

BARFORD SHERBOURNE AND WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council
held in Barford Memorial Hall
on Mon 14 Jan 13

Present:	Cllr J V Murphy,(Chairman) Cllr: Mrs W Barlow, R Clay, J M Hawkesford, D C Morrow, R A Shotton-Oza, Mrs A Gordon, Mrs R Newsome, Mrs P K Payne, M J Metcalfe, N F J Thurley, J T Wright
In Attendance:	Cllr: L Caborn (WCC)
Apologies:	Cllr: Mrs J L Longfield, P A P Morris, A B Rhead,

Opening

202 The meeting opened at 7:30 pm

203 Seven members of the public were present.

Declarations of Interests

204 None was declared .

Public Participation

205 Mrs Nikki Edwards made a declaration in support of the application for a grant for Sherbourne Village Hall.

206 Mr Mark Griffin spoke on behalf of himself and others pledging assistance with the JPC's effort to provide improved sport and recreational facilities.

Vacation of Office

207 Cllr S J McVeigh vacated the office of parish councillor on 10 Jan 13 pursuant to Section 85 of the Local Government Act 1972. (That date marking the end of the six month period which had elapsed since his last attendance at a meeting of the JPC.)

208 Notices of a casual vacancy had been displayed in Barford.

209 Unless ten or more Barford electors demand an election for a replacement by 30 Jan 13 the JPC will be required to appoint one by cooption at its February meeting.

Code of Conduct

210 It was RESOLVED:
"That the JPC grants dispensations up to the elections for the Council in May 2015 to all councillors allowing them both to speak and vote in relation to the following function of the Council:

- An allowance, payment or indemnity given to members.
- Any ceremonial honour given to members.
- Setting a precept under the Local Government Finance Act."

Minutes of the Meeting of Council 12 Nov 12

211 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee 12 Nov 12

212 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee 17 Dec 12

213 The minutes were approved as a true record. There were no matters arising.

Cash Balances as at 31 Dec 12

214 The JPC took note of the following cash balances:

- HSBC £ 5,749.28
- Santander £46,126.42

Receipts and Payments

215 The JPC endorsed the following:

Date	Payee	Category	Total
2 Nov 12	Administration	Postage	(19.30)
2 Nov 12	Administration	Travel Expenses	(28.99)
9 Nov 12	TPC Digital Solutions	Printing and Stationery	(27.22)
9 Nov 12	S&D Window Cleaners	Bus Shelters Maintenance	(45.00)
10 Nov 12	HMRC	Employment Expenses	(551.45)
12 Nov 12	J V Murphy	Section 137	(20.00)
13 Nov 12	MFM Services	Mowing Charges	(245.00)
26 Nov 12	SLCC	Subs: SLCC	(145.00)
26 Nov 12	Administration	Postage	(12.70)
26 Nov 12	Administration	Travel Expenses	(40.37)
28 Nov 12	Salaries	Employment Expenses	(711.24)
28 Nov 12	Administration	Office Accommodation	(54.92)
9 Dec 12	Santander	Bank Interest	2.78
9 Dec 12	TPC Digital Solutions	Printing and Stationery	(21.17)
10 Dec 12	HMRC	Employment Expenses	(551.45)
14 Dec 12	S&D Window Cleaners	Bus Shelters Maintenance	(60.00)
22 Dec 12	ICO	Subs: Information Commissioner	(35.00)
28 Dec 12	Salaries	Employment Expenses	(711.24)
28 Dec 12	Administration	Office Accommodation	(54.92)

Management Accounts as at 31 Dec 12

216 The JPC received the accounts at Annex A to these minutes.

Survey of Sport and Recreational Facilities

217 The Chairman elaborated upon the executive summary of the report at Annex B to these minutes. His intention was to start afresh; the working party set up to consider this matter had made little progress over a very long time so better to abandon that approach and establish another group invigorated by new talent from Barford. The executive summary listed those already willing to help and he would seek others including members of the JPC.

Application for Grant - Sherbourne Village Hall

- 218 Cllr Mrs Payne declared a prejudicial interest in this matter and absented herself from the meeting during this agenda item.
- 219 Members were sympathetic to the concept of providing financial assistance to maintain village halls.
- 220 Cllr Mrs Gordon explained that the lavatories and kitchen in the hall were of an unacceptable standard, so much so that bookings were being cancelled for lack of facilities. Those which took place raised only sufficient money to pay for heating and light with no prospect of accumulating capital for more lasting improvements. The priority had to be on the lavatories because they served not only the hall but currently also the church for public events.
- 221 Nevertheless members thought that the application as framed was insufficiently comprehensive to justify a grant. There was an absence of detailed specifications, competitive quotations and records of attempts to obtain grants from third parties. Were the JPC to make a grant now and the third party grants not be forthcoming then the money would sit unused in the hall's accounts.
- 222 Cllr Caborn and Cllr Mrs Barlow provided a valuable list of "dos and don'ts" when seeking grants.
- 223 The hall's management committee was advised to rectify the shortcomings of the application, submit further applications to external funding sources and apply again to the JPC at a later date, along with the annual JPC Village Halls grant round.

Application for Grant - Sherbourne Church

- 224 The JPC had received a letter of application for a grant for Sherbourne Church from the Revd David Jessett. In it he explained that Stage 1 (the provision of water to the church) had been completed at a cost of £6k but that Stage 2 (provision of kitchenette facilities in the church) and Stage 3 (provision of lavatories) were yet to be started. Stage 2 is estimated to cost £20k and it was for financial assistance for this he was appealing.
- 225 The JPC was sympathetic to the request but decided that it could not proceed on the evidence currently provided for the reasons given at Minute 221 above. Members also recommended application to other more appropriate external sources.

Budget and Precept 2013-14

- 226 The JPC approved the budget at Annex C to these minutes.
- 227 Unused

Any Other Business

- 228 Wasperton Junction.
- 228.1 Cllr Metcalfe reported a meeting with representatives of WCC to draw up a scheme to make the Wasperton junction with the A429 safer. What was needed could not be afforded; extra land to widen the road (by compulsory purchase) and mains electricity for lighting (solar powered lighting is insufficient to meet the required standard).
- 228.2 The best that was on offer was improved road markings in red.
- 229 Noise Nuisance at Barford Village Shop.
- 229.1 Cllr Hawkesford informed the meeting of a complaint of noisy early-morning deliveries to the shop.
- 229.2 The complainant would be advised to identify the culprit so that appropriate remedial action could be taken by the BVS management..

230 Distribution of Agenda. The Clerk had responded to a request and in future papers for JPC meetings would be provided in electronic format for those who wished to receive them in that form.

Closure

231 There being no further business the meeting closed at 8:50pm

Date of Next Meeting

232 The next meeting of the JPC is on Monday 11 Feb 13 at 7:30 pm in Sherbourne Village Hall.

MANAGEMENT ACCOUNTS AS AT 31 DEC 12

EXECUTIVE SUMMARY

Opening Balance 1 Apr 12	38,157	
Add Excess Income over Expenditure	3,696	
Closing Balance 31 Mar 13	41,853	
=====		
Designated Funds		
Barford Memorial Hall	1,755	Current balance of BMH refurbishment fund
Barford Parish Directory (CVS)	83	Residue of grant to third party held by JPC
Barford Telephone Kiosk	200	Bond deposited by Barford Heritage Group to indemnify JPC against future costs
Barford War Memorial	535	Raised by public subscription. Unavailable for any other purpose
Election Expenses (reserve for 2015)	2,000	JPC policy to reserve this early in the election cycle
Provision for new mower	1,600	Purchase approved by JPC
Total Designated Funds	6,173	
=====		
Total Reserve	35,680	Closing balance 31 Mar 13 minus total Designated Funds
Contingency (10% of Expenditure)	2,757	Hedge against inflation
Risk Management Reserve	11,908	75% of Clerk's costs in the event he is indisposed requiring a replacement
Discretionary Reserve	21,015	Unallocated reserve

MANAGEMENT ACCOUNTS AS AT 31 DEC 12

	Budget 2012- 13	YTD	FOO	Diff
RECEIPTS				
Allotments Rents	948	932	932	(16)
Bank Interest	30	22	29	(1)
Concurrent Services Contribution (WDC)	2,530	2,530	2,530	
Grants/Donations		3,432	3,432	3,432
Precept (WDC)	29,975	29,975	29,975	
VAT prior year (HMRC)	1,500	1,489	1,489	(11)
Wayleave	4	5	5	0
TOTAL RECEIPTS	34,987	38,386	38,392	3,405
PAYMENTS				
Allotments Hire of Land	300	75	150	150
Allotments Maintenance	150			150
Allotments Water Charges	180	21	180	
Audit Fees	417	417	417	
Bank Charges	20	20	20	
Barford Memorial Hall		5,852	5,852	(5,852)
Bus Shelters Maintenance	600	420	600	
Chairman's Allowance	433		433	
Diamond Jubilee		371	371	(371)
Employment Expenses	15,219	11,356	15,219	
Flagpole		747	747	(747)
Grants: Churchyard Maintenance	1,255		1,255	
Grants: Village Halls	3,130		3,130	
Housing Needs Survey		200	200	(200)
Insurance	800	813	813	(13)
Mowing Charges	1,650	1,635	1,635	15
Office Accommodation	659	494	659	
Open Spaces Maintenance	500	371	500	
Postage	200	115	200	
Printing and Stationery	750	451	750	
Section 137	40	46	80	(40)
Subs: Information Commissioner	35	35	35	
Subs: SLCC	140	145	145	(5)
Subs: WALC	448	470	470	(22)
Training and Seminar Expenses	150	160	200	(50)
Travel Expenses	400	278	370	30
Tree Planting		175	175	(175)
Venue Hire	90		90	
TOTAL PAYMENTS	27,565	24,667	34,696	(7,131)
NET TOTALS	7,422		3,696	

Provision of an all-weather sports & recreational facility for the communities of Barford, Wasperton and Sherbourne

Executive Summary

A discussion paper has been prepared by a small project team in response to the JPC's request for ideas on what improvements could be made to the Barford playing fields as it has identified the need to improve the quality of this facility for the community it serves.

The team believes that the delivery of a high quality all-weather sports & recreational facility, similar to that recently opened in Stoneleigh, will provide the 3 parish communities with access to a resource which will enhance the area and the school educational facilities. There is no real recreational or sports facility currently in the village. The sports facilities within the school are restricted and not suited to use all year round.

The UK Government are committed to identifying ways in which sport for all can be one of the many legacies of hosting London 2012 Games. Through various funding schemes the UK government is supportive of community projects that encourage people to take part in more sustained physical activity and which remove barriers which stop people becoming active.

The proposed facility would provide the villages in the 3 parishes with football pitches (5 a side & junior), mini rugby, netball & basketball courts, junior cricket practice, junior hockey pitch and tennis courts on 2 all weather playing surfaces. The pitches would be multi use and more than one marking is overlain on a single area. It would provide a long term, quality sports facility which will benefit all ages, promote healthy living and encourage active lifestyle and leisure facilities for all ages.

There would be several key benefits for including parking provision:

- It would allow people to use the sports facility who otherwise would have to travel by car
- It would provide opportunity for disabled access to the multi sport facility and the lane
- It would give much safer access for children and pupils of the school using the facility
- It would reduce the need for vehicles to be parked in nearby residential areas and give the church much needed additional parking at busy times

The aim would be to complete the whole project over a 2 year period and to deliver it in 3 stages as follows:-

Stage 1 - raise sufficient financial support for provision of the ground works and access & to install phase A of the facility by Summer 2014.

Stage 2 - evaluate success and popularity use of phase A by Spring 2015

Stage 3 - secure the balance of funding and deliver completion of phase B by Autumn 2015.

The Project team would seek to secure funding from the community as well as from grants..

The project Team recognises that such a scheme must be under the remit and control of the JPC .

The project Team would welcome the opportunity to meet up with representatives of the JPC and any suggested village stakeholders (ie. School, trustees etc) to present the ideas and discuss the proposal at an early stage.

Project Team : 7th January 2013 - Bob Jordan, Mike Sheard, Mark Griffin, Paul Harris and Amanda Griffin.

BUDGET 2013-14

	Actual 2011-12	Budget 2012-13	Forecast Outturn 2012-13	Budget 2013-14
RECEIPTS				
Allotments Rents	889	948	932	932
Bank Interest	29	30	29	30
Concurrent Services Contribution (WDC)	2,530	2,530	2,530	2,530
Grants/Donations	5,490		3,432	
Precept (WDC)	30,100	29,975	29,975	29,071
Transitional Grant (WDC)				2,289
VAT prior year (HMRC)	670	1,500	1,489	1,500
Wayleave	4	4	5	5
TOTAL RECEIPTS	39,712	34,986	38,392	36,357
PAYMENTS				
Allotments Hire of Land	150	300	150	150
Allotments Maintenance		150		150
Allotments Water Charges	207	180	180	180
Audit Fees	417	417	417	428
Bank Charges		20	20	20
Barford Memorial Hall			5,852	
Bus Shelters Maintenance	450	600	600	600
Chairman's Allowance	410	433	433	444
Diamond Jubilee			371	
Election Expenses	655			
Employment Expenses	14,335	15,219	15,219	15,530
Flagple			747	
Grants: Churchyard Maintenance	1,254	1,255	1,255	1,288
Grants: Village Halls	2,086	3,130	3,130	3,211
Grit Bins	998			
Housing Needs Survey			200	
Insurance	776	800	813	834
Legal Fees	400			
Mowing Charges	1,502	1,650	1,635	2,848
Notice Boards				750
Office Accommodation	624	659	659	676
Open Spaces Maintenance	4,089	500	500	500
Postage	147	200	200	250
Printing and Stationery	790	750	750	750
Section 137	2,647	40	80	40
Subs: Information Commissioner	35	35	35	35
Subs: SLCC	140	140	145	145
Subs: WALC		448	470	482
Training and Seminar Expenses	313	150	200	200
Travel Expenses	314	400	370	400
Tree Planting			175	
Venue Hire	165	90	90	90
TOTAL PAYMENTS	32,904	27,565	34,697	30,002
NET TOTALS	6,808	7,421	3,696	6,355

EXECUTIVE SUMMARY

Opening balance 2012-13	37,848
Excess of Income over Expenditure 2012-13	3,696
Opening balance 2013-14	41,544
Excess of Income over Expenditure 2012-13	6,355
Closing balance 2013-14	47,899

Designated Funds

Barford Memorial Hall	1,755	Current balance of BMH refurbishment fund
Barford Parish Directory (CVS)	83	Residue of grant to third party held by JPC
Barford Telephone Kiosk	200	Bond deposited by Barford Heritage Group to indemnify JPC against future costs
Barford War Memorial	535	Raised by public subscription. Unavailable for any other purpose
Election Expenses (reserve for 2015)	2,000	JPC policy to reserve this early in the election cycle
Provision for new mower	1,600	Purchase approved by JPC
Total Designated Funds	6,173	

TOTAL RESERVE	41,726	
Risk Management Reserve	12,155	75% of employment expenses and office accommodation
Discretionary Reserve	29,571	

Precept 2013-14	29,071
Tax Base 2013-14	768
Band D	37.87

COUNCIL TAX

Band	Relative Liability	Council Tax 2011-12	Council Tax 2012-13	Council Tax 2013-14	Difference (£/month)
A	6/9	£24.05	£24.05	£25.25	£0.10
B	7/9	£28.05	£28.05	£29.45	£0.12
C	8/9	£32.06	£32.06	£33.66	£0.13
D	9/9	£36.07	£36.07	£37.87	£0.15
E	11/9	£44.09	£44.09	£46.29	£0.18
F	13/9	£52.10	£52.10	£54.70	£0.22
G	15/9	£60.12	£60.12	£63.12	£0.25
H	18/9	£72.14	£72.14	£75.74	£0.30