

# BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council held at Wasperton Village Hall  
on Mon 10 Jul 17

<b>Present:</b>	Cllr T Merrygold, (Chairman) Cllr: Mrs W Barlow, R Clay, Mrs A Gordon, M J Metcalfe, S Morgan, J V Murphy, Mrs R Newsome, Mrs K E Thomson, J T Wright
<b>Apologies:</b>	Cllr: J M Hawkesford, A B Rhead, N F J Thurley,

## Opening

62 The meeting opened at 7:30 pm

63 Four members of the public were present.

## Declarations of Disclosable Interests

64 None was declared.

## Public Participation

65 Mr M Griffin brought to the JPC's attention a requirement to extend the opening hours of King George's Field.

## Minutes of the Meeting of Council 12 Jun 17

66 The minutes were approved as a true record.

## Matters arising

67 Minute 42. Wasperton Lane

67.1 Notwithstanding the efforts of the JPC to enforce the rules governing operations in Wasperton Lane, it is clear that little attention is being paid to them.

67.2 The Chairman had taken up the matter again with WDC Planning Enforcement and received an assurance that enforcement would be used if this proved a regular problem.

68 Minute 43. Parking Sandy Way. Cllr Phillips's absence prevented the planned discussion and this will be added to the agenda of the next meeting.

69 Minute 44. Bremridge Close Area Parking. Cllr Caborn's absence prevented the planned discussion and this will be added to the agenda of the next meeting.

## Minutes of the Meeting of the Planning Committee 12 Jun 17

70 The minutes were approved as a true record. There were no matters arising.

## Minutes of the Meeting of the Planning Committee 3 Jul 17

71 The minutes were approved as a true record. There were no matters arising

## Cash Book Balances as at 30 Jun 17

72 The JPC took note of the following cash balances:

- HSBC(1) £62,864.58
- HSBC(2) £ 3,094.34
- Santander £51,384.06

## Receipts and Payments

73 The JPC endorsed the following:

Date	Payee/er	Category	Total
1 Jun 17	Emma Green	Allotments Rents	18.00

8 Jun 17	E&T Warwick Ltd	BLIS: BSC	(1,185.00)
8 Jun 17	Fortress	BLIS: BSC	(156.00)
8 Jun 17	MAG Consultancy	BLIS: BSC	(34.14)
8 Jun 17	MAG Consultancy	BLIS: BSC	(494.40)
8 Jun 17	MAG Consultancy	BLIS: BSC	(120.00)
8 Jun 17	Turners Heating	BLIS	(142.11)
8 Jun 17	Tracey Heselton	BLIS: Maintenance	(50.00)
8 Jun 17	A Mathie	Open Spaces Maintenance	(120.00)
8 Jun 17	Frank Mann Farmers	Mowing Charges	(883.20)
8 Jun 17	JT Window Cleaners	Bus Shelters Maintenance	(60.00)
8 Jun 17	Smith Construction	BLIS	(54.96)
8 Jun 17	E.on	BLIS: Electricity	(11.27)
8 Jun 17	BCC	Grant: Rectory Paddock	500.00
8 Jun 17	Barford Cof E School	Grant: Rectory Paddock	1,453.00
9 Jun 17	R Print	BLIS: BSC	(376.00)
10 Jun 17	HMRC	Employment Expenses	(636.00)
11 Jun 17	A Mathie	Open Spaces Maintenance	(120.00)
12 Jun 17	MAG Consultancy	BLIS: BSC	(35.70)
14 Jun 17	Tesco	BLIS: BSC	1,000.00
15 Jun 17	HMRC	VAT BLIS	5,152.95
15 Jun 17	HMRC	VAT	3,012.74
30 Jun 17	Salaries	Employment Expenses	(810.58)
30 Jun 17	Administration	Office Accommodation	(61.00)

### Management Accounts as at 30 Jun 17

74 The JPC took note of the management accounts at Annex A.

### BLIS

- 75 Cllr Murphy gave a progress report. He remarked that being in the concluding stage of the construction phase of the project, there were fewer and fewer things to report. His list this time was:
- Smith's final invoice has been settled.
  - Some minor modifications to the building were awaited.
  - The site continues to be popular.
  - There has been some irresponsible use of water and lavatory rolls (being investigated by BSC).
  - There is mounting demand for "after-dusk" access to the site; this is being considered.
  - The Field Day raised about £1,600.

### Barford Youth and Community Centre

76 Cllr Mrs Barlow reported:

76.1 Planning has been granted for the new storage building and the order placed. One garage has been removed thanks to help from a community group of Jaguar/Land Rover employees. A working party has been planned for mid-July to clear the second garage and prepare the ground for the extended base. The new units will be put up in late September.

76.2 Local fundraising continues. Support from villagers has been amazing. Recent events have been:

- St. George's Day Celebration
- The Lions Race Evening
- Hut Café donations
- Hilary Maynard's continuing Quiz
- A Donation from King George's Field Festival

76.3 The supplier for the main build has been chosen; "Timber Works Europe" and this has been confirmed. The architect for the firm is Richard Walker from Walker Grahams LLP. He will submit plans to WDC planning Dept.

76.4 Applications for the large grants can now begin.

- 76.5 Members of the YCC group are meeting with members of the Barford Community Charity on 25<sup>th</sup> of this month to see how they can help with finance.
- 76.6 Next events are:
- The Barford Village Show-27th August.
  - The Heritage Group book launch 'Scouting and Guiding in Barford'-24<sup>th</sup> Sept (all profits to the new build).
  - See website for more information.
- 77 Cllr Mrs Barlow was congratulated on the zeal and energy she was contributing to this project.

### **Extra Bus Stops on the A46**

- 78 The Chairman reported that Stage Coach had failed to produce an estimate of the potential number of users of any additional bus stops without which, no cost-benefit analysis could be made. This item would be added to the agenda of the next meeting, and by that time, Stagecoach's figures should be available.

### **Travellers and Gypsies**

- 79 The Chairman, having been critical of the response of Highways England (HE) to the first incursion in Sherbourne, felt honour-bound to acknowledge a much better performance at the second:
- It started on a Friday.
  - Police were called on 101 within minutes of arrival and were onsite very quickly.
  - Police were called a couple of times over the weekend to deal with vandalism in one resident's front garden and children catapulting stones at another resident's windows.
  - Travellers also harassed local residents to have their driveways jet-washed – but without success.
  - By Tuesday, HE had arranged for an eviction notice to be served.
  - The site was cleared of travellers by 10:00pm that day.
  - On Wednesday, the rubbish was cleared by HE contractors.
  - On Friday, the path was cleaned by pressure hose by HE contractors.
- 80 Nevertheless, information on HE's future plans had not yet been revealed.
- 81 The Chairman said that there was sufficient soil on the site to allow the construction of an earthen bund (say 1m high) on both sides of the track and along the fenced perimeter. He was seeking a quotation for the work. There was local support for the idea, and the landowner's permission would be sought.
- 82 Cllr Murphy supported the idea of the bund, but insisted that the weak point in the defences was the existing gate. If that were to be reinforced (and he gave examples of how) then sufficient delay would be won during an attempted forced entry to allow a timely response by the police, preventing access by the caravan. This promised to keep the intruders off the site, thus avoiding the necessity for enforced removal.
- 83 The situation will continue to be monitored

### **Any Other Business**

- 84 Gypsies and Travellers (G&T). Cllr Murphy gave notice that the next-but-one meeting of Warwick WALC (date to be confirmed) would deal with WDC's G&T policy.
- 85 Sherbourne Dairy Farm. The Chairman explained that due to a misunderstanding, the scheduled open day at the farm on 4 Jul 17 had already happened on 4 Jun 17.
- 86 Bus Stop Barford. Uncertainty over responsibility for maintenance of the filled-in bus stop in Barford (now weed-infested) prompted Cllr Murphy to offer to take the matter up with WCC.

### **Closure**

- 87 There being no further business the meeting closed at 8:20pm.

**Date of Next Meeting**

88 The next meeting of the JPC is on Mon 4 Sep 17 at 7:30 pm in Barford Memorial Hall.

## Management Accounts as at 30 Jun 17

<b>Executive Summary</b>		
Opening Balance 1 Apr 17	136,125	
Add Excess Income over Expenditure	(35,932)	
Closing Balance 31 Mar 18	<b>100,193</b>	
Designated Funds		
Barford Leisure Improvement Scheme	49,853	Current balance
BLIS Sinking Fund	10,000	Provision for long-term refurbishment
Barford Memorial Hall	301	Current balance
Barford Telephone Kiosk	200	Bond deposited by Barford Heritage Group for future costs
Election Expenses (reserve from 2015)	2,000	JPC policy to reserve this early in the election cycle
Neighbourhood Watch	100	Current Balance
Provision for new mower	1,600	Purchase approved by JPC
Public Access Defibrillator	302	Current balance
Rural Footway Lighting 2018-19	906	Phased payment to Warwick District Council
Section 106	3,140	Reserved for specific housing developments
War Memorial Barford	470	Raised by public subscription. Unavailable for any other purpose
WDC New Local Plan	1,300	Contingency for legal challenge
<b>Total Designated Funds</b>	<b>70,172</b>	
<b>Total Reserve</b>	<b>30,020</b>	Closing balance 31 Mar 18 less Designated Funds
<b>Key Man Self Insurance</b>	<b>13,556</b>	75% of Clerk's costs
<b>Discretionary Reserve</b>	<b>16,465</b>	Unallocated reserve

	<b>Budget 2017-18</b>	<b>YTD</b>	<b>Outturn 31 Mar 18</b>
<b>RECEIPTS</b>			
Allotments Rents	1,000	1,001	1,001
Bank Interest	200	21	100
Concurrent Services Contribution (WDC)	1,145	1,145	1,145
Council Tax Reduction Scheme	943	472	943
Grants (BLIS)		2,100	2,100
Grants: BVGP		5,387	5,387
Grants: Rectory Paddock		1,953	1,953
Precept (WDC)	43,583	21,792	43,583
Section 106		3,140	3,140
VAT (BLIS)		5,067	5,700
VAT	1,000	3,013	3,200
Wayleave	5	0	5
<b>TOTAL RECEIPTS</b>	<b>47,876</b>	<b>45,090</b>	<b>68,257</b>
<b>PAYMENTS</b>			
Allotments Hire of Land	500	0	500
Allotments Maintenance	150		0
Allotments Water Charges	160	0	160
Audit Fees	810	95	810
Barford Leisure Improvement Scheme	5,000	31,650	35,000
Barford Memorial Hall		1,490	1,500
Barford Village Green Project		12,930	12,930
Bus Shelters Maintenance	525	105	525
Chairman's Allowance	481		481
Employment Expenses	17,342	4,330	17,342
Grants: Churchyard Maintenance	1,359		1,359
Grants: Community Centres	4,200		4,200
Insurance	3,000	1,715	1,715
Mowing Charges	4,225	2,048	4,225
Office Accommodation	732	183	732
Open Spaces Maintenance	5,000	592	5,000
Postage	140	94	162
Printing and Stationery	150	20	150
Rectory Paddock	500	15,042	15,042
Rural Footway Lighting	906	906	906
Section 137	100	20	20
Subs: Information Commissioner	35		35
Subs: SLCC	157		157
Subs: WALC	506	508	508
Training and Seminar Expenses	150		150
Travel Expenses	300	201	300
Venue Hire	170	180	180
War Memorial Wasperton	100		100
<b>TOTAL PAYMENTS</b>	<b>46,698</b>	<b>72,109</b>	<b>104,190</b>
<b>NET TOTALS</b>	<b>1,178</b>	<b>(27,018)</b>	<b>(35,932)</b>