

## BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council held at Sherbourne Village Hall  
on Mon 8 Feb 16

<b>Present:</b>	Cllr J V Murphy, (Chairman) Mrs W Barlow, R Clay, H Gadsden, J M Hawkesford, Mrs A Gordon, T Merrygold, S Morgan, Mrs R Newsome, M J Metcalfe, A B Rhead, Mrs K E Thomson, J T Wright
<b>Apologies:</b>	Cllr N F J Thurley,
<b>In Attendance:</b>	Cllr: L Caborn (WCC)

### Opening

179 The meeting opened at 7:30 pm

180 One member of the public was present.

### Declarations of Disclosable Pecuniary Interests

181 The following declarations were made:

Cllr	Item	Reason	Type
Rhead	Churchyards	His wife is a member of Barford PCC	Personal
Murphy	Churchyards	His wife is a member of Barford PCC and a Church Warden	Personal
Metcalfe	Churchyards	His wife is a member of Wasperton PCC	Personal
Rhead	Community Centres	He is a member of Barford Memorial Hall management committee	Prejudicial
Clay	Community Centres	His spouse is Chairman of Barford Memorial Hall Management Committee	Personal
Murphy	Community Centres	He is Treasurer of Barford Memorial Hall Management Committee	Prejudicial
Mrs Gordon	Community Centres	She is a member of Sherbourne Village Hall Management Committee	Prejudicial
Mrs Thomson	Community Centres	She is a member of Barford Memorial Hall Management Committee	Prejudicial
Mrs Barlow	Community Centres	She is a member of Barford Memorial Hall Management Committee	Prejudicial
Mrs Barlow	Community Centres	She is a member of BSGSG Management Committee	Prejudicial

Those declaring a prejudicial interest absented themselves from the meeting at the appropriate times.

### Coopted Member for Barford

182 Mr Simon Morgan was elected as a coopted member for Barford.

183 Cllr Morgan took his seat.

### Public Participation

184 There was none.

### Minutes of the Meeting of Council 11 Jan 16

185 The minutes were approved as a true record. There were no substantive matters arising.

### Minutes of the Meeting of the Planning Committee 11 Jan 16

186 The minutes were approved as a true record. There were no matters arising.

### Cash Book Balances as at 31 Jan 16

187 The JPC took note of the following cash balances

- HSBC £25,183.27
- Santander £51,098.20

## Receipts and Payments

188 The JPC endorsed the following:

Date	Payee/er	Category	Total
1 Jan 16	Santander	Bank Interest	21.25
7 Jan 16	WTP	Training and Seminar Expenses	(30.00)
10 Jan 16	HMRC	Employment Expenses	(621.29)
13 Jan 16	BSGSG	Allotments Water Charges	(114.43)
13 Jan 16	S&D Window Cleaners	Bus Shelters Maintenance	(60.00)
13 Jan 16	Centrewire	BLIS	(250.80)
15 Jan 16	HMRC	VAT	7,622.43
22 Jan 16	ICO	Subs: Information Commissioner	(35.00)
24 Jan 16	BCC	Grants: BLIS	11,281.25
30 Jan 16	Administration	Office Accommodation	(59.42)
30 Jan 16	Salaries	Employment Expenses	(797.64)

## Grants for Churchyard Maintenance

189 A grant of £441 was made to each of the following:

- Barford PCC
- Sherbourne PCC
- Wasperton PCC

## Grants for Community Centres

190 A grant of £1,166 was made to each of the following:

- Barford Memorial Hall Management Committee
- Sherbourne Village Hall Management Committee
- Wasperton Village Hall Management Committee

191 A grant of £583 was made to the Barford Scouts & Guides Supporters' Group (managing the Barford Scout Hut).

## Barford Leisure Improvement Scheme

192 The Chairman gave a progress report, the major points of which were:

- Despite the weather, progress is being maintained, albeit behind original predictions.
- It has been necessary to close the footpath and field in the interests of safety.
- There have been some complications with services installations which may entail additional costs.
- The installation of the play area safety surfaces awaits dryer weather.
- It is hoped to reopen the track on 1 Mar 16 and the field soon after.
- Signage is being procured.
- Arrangements are being made for the Celebration Day on 1 May 16.
- The Barford Sports Club website is active and taking trial bookings and generating email news bulletins.
- Notwithstanding some extra costs for late enhancements to the scheme, the project is under-budget and fully funded.

## Renewal of Mowing Contract 2016

193 The JPC renewed the running contract with MFM Services for grass cutting in 2016 on the following terms:

Task	Max No	Unit cost	Total
Mow Barford Playing Field	22	£37	£814
Mow Barford Village Green	22	£23	£506
Mow Margins (paths and tennis court)	22	£30	£660
Strim Playing Field Perimeter (incl ditch)	8	£35	£280
Mow River Walk (paths and open spaces)	22	£51	£1,122
Mow River Walk (conservation area)	2	£130	£260
Spray Children's Play Area	3	£45	£135
<b>TOTAL</b>			<b>£3,777</b>

- 194 In reaching its decision the JPC was aware:
- The existing contract was let following full competition in accordance with Standing Orders and was competitively awarded
  - The new work is similar in nature and extent differing only with additional tasks created by BLIS.
  - The rates for the new work are directly based on the existing contract.
  - The likely benefit of further competition would be outweighed by either the administrative cost or the delay or both and the interests of the JPC will not be compromised by the negotiation.

#### **Allotments - Charges 2017-18**

- 195 The JPC set the charges for a standard 150m<sup>2</sup> plot for 2016-17 at £22.88 those for 2017-18 should be that for 2016-17 inflated by RPI (if positive).

#### **Review of Standing Orders**

- 196 The JPC found the Standing Orders (as amended) fit for purpose. A copy is kept in the Minute Book

#### **Review of Financial Regulations**

- 197 The JPC found the Financial Regulations (as amended) fit for purpose. A copy is kept in the Minute Book

#### **Risk Assessment**

- 198 The JPC assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these and found them adequate.

#### **H M Queen 90<sup>th</sup> Birthday Celebrations**

- 199 Barford decided to light a beacon (in the style of the Diamond Jubilee celebrations) and Barford members would make appropriate arrangements and co-ordinate activities.
- 200 Sherbourne plans to hold a village tea party in conjunction with the church.

#### **Any Other Business**

- 201 Cllr Mrs Barlow announced the Friends of Oakley Wood AGM would take place on 1 Mar 16.
- 202 Cllr Merrygold gave an account of his attendance at the Warwick West Community Forum which included:
- The new police sergeant is named Chris Kitson.
  - The refuse contractors regularly cause complaints by dropping rubbish during their collections. Cllr Rhead (in his capacity as a Warwick District Councillor) would investigate this further and would welcome firm evidence of such issues.
- 203 Cllr Caborn reported that WCC had set its budget with an increase of 1.99%

#### **Closure**

- 204 There being no other business the meeting closed at 8:15pm.

#### **Date of Next Meeting**

- 205 The next meeting of the JPC is on Mon 14 Mar 16 at 7:30 pm in Wasperton Village Hall