Your Community" Cllr Mrs Barlow drew attention to the offer of free trees (which had been distributed to JPC members).

- 191 Wasperton Street Lighting. Cllr Metcalf reported that a number of minor accidents, attributable to inadequate street lighting, had occurred in Wasperton. He had brought the matter to WDC's attention. The likely cost of a new lamp standard was c£3k.
- 192 Defibrillator. Cllr Rhead informed the meeting:
- The new defibrillator will be delivered next week.
 - It is to be installed at the Barford Village Shop.
 - It will be blessed by Rev Jessett at the switching on of the Christmas lights.
- 193 Road Signs. Cllr Mrs Payne wondered if there was a way of removing signs to the Nursery now that it had closed to prevent people aimlessly searching for it. The Chairman promised to investigate.
- 194 Barford Post Office. The Chairman advised members that the Post Office is now open Mon-Fri 1500-1715h.

Closure

- 195 There being no other business the meeting closed at 9:00 pm.

Date of Next Meeting

- 196 The next meeting of the JPC is on Mon 14 Nov 11 at 7:30 pm in Wasperton Village Hall.

MANAGEMENT ACCOUNTS AS AT 30 SEP 11

	Budget 2011- 12	YTD	FOO	Diff
RECEIPTS				
Allotments Rents	889	889	889	
Bank Interest	20	11	20	
Concurrent Services Contribution (WDC)	2,530	2,530	2,530	
Grants/Donations		2,340	2,340	2,340
Precept (WDC)	30,100	15,050	30,100	
VAT prior year (HMRC)	600	670	670	70
Wayleave	4		4	
TOTAL RECEIPTS	34,143	21,490	36,553	
PAYMENTS				
Allotments Hire of Land	150	75	150	
Allotments Maintenance	150		150	
Allotments Water Charges	150	104	150	
Audit Fees	410	417	417	(7)
Bank Charges	20			20
Bus Shelters Maintenance	465	270	465	
Chairman's Allowance	410		410	
Election Expenses	3,000			3,000
Employment Expenses	14,906	7,439	14,906	
Grants: Churchyard Maintenance	1,188		1,188	
Grants: Village Halls	2,964		2,964	
Insurance	1,026	776	776	250
Legal Fees (WCC)			750	(750)
Mowing Charges	1,606	1,064	1,606	
Office Accommodation	628	312	628	
Open Spaces Maintenance	500	3,853	3,853	(3,353)
Postage	200	72	200	
Printing and Stationery	600	355	700	(100)
Section 137	20	2,627	2,650	(2,630)
Subs: Information Commissioner	35		35	
Subs: SLCC	135		135	
Subs: WALC	448		448	
Training and Seminar Expenses	150	200	350	(200)
Travel Expenses	387	183	387	
Venue Hire	180	45	180	
TOTAL PAYMENTS	29,729	17,792	33,499	
NET TOTALS	4,414		3,054	

EXECUTIVE SUMMARY

Opening Balance 1 Apr 11	31,348
Add Excess Income over Expenditure	<u>3,054</u>
Closing Balance 31 Mar 12	<u>34,402</u>
Designated Funds	
Barford Parish Directory (CVS)	83
Barford Telephone Kiosk	200
Barford War Memorial	535
Provision for new mower	<u>1,600</u>
Total Designated Funds	<u>2,418</u>
Total Reserve	31,984
Contingency (10% of Expenditure)	3,350
Risk Management Reserve	11,651
Discretionary Reserve	16,984