

## BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the annual meeting of the Joint Parish Council held at Barford Memorial Hall  
on Mon 12 May 14

<b>Present:</b>	Cllr J V Murphy,(Chairman) Cllr: I Boak, Mrs W Barlow, R Clay, Mrs A Gordon, J M Hawkesford, Mrs J L Longfield, T Merrygold, P A P Morris, Mrs R Newsome, N F J Thurley, J T Wright,
<b>Apologies:</b>	Cllr: M J Metcalfe, A B Rhead, R A Shotton-Oza,

### Opening

- 1 The meeting opened at 7:30 pm
- 2 One member of the public was present.

### Election of Chairman of the Council for 2014-15

- 3 RESOLVED: That Cllr J V Murphy be and is hereby elected Chairman.
- 4 In proposing Cllr Murphy, Cllr Clay spoke warmly of the considerable amount of detailed work Cllr Murphy had performed during the past year and urged all his colleagues to express their appreciation by voting for him; this they did.

### Election of Vice-Chairman of the Council for 2014-15

- 5 RESOLVED: That Cllr T Merrygold be and is hereby elected Vice-Chairman.

### Declarations of Disclosable Interests

- 6 None was declared.

### Public Participation

- 7 There was no public participation

### Cooption of Member for Barford

- 8 The Chairman reported that there had been no volunteers to fill the vacancy.

### Minutes of the Meeting of Council 10 Mar 14

- 9 The minutes were approved as a true record.

### Matters arising

- 10 Minute 261.1 Acting upon the previous recommendation by Cllr Mrs Newsome that to deter dog fouling signs, designed by schoolchildren, should be posted in prominent places, Cllr Mrs Barlow undertook to approach Barford Primary School to arrange their production.

### Minutes of the Meeting of Council 16 Apr 14

- 11 The minutes were approved as a true record. There were no matter arising.

### Minutes of the Meeting of the Planning Committee 10 Mar 14

- 12 The minutes were approved as a true record. There were no matters arising.

### Minutes of the Meeting of the Planning Committee 31 Mar 14

- 13 The minutes were approved as a true record. There were no matters arising.

## Minutes of the Meeting of the Planning Committee 15 Apr 14

14 The minutes were approved as a true record. There were no matters arising.

### JPC Appointments 2014-15

15 The following appointments were made:

	Planning	Disciplinary Panel	Disciplinary Appeals	BMHMC	WDC Planning Forum	WALC	WRWCF
Cllr I Boak							
Cllr Mrs W Barlow	√						√
Cllr R Clay	√		√				
Cllr J M Hawkesford	√						
Cllr Mrs J L Longfield		√					
Cllr P A P Morris	√						
Cllr J V Murphy	√*	√*			√	√	√
Cllr A B Rhead		√		√			
Cllr R A Shotton-Oza							
Cllr Mrs A Gordon	√	√					
Cllr T Merrygold			√*				
Cllr Mrs R Newsome	√		√				
Cllr M J Metcalfe						√	
Cllr N F J Thurley	√		√				
Cllr J T Wright	√	√					

\* Ex Officio Chairman

### Cash Book Balances as at 30 Apr 14

16 The JPC took note of the following cash balances

- HSBC £34,074.37
- Santander £37,828.78

## Receipts and Payments

17 The JPC endorsed the following:

Date	Payee/er	Category	Total
4 Apr 14	WALC	Subs: WALC	(492.00)
8 Apr 14	Allotments	Allotments Rents	836.63
9 Apr 14	Warwick District Council	Rural Footway Lighting	(906.24)
9 Apr 14	Warwick District Council	Rural Footway Lighting	(9,500.00)
10 Apr 14	HMRC	Employment Expenses	(581.87)
15 Apr 14	Wasperton Village Hall	Venue Hire	(168.00)
17 Apr 14	Allotments	Allotments Rents	74.50
23 Apr 14	S&D Window Cleaners	Bus Shelters Maintenance	(45.00)
23 Apr 14	Louise Best	Audit Fees	(85.00)
23 Apr 14	Viking	Printing and Stationery	(140.09)
26 Apr 14	WDC	Concurrent Services Contribution	2,470.00
26 Apr 14	WDC	Precept	20,085.00
26 Apr 14	WDC	Council Tax Support Grant	1,006.00
26 Apr 14	Allotments	Allotments Rents	52.15
30 Apr 14	Salaries	Employment Expenses	(758.04)
30 Apr 14	Administration	Office Accommodation	(58.03)

## Management Accounts as at 31 Mar 14

18 The JPC took note of the management accounts at Annex A to these minutes.

## Audit of Accounts as at 31 Mar 14

19 Public Notices. The JPC's accounts must be delivered for audit to the external auditor by 16 Jun 14. The statutory notices informing the electorate of this process and of electors' rights of inspection have been posted on village notice boards.

20 Internal Auditor's Report.

20.1 The JPC took note of the report:

20 Waverley Road  
Kenilworth  
Warwickshire  
CV8 1JN  
Cllr Murphy  
Chairman to Barford, Sherbourne & Wasperton JPC  
3 Barford Woods  
Warwick  
CV34 6SZ

19<sup>th</sup> April 2014

Dear Councillor Murphy

**Internal Audit year ended 31<sup>st</sup> March 2014**  
As requested I have completed an examination of the financial statements and cashbook. In doing so I have verified the bank reconciliation and agreed the cashbook entries to the bank statements. I have also agreed expenditure to supporting documentation and to approval by the Councillors in the Minutes. I have reviewed VAT on the invoices to cash book entries.

The financial statements and cashbook are in very good order. The Clerk retains accurate records and files supporting documentation in a methodical order.

The financial statements are accurate and are supported by underlying financial records and documentation.  
 I would like to thank you for appointing me as your Internal Auditor. My fee for the audit is £85.

Yours sincerely

Louise Best

20.2 The JPC approved payment of the Internal Auditor's fee of £85

21 Accounting Statements. RESOLVED: That the following accounting statements be approved:

	Year ending	
	31 Mar 13	31 Mar 14
1 Balance brought forward	38,157	46,004
2 (+) Annual precept	29,975	29,070
3 (+) Total other receipts	11,425	13,742
4 (-) Staff costs	15,144	15,690
5 (-) Loan interest/capital repayments	0	0
6 (-) Total other payments	18,409	13,158
7 (=) Balances carried forward	46,004	59,967
8 Total cash & investments	46,004	59,967
9 Total fixed assets and long term assets	342,083	342,083
10 Total borrowings	0	0

22 Annual Governance Statement. RESOLVED: That the following governance statement be approved:

We acknowledge as the members of Barford, Sherbourne and Wasperton Joint Parish Council our responsibility for ensuring that there is a sound system of internal control, including the preparation of accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2014 that:

- 1 We approved the accounting statements prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices.
- 2 We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
- 3 We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have significant financial effect on the ability of the council to conduct its business or on its finances.
- 4 We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.
- 5 We carried out an assessment of the risks facing the council and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
- 6 We maintained throughout the year an adequate and effective system of internal audit of the council accounting records and control systems.
- 7 We took appropriate action on all matters raised in reports from internal and external audit.
- 8 We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the council and, where appropriate have included them in the accounting statements.

## Annual Parish Meetings

23 The draft minutes of the Annual Parish Meetings have been published on the Barford Website.

## Barford Leisure Improvement Scheme – Working Party Update

24 The JPC received the following update from the Chairman:

### Introduction

Improvements to the Play and Sports facilities at King George's Fields, known as Barford Playing Fields (BPF) was first raised in Barford Parish Plan in 2005 and subsequently by various individuals and groups over the last six years.

In January 2014 the Joint Parish Council (JPC) of Barford, Sherbourne and Wasperton gave its "in principle" support to the development of a Business Plan to improve the facilities of the JPC owned playing field including public consultation, research and evaluation. The existing field has an inadequate and poor quality play area, a skate park and a full size football pitch which is currently unused. The access to the playing field is limited because of the poor surface to the lane and does not cater for wheel chair users, pushchairs, prams or mobility scooters therefore excluding them from being able to gain entry to the playing field. The local primary school is adjacent to the playing fields.

The Governing Body of Barford St Peter's (VA) Primary and Pre School has been consulted and supports the project which will also be used by the 150 children at the school for extracurricular activities and after school clubs.

Research showed that 91% of people felt that the playing field facilities need to be upgraded with additional facilities and 84 % were supportive of the provision of an all-weather sports /leisure facility.

The proposed scheme is split into 3 main elements which can be completed in stages subject to the availability of funding. They are:

1. **Multi Sports surface , tennis courts and toilet** – estimated costs of £250k with funding sought from : Inspired Facility (Sport England) , Football Association , WREN, JPC , Sport England (Equipment) and Big Lottery
2. **Play Area** – estimated costs of £120k with funding sought from: BIFFA, SITA and local fundraising /donations
3. **Perimeter exercise track, lane access upgrade and bike racks** – estimated costs of £100k with funding sought from: Warwick District Council, JPC, Barford Charity and local fund-raising/donations

The Business Plan assumes a total funding requirement of approximately £550k split:  
Capital elements x 3 detailed above £475k  
Provision for repairs after ten years £30k  
Sinking fund costed at £5k per year over ten years to ensure sustainability £50k

The facilities will enable sports and recreational clubs to be set up locally especially for tennis, football, cricket coaching and walking. This will enable the promotion of sport and recreation to be an active part of those aged 14-25 as they are introduced to sport at primary school age level within the three villages.

The ownership and management of the facilities will be the responsibility of the JPC with its established structure and local community representation.

The costs of the 3 elements of the scheme have been based on recommended estimates detailed on Sport England websites and discussions with specialist contractors. All figures quoted are subject to final quotation prior to commencement of any work.

The WP recognises the importance of local fundraising in both the short and long term to ensure the sustainability of the project. It is also assumed that grants from key organisations

will be necessary to deliver each element. The JPC will only commit to the works when the sinking fund based on ten year forecasts is in place.

### **Background**

The playing field is owned and maintained by the JPC on behalf of the community. There are no active sports facilities in any of the three villages and no leisure or recreational facilities in the village for children over the age of 12 (apart from limited skate park facilities). The nearest all weather sports facilities are at Warwick and Wellesbourne both of which are 4 miles away from the three villages.

The research has identified widespread support to provide a scheme which delivers a number of solutions to improve the use of the playing field for all ages. The demand to provide sport and recreational facilities which can be used by all ages means that a wide range of sports will be offered within the scheme. This will especially encourage children from a young age to engage in sport by using the facility either as a local resident or as a member of the adjoining school and for that continue into later life beyond 12 years of age.

The UK government is supportive of community projects that encourage people to take part in regular physical activity and which remove barriers which stop people becoming active. They are also committed to identifying ways in which sport and leisure for all can be one of the many legacies of hosting London 2012 Olympic Games.

### **Current Position - Why the Project is Needed**

The results of the community survey gave very positive support for the project. It enabled the Working Party to establish the best needs of the community. The survey found that:

- 91% of residents felt that the playing field facilities need to be upgraded with additional facilities provided.
- 84 % were supportive of the provision of an all-weather sports /leisure facility
- 90% supported upgrading the lane alongside the playing field for easier use by all members of the community
- All but one of the responses supported improvements to play facilities for children and/or teenagers
- Nearly 50% of responses supported the retention of the football pitch, while three quarters supported the provision of mini and junior football pitches

The project has a total of £7.5k of funding already in place to begin funding the three elements of the project. These are locally raised funds and include JPC (£5k) and Barford Drama Group (£2.5k)

### **Aims and Objectives of the Project**

The project sets out to achieve a number of aims and objectives which meets the needs of all ages within the community. The key aims are to:

1. Help and encourage the local community to become more active.
2. Provide a community sports and recreational facility which will facilitate healthier living and benefit local people of all ages.
3. Capitalise on the enthusiasm for sport arising from the London 2012 Games providing a sustainable legacy.
4. Provide facilities which will engage and strengthen the local rural community
5. Reduce instances of anti-social behaviour.
6. Provide local children (of which there are 360 in the three villages) and those in 11-25 years age group with a multi sports facility which will help reduce potential levels of diabetes and obesity.
7. Help sustain and increase participation in sport and leisure for all ages in the local community.
8. Help set up local clubs to tennis, football , net ball and cricket coaching as no facility currently exists within the three villages

The key objectives for the project arising from the survey and consultation are to:

1. Improve and expand the range and quality of leisure, recreational and sports facilities for all ages in the community by creating a sustainable, multi-sport all weather sports facility for

- tennis, football, netball, cricket, walking and other sports use.
2. Enhance the existing play area facility for younger families and children by upgrading the existing equipment and by providing new equipment.
  3. Provide facilities for the 25-30 (approx) local children attending secondary schools at Warwick and Stratford and the other 330 children of all ages living local who will be able to practice sports on the multi weather surface that they do not currently have access to for extracurricular use and holiday /weekend periods.
  4. Improve and enhance the skate park.
  5. Improve the surface of the lane making the Playing Fields accessible for all.
  6. Improve the overall look and feel of the area by making it a facility which is inclusive and provides seating, a walking perimeter track for all, and additional facilities for community use.
  7. Create a facility which will encourage the creation and growth of clubs for sports and recreational activities for all ages and enable the school and associated out of school/holiday clubs to have access during the year.
  8. Provide an accessible toilet on the site which will maximize the opportunities for use and make it possible for the school of 150 pupils to use the facility.
  9. Provide additional seating, table and picnic areas for all ages within the playing field which will promote use and encourage participation/involvement of all ages.

The JPC is asked to

- confirm ongoing support for this project,
  - approve the concept plan
  - authorize the Working Party to apply for grant funding from local and external sources
  - authorize the commission of detailed quotations to implement the plan as identified so far
- The WP will then report back with firm proposals to implement the scheme for JPC confirmation.

- 25 The report was received with enthusiasm.
- 26 There followed a well-informed debate probing various aspects of the design and funding, the outcome of which was the conclusion that, given the scope for amendment in the light of further analysis, the plan was robust and largely correct. As a consequence the JPC agreed to:
- confirm ongoing support for this project
  - approve the concept plan
  - authorize the Working Party to apply for grant funding from local and external sources
  - authorize the commission of detailed quotations to implement the plan as identified so far

**Assets of Community Value**

- 27 The following response has been received from WDC:

Dear Cllr Barlow,

I am writing to notify you that your request for various locations through the Barford and Wasperton to be listed as an Assets of Community Value has been unsuccessful.

The decisions are summarised below:

Barford Village shop:	Accepted
Barford Memorial Hall:	Accepted
Bypass Commemorative bench:	Accepted
Church allotments, Barford:	Accepted
Granville Arms, Barford:	Accepted
The Joseph Arch, Barford:	Accepted
JPC Allotments, Barford:	Accepted
Community Orchard, Oldhams Bank:	Accepted
Barford Playing Fields:	Accepted
Barford Scout & Guide Hut:	Accepted
St Peter's Parish Church, Barford:	Accepted
Barford Telephone Box:	Accepted
Barford Village Green:	Accepted
Barford War Memorials:	Accepted
Wasperton War Memorials:	Accepted

Commemorative Trees, Wasperton:	Accepted
Wasperton Post Box:	Accepted
Wasperton Village Hall:	Accepted
St John the Baptist Parish Church, Wasperton:	Accepted

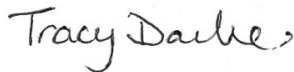
However, the following two nominations have been refused;

**Fisherman's Car Park, Barford.** The site is not considered to fulfil a specific function that contributes to the social wellbeing or social interests of the local community. The nominated site is gated access to private farmland to which the public have no access for social wellbeing or social interest purposes. Previous use as an ad hoc car park for permit holding fishermen is not sufficient to show that the site has contributed to the social wellbeing of the local community.

**Barford Bridge.** The site is exempt from nomination. The nomination is for the site of a Highways Authority bridge. Nomination of operational land of statutory undertakers (as defined in section 263 of the Town and Country Planning Act 1990) is exempted, and the Bridge cannot be listed as it remains operational land of a statutory undertaker.

**Where appropriate the sites will be held on either the Register of Assets of Community Value or the List of Unsuccessful Nominations for the next 5 years.** The Lists will be held on our website ([www.warwickdc.gov.uk](http://www.warwickdc.gov.uk)) and in hard copy form at Reception, Riverside House, Leamington Spa, CV32 5HZ. Further nominations cannot be accepted for the site for the duration of the time on the List of Unsuccessful Nominations.

Yours sincerely,



**Tracy Darke**  
Head of Development Services

- 28 The obvious ambiguity of the opening paragraph was noted.
- 29 Cllr Mrs Barlow stated that, once confirmed, these assets would form an important part of the Barford Neighbourhood Development Plan.
- 30 Cllr Mrs Gordon confirmed that she had been in contact with WDC to discuss Sherbourne's submission.

#### **WDC New Local Plan**

- 31 The Chairman reminded the JPC that WDC had adopted its Draft New Local Plan and that it was now out for consultation for six weeks from 23 May 14.
- 32 Concern was expressed about the availability and cost of the printed report and the Clerk was instructed to investigate ways to ensure an adequate supply at minimum cost. [After the meeting the Clerk spoke to WDC and discovered that it was intended to distribute three, free copies to each parish council. He pointed out the inequity of three for a parish council with say five members and the same number for one with sixteen, and urged that the JPC should be viewed as having three constituent villages each with an entitlement of three.]

#### **Gypsy & Traveller Sites**

- 33 The following is the text of the JPC's response to WDC's consultation exercise on Gypsy and Traveller Sites:

##### **WDC Local Plan Gypsies & Travellers Preferred Options Consultation**

The JPC accepts that allocations must be made for the G&T community within the WDC New Local Plan - rather than relying on sites coming forward through the conventional planning process and we also understand the importance of G&T issues in the Local Plan process, however the JPC believes that any such allocation must be made on a fully democratic and



objective basis.

When the June 2013 consultation was staged we were unimpressed with the level of detail provided and very disappointed at the lack of local knowledge and erroneous justifications for selected sites. It can be no surprise that local communities erupted in response to such ill-thought out blight on our district.

Given the levels of residents' responses it is surprising that the Preferred Options consultation has now followed with a similar level of erroneous information and even less quantifiable justification for the Preferred Option choices.

We would question WDC's election to limit site sizes to a maximum of 10 pitches, with some considerably less, as this means that site provision must then blight more communities and settlements than is reasonably necessary. If site size limitation is in order to facilitate management and policing this surely gives credence to many residents' concerns about crime and disorder in or near such sites.

Reduction in site size (or more specifically pitch numbers on individual sites) loses economies of scale in terms of establishment costs, management costs and land take whilst directly impacting a greater number of the general population.

National guidance suggests sites of 5-15 to be preferable and this would suggest that our required 31 pitches could reasonably be accommodated in two or at most three sites.

Additionally the JPC would suggest that any or all proposed sites could be best accommodated and assimilated in areas which are not significant current settlements and that they should be properly planned, at a very early stage, into much larger schemes preferably incorporating residential and employment development.

We find the cursory dismissal of such an approach (Page 12, end of section 5) totally unsatisfactory and unacceptable.

The JPC also believes that the Siskin Drive and Gateway area should be vigorously explored to create a site with a mechanism to accommodate the G&T community within an evolving area where they could best integrate with their surroundings.

Whilst reviewing WDC's commentaries on sites in the original and the current consultation we have found that they are erratic and inconsistent. Criteria are sometimes used to support a choice/site and at other times the same criteria are used in a converse manner. There has been a regular failure to list the assessment for various criteria for various sites and it is regrettable that a full technical assessment has not been made available to support the Preferred Option choices.

Examples of inconsistencies relate to noise impacts, site prominence in the landscape, flooding, agricultural land value/viability, proximity of services and pedestrian access/safety. Latterly, especially with the "GTalt" sites, there seems to be an inordinate reference to "surface flooding".

The paperwork provided and the public consultations staged also seem to take no or little account of the cost implications inherent in the various Preferred Option choices and we believe this should be a significant factor when making a final selection.

In consideration of the above the JPC has conducted an objective assessment of all the sites which have come forward under these consultations as well as our lay skills permit and concludes that not all of the selected Preferred Options are indeed the best sites of those presented.

The findings are presented in spreadsheet format showing support where we believe it to be appropriate. Where we draw different conclusions we offer rebuttal and further comments as seems appropriate and helpful.

The spreadsheet details:

- Column 1 – Site identification number and PO indication and JPC support or otherwise
- Column 2 – Précis of WDC comments
- Column 3 – JPC commentary
- Column 4 – Sites which JPC consider could reasonably be progressed (where sites cannot be integrated into “larger schemes”).

Inevitably the JPC has been much exercised by contact from residents concerning sites proposed within our JPC parishes and we must comment that these sites seem to have been singularly poorly selected. This situation is not helped by the fact that they seem to have come forward accompanied by blatantly incorrect supporting information, viz:

- Repeated reference to Barford doctors’ surgery – when the last part-time surgery closed over 30 years ago
- Inclusion of the Barford Bypass flood compensation pond area as site GT16
- Inclusion of Barford Community Orchard and Riverside Walk in GTalt12
- Inclusion of spillage/reed ponds within GT12 in March 2014
- Confusion over the maps for GT12 And GT16 in June 2013
- Confusion over the map of GT12 in March 2014
- Confusion over the map of GTalt12 in March 2014

On a purely local basis it seems bizarre and is certainly unacceptable to blight Barford, recently judged amongst the best 10 places in the Midlands (and number 57 nationally) to live, with the Preferred Options selection of such obviously poor sites. Should the Barford sites persist we are sure that residents will support the landowner in challenging Compulsory Purchase, increasing costs and delay to all concerned.

We are also reminded that there is a duty to co-operate across boundaries and would draw your attention to the site which Stratford DC have at Blackhill, immediately adjacent to Sherbourne parish.

We hope that you will take this letter and the associated spreadsheet in the constructive manner in which it is intended, in order to assist in achieving the best possible solution for both the settled and travelling communities.

34 The JPC took note.

35 The Chairman and Cllr A Rhead have arranged a meeting with Tracy Darke (WDC Head of Development Services) on 22 May 14 to discuss the submission in detail.

36 They were strongly urged by the meeting to express severe criticism of the consultation process which had information on the website inconsistent with the hard copy of the report.

#### **Any Other Business**

37 Sherbourne Nursery Site. The Chairman reported the outcome of a meeting with Taylor Wimpey on the proposed full planning application for residential development at Nursery Fields, Barford. [The meeting notes are held in the Minute Book.]

38 Tree Preservation Order. Cllr Mrs Gordon shared her concern with members that the TPO placed on a Californian Redwood and a Scots Pine in Sherbourne was being challenged. As a general rule TPOs were welcomed by the JPC and the Clerk was instructed to make this view known to WDC so as to add weight to the argument to maintain this particular one.

39 Insurance. The Clerk informed the meeting that the renewal date for the JPC’s insurance was 1 Jun 14 but that the quotation from Came & Company had come too late for inclusion in the main agenda for the meeting. He explained that the quote was either for a single-year cover or, at a considerable reduction in premium, for a fixed three-year term. He recommended the latter which the JPC accepted.

40 Gypsy and Traveller Sites. Cllr Merrygold informed the meeting that when an unauthorized G&T site close to Sherbourne had been abandoned, the debris and rubbish left behind was an appalling eyesore and he had reported the fact to WDC calling it “fly-tipping” for lack of any other definition

proved by WDC. On further investigation he asked for details of the costs associated with such clearances but was told they were unavailable. This he took leave to doubt. The Chairman advised him to ask both District Councillors (Cllr Mrs Sawdon and Cllr Rhead) and the County Councilor (Cllr Caborn) to extract the information for him.

**Closure**

41 There being no other business the meeting closed at 8:30pm.

**Date of Next Meeting**

42 The next meeting of the JPC is on Mon 9 Jun 14 at 7:30 pm in Sherbourne Village Hall.

## MANAGEMENT ACCOUNTS 31 MAR 14

	Budget 2013- 14	Outturn	Diff
<b>RECEIPTS</b>			
Allotments Rents	932	934	2
Bank Interest	30	28	(2)
Concurrent Services Contribution (WDC)	2,530	2,530	
Grants/Donations		6,480	6,480
Precept (WDC)	29,070	29,070	
Council Tax Support Grant (WDC)	2,289	2,290	1
VAT prior year (HMRC)	1,500	1,475	(25)
Wayleave	5	5	0
<b>TOTAL RECEIPTS</b>	<b>36,356</b>	<b>42,812</b>	
<b>PAYMENTS</b>			
Allotments Hire of Land	150	150	
Allotments Maintenance	150	170	(20)
Allotments Water Charges	180	211	(31)
Audit Fees	428	325	103
Bank Charges	20		20
Barford Memorial Hall		959	(959)
Barford Neighbourhood Plan		106	(106)
Barford Parish Directory		51	(51)
Barford Playing Fields		594	(594)
Bus Shelters Maintenance	600	525	75
Chairman's Allowance	444	444	
Employment Expenses	15,530	15,690	(160)
Grants: Churchyard Maintenance	1,288	1,290	(2)
Grants: Village Halls	3,211	2,140	1,071
Insurance	834	836	(2)
Mowing Charges	2,848	2,740	108
Notice Boards	750		750
Office Accommodation	676	676	(0)
Open Spaces Maintenance	500	234	266
Postage	250	136	114
Printing and Stationery	750	220	530
Rural Footway Lighting			
Section 137	40	118	(78)
Subs: Information Commissioner	35	35	
Subs: SLCC	145	147	(2)
Subs: WALC	482	482	
Training and Seminar Expenses	200	265	(65)
Travel Expenses	400	304	96
Venue Hire	90		90
<b>TOTAL PAYMENTS</b>	<b>30,001</b>	<b>28,848</b>	
<b>NET TOTALS</b>	<b>6,355</b>	<b>13,963</b>	

## EXECUTIVE SUMMARY

### Executive Summary

Opening Balance 1 Apr 13	46,004
Add Excess Income over Expenditure	<u>13,963</u>
Closing Balance 31 Mar 14	<u><b>59,968</b></u>

#### Designated Funds

Barford Leisure Improvement Scheme	4,505	Current balance
Barford Memorial Hall	3,069	Current balance of BMH refurbishment fund
Barford Neighbourhood Plan	902	Current balance
Barford Parish Directory (CVS)	37	Current balance
Barford Telephone Kiosk	200	Bond deposited by Barford Heritage Group for future costs
Barford War Memorial	535	Raised by public subscription. Unavailable for any other purpose
Neighbourhood Watch Election Expenses (reserve for 2015)	100	Current Balance
Provision for new mower	2,000	JPC policy to reserve this early in the election cycle
Rural Footway Lighting	1,600	Purchase approved by JPC
Sherbourne Village Hall	14,100	Invoice not presented in year
Wasperton War Memorial	2,675	Match funding
WDC New Local Plan	100	Current balance
	<u>1,300</u>	Contingency for challenge
Total Designated Funds	<u><b>31,122</b></u>	
Total Reserve	<b>28,845</b>	Closing balance 31 Mar 14 minus total Designated Funds
Contingency (10% of Expenditure)	<b>2,885</b>	Hedge against inflation
Risk Management Reserve	<b>12,275</b>	75% of Clerk's costs
Discretionary Reserve	<b>13,686</b>	Unallocated reserve