

# BARFORD SHERBOURNE AND WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council  
held in Sherbourne Village Hall  
on Mon 11 Feb 13

<b>Present:</b>	Cllr J V Murphy,(Chairman) Cllr: Mrs W Barlow, R Clay, J M Hawkesford, Mrs J L Longfield, P A P Morris, D C Morrow, A B Rhead, Mrs A Gordon, Mrs R Newsome, N F J Thurley, J T Wright
<b>Apologies:</b>	Cllr: R A Shotton-Oza, Mrs P K Payne, M J Metcalfe,

## Opening

233 The meeting opened at 7:30 pm

234 No members of the public were present.

## Declarations of Interests

235 The following, having declared an interest, absented themselves from the meeting whilst the matters were discussed:

- Cllr Murphy Grant to Barford Memorial Hall.
- Cllr Rhead Grant to Barford Memorial Hall.
- Cllr Thurley Grant to Wasperton Village Hall.

## Public Participation

236 There was no public participation.

## Minutes of the Meeting of Council 14 Jan 13

237 Subject to the deletion of Minute 207 the minutes were approved as a true record.

## Minutes of the Meeting of the Planning Committee 14 Jan 13

238 The minutes were approved as a true record. There were no matters arising.

## Cash Balances as at 31 Dec 12

239 The JPC took note of the following cash balances:

- HSBC £ 4,262.10
- Santander £46,129.44

## Receipts and Payments

240 The JPC endorsed the following:

Date	Payee	Category	Total
4 Jan 13	Santander	Bank Interest	3.02
4 Jan 13	Administration	Postage	(5.50)
4 Jan 13	Administration	Travel Expenses	(20.35)
10 Jan 13	HMRC	Employment Expenses	(551.45)
23 Jan 13	R J Smith	Allotments Hire of Land	(37.50)
23 Jan 13	D M Hadley	Allotments Hire of Land	(37.50)
24 Jan 13	BS&GSG	Allotments Water Charges	(68.82)
28 Jan 13	Salaries	Employment Expenses	(711.24)
28 Jan 13	Administration	Office Accommodation	(54.92)

## Grants: Churchyard Maintenance

241 A grant of £418 for churchyard maintenance was made to each of the following:

- Barford PCC
- Sherbourne PCC
- Wasperton PCC

## Grants: Village Halls

242 A grant of £1,043 for village hall maintenance was made to each of the following:

- Barford Memorial Hall
- Sherbourne Village Hall
- Wasperton Village Hall

## Sherbourne Bus Shelter

243 The JPC authorized the expenditure of £175 (excl VAT) on the replacement of the rotting seating in the shelter by Frank Mann Farming.

## Survey of Play and Recreational Facilities

244 The Chairman announced a meeting of interested parties in Barford Memorial Hall on 18 Feb 13 at 7:30pm.

## Allotments - Charges 2014-15

245 It is a legal requirement to set the allotment charges a year in advance. The JPC fixed them at 2013-14 (£21.67 for a standard plot) inflated by RPI.

## Review of Standing Orders

246 The JPC conducted the annual review of Standing Orders finding them current and not in need of amendment.

## Review of Financial Regulations

247 The JPC conducted the annual review of Financial Regulations finding them current and not in need of amendment.

248 It was noted that the new model Financial Regulations, long-promised by NALC, had been delayed for the incorporation of regulations on electronic banking by parish councils.

## **Risk Assessment**

- 249 The JPC assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these finding them satisfactory.
- 250 It was agreed that such was the importance of the risk assessment that, starting in 2013-14, the JPC should consider it every three months.

## **Sherbourne Traffic Management**

- 251 The JPC took note of WCC's proposals for speed limits and weight restrictions on certain roads in Sherbourne.

## **Precept 2013-14**

- 252 At the January meeting the JPC voted by a large majority to amend the motion setting the Precept for 2013-14 so that it included an increase of 5% over the prior year. Thus the will of the JPC was established. By an oversight the amended motion was not put to a formal vote. This was now corrected:  
RESOLVED: "That the Precept for 2013-14 be set at £29,071 (derived from (in comparison with prior year) an 8% reduction in Tax Base and a 5% increase in Band A-H charges)"
- 253 At the request of Cllr Mrs Gordon the vote was recorded (see Annex A).

## **Any Other Business**

- 254 Neighbourhood Plans.
- 254.1 Cllrs Clay, Mrs Barlow, Metcalfe and Murphy had all attended a CPRE briefing on neighbourhood plans on 9 Feb 31.
- 254.2 Cllr Clay gave a summary of its message.
- 254.3 In acknowledgement of the importance of this initiative it was agreed that Ms Sarah Brooke-Taylor (WRCC Neighbourhood Development Officer) should be invited to a special meeting of the JPC to give further guidance.
- 256 Projector Screen.
- 256.1 The Clerk reminded the JPC that in future hard copy of planning applications for inspection by the Planning Committee would not be made available by WDC.
- 256.2 WDC had already provided a projector and one screen. It was thought that the procurement of second screen making available one each for Sherbourne and Wasperton Village Halls (Barford Memorial Hall has a built-in screen) would ease the logistic problem of carting a single screen to the necessary venue.
- 256.3 It was agreed therefore that permission should be sought from the management committees of those two halls to keep the screens there and if this was forthcoming the JPC would be asked to authorize the purchase of a second screen at the March meeting.
- 256.4 Cllr Rhead promised to attempt to persuade WDC to buy a second screen for the JPC.

## **Closure**

- 257 There being no further business the meeting closed at 8:50pm

## **Date of Next Meeting**

- 258 The next meeting of the JPC is on Monday 11 Mar 12 at 7:30 pm in Wasperton Village Hall.

**ANNEX A****RECORDED VOTE**

Name	For	Against	Abstain
Cllr Mrs W Barlow	✓		
Cllr R Clay	✓		
Cllr J M Hawkesford	✓		
Cllr Mrs J L Longfield	✓		
Cllr P A P Morris			✓
Cllr D C Morrow	✓		
Cllr J V Murphy	✓		
Cllr A B Rhead	✓		
Cllr Mrs A Gordon		✓	
Cllr Mrs R Newsome		✓	
Cllr N F J Thurley	✓		
Cllr J T Wright			✓