

**BARFORD SHERBOURNE & WASPERTON JOINT
PARISH COUNCIL**

Minutes of the Annual Meeting of the Joint Parish Council
held in Barford Memorial Hall on Mon 10 May 23

Present:	Chairman: Cllr T Merrygold (Items 1-4), Cllr J V Murphy (Items 5-18) Cllr: J T Barrott, J D Billingham, R Clay, H Gadsden, J M Hawkesford, G Jackson, Mrs S Jarratt, Mrs L M Jones, Mrs R Newsome, Mrs K E Thomson,
Apologies:	Cllr: M J Sheard, Mrs L A Wallis
In Attendance:	Cllr P B Phillips WDC

Opening

- 1 The meeting opened at 7:30 pm
- 2 No members of the public were present.

Declarations of Disclosable Interests

- 3 None was declared.

Election of Chairman of the Council for 2023-24

- 4 Cllr J V Murphy was elected as Chairman.

Election of Vice-Chairman of the Council for 2023-24

- 5 Cllr J T Barrott was elected as Vice-Chairman.

Public Participation

- 6 There was none.

Delegation of JPC Powers

- 7 RESOLVED: That the JPC delegates to the Proper Officer all its legal powers, save for those reserved to the full council. In the exercise of this prerogative, the Proper Officer will be guided by the Chairman of the JPC or the Vice-Chairman or both.

Minutes of the Meeting of Council on 13 Mar 23

- 8 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of Council on 11 Apr 23

- 9 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee on 13 Mar 23

- 10 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee on 27 Mar 23

- 11 The minutes were approved as a true record. There were no matters arising.

Composition of Planning Committee

- 12 RESOLVED: That the membership of the Planning Committee be drawn from the three villages as follows:
 - Barford 6
 - Sherbourne 2
 - Wasperton 2The chairman being the Chairman of the JPC with his membership of the Planning Committee counting towards his village's allocation.

13 **JPC Appointments for 2023-24**

	Planning *	Disciplinary*	Disciplinary Appeals	BMHMC	WALC	Emergency Working Party
Cllr J T Barrott	✓		✓*	✓	✓	✓
Cllr J D Billingham	✓	✓				✓
Cllr R Clay	✓		✓			✓
Cllr H Gadsden	✓					✓
Cllr J M Hawkesford						
Cllr G Jackson		✓				
Cllr Mrs S Jarratt	✓	✓				
Cllr Mrs L M Jones						✓
Cllr T Merrygold	✓					
Cllr J V Murphy	✓*	✓*			✓	✓
Cllr Mrs R Newsome	✓		✓			
Cllr M J Sheard	✓					
Cllr Mrs K E Thomson						
Cllr Mrs L Wallis	?		?			

*ex officio

Financial Report

14 Cash Book Balances as at 30 Apr 23

- HSBC £179,140
 - Santander £75,480
- The JPC took note

15 Receipts and Payments

01 Mar 23	STRIPE	BLIS:BSC	25.01
01 Mar 23	Santander	Bank interest	32.52
02 Mar 23	Plot 20.4	Allotments Rent	33.28
03 Mar 23	Smith Construction	BLIS:KGF	(495.00)
03 Mar 23	Plot 20A & 20B	Allotments Rent	65.00
05 Mar 23	Plot 14	Allotments Rent	39.00
05 Mar 23	Plot 3	Allotments Rent	39.00
07 Mar 23	Plot 20.2	Allotments Rent	30.94
09 Mar 23	Plot 2	Allotments Rent	39.00
10 Mar 23	Plot 23A	Allotments Rent	52.00
10 Mar 23	Plot 11B & 15	Allotments Rent	78.00
10 Mar 23	Plot 6A	Allotments Rent	39.00
10 Mar 23	Plot 24	Allotments Rent	69.94
10 Mar 23	Plot 17	Allotments Rent	39.00
10 Mar 23	Plot 10	Allotments Rent	39.00
10 Mar 23	Plot 9	Allotments Rent	39.00
10 Mar 23	Plot 21B	Allotments Rent	52.00
11 Mar 23	Powerscribe	BLIS:BSC	(115.20)
12 Mar 23	Plot 22B	Allotments Rent	52.00
15 Mar 23	D M Hadley	Allotments Hire of Land	(140.00)
15 Mar 23	R J Smith	Allotments Hire of Land	(140.00)
16 Mar 23	Administration	Postage	(67.49)
16 Mar 23	Administration	Travel Expenses	(13.23)
16 Mar 23	J T Windows	Bus shelter maintenance	(60.00)
17 Mar 23	Plot 20.6	Allotments Rent	30.94
18 Mar 23	Plot 8	Allotments Rent	39.00

21 Mar 23	Plot 26	Allotments Rent	52.00
21 Mar 23	HSBC	Bank Charges	(8.00)
22 Mar 23	Plot 5	Allotments Rent	39.00
22 Mar 23	Plot 1	Allotments Rent	39.00
23 Mar 23	Plot 6B & 19	Allotments Rent	78.00
24 Mar 23	Streetmaster	Open Spaces Maintenance	(4,087.87)
24 Mar 23	Salaries	Employment Expenses	(1,003.49)
24 Mar 23	Plot 20.3	Allotments Rent	33.28
27 Mar 23	Administration	Office Accommodation	(66.00)
30 Mar 23	Tamara Glass Ltd	BLIS:KGF	(164.89)
31 Mar 23	Plot 22A	Allotments Rent	52.00
01 Apr 23	Allotments Rent	Plot 20.1	30.94
01 Apr 23	BLIS:KGF	Godfrey-Payton	(500.00)
01 Apr 23	Interest	Santander	39.04
02 Apr 23	OSM	Warwick Road Shell	(19.29)
02 Apr 23	Venue costs	JVM	(14.00)
03 Apr 23	BLIS:BSC	Stripe	42.75
05 Apr 23	BLIS:KGF	GWE	(1,785.00)
08 Apr 23	s137: Coronation	Warks Log Company	(350.00)
08 Apr 23	Grants: Community Centres	BMH	(1,400.00)
08 Apr 23	Grants: Community Centres	BYCC	(1,400.00)
09 Apr 23	Employment Expenses HMRC	HMRC	(730.45)
09 Apr 23	Employment Expenses HMRC	HMRC	(773.64)
09 Apr 23	Employment Expenses Salaries	Salaries	(931.74)
09 Apr 23	Grants: Churchyard Maintenance	St Peter's Barford	(550.00)
10 Apr 23	Grants: Community Centres	Wasperton Village Hall	(1,400.00)
10 Apr 23	Grants: Churchyard Maintenance	St John the Baptist	(550.00)
11 Apr 23	Subs: WALC	WALC	(693.00)
12 Apr 23	Grants :Churchyard Maintenance	Sherbourne PCC	(555.00)
12 Apr 23	BLIS:KGF	Booker (JVM)	(33.58)
14 Apr 23	BLIS:KGF	Spa Fasteners (RC)	(26.40)
14 Apr 23	BLIS:KGF	P R Peirson	(379.00)
21 Apr 23	VAT	HMRC	15,347.15
21 Apr 23	Bank Charges	HSBC	(12.00)
21 Apr 23	Audit Fees	Louise Best	(200.00)
24 Apr 23	Bus Shelter Maintenance	J T Windows	(60.00)
25 Apr 23	Office Accommodation	Administration	(66.00)
26 Apr 23	BLIS:BSC	Barford Cricket Club	40.00
26 Apr 23	WDC	Precept	31,379.00
27 Apr 23	Grants: Churchyard Maintenance	Sherbourne PCC	5.00
29 Apr 23	BLIS:KGF	Plantool Ltd (JVM)	(25.92)
29 Apr 23	BLIS:KGF	UKDrills.com (JVM)	(8.64)

The JPC endorsed the payments

15 Management Accounts as at 31 Mar 23

See Annex A

16 JPC Calendar of Meetings 2023-24

The following meeting will be held in Barford Memorial Hall:

- Mon 12 Jun 23
- Mon 10 Jul 23
- Mon 11 Sep 23
- Mon 9 Oct 23
- Mon 13 Nov 23
- Mon 8 Jan 24
- Mon 12 Feb 24
- Mon 11 Mar 24

The JPC took note

Closure

17 There being no further business the meeting closed at 8:04pm.

Date of Next Meeting

18 Mon 12 Jun 23

MANAGEMENT ACCOUNTS AS AT 31 MAR 23

EXECUTIVE SUMMARY

Opening balance 1 Apr 22	282,536	
Excess of Income over Expenditure 2022-23	(62,380)	
Closing balance 31 Mar 23	220,156	
Designated Funds		
Barford Leisure Improvement Scheme:		
Barford Sports Club	7,901	Self funding. Money banked with JPC
King George's Field	29,145	Residue of start-up funding & s106 grants
Sinking Fund	35,000	Funded from Precept; for long-term capital needs
Barford Telephone Kiosk	200	Barford Heritage Group bond for future costs
Barford War Memorial	470	Raised by public subscription
Barford Youth & Community Centre	20,000	Promissory note; payable on completion.
Election Expenses	3,000	JPC policy to reserve this early in the election cycle
Neighbourhood Watch	100	Current Balance
Open Spaces Maintenance	67,055	Funded from s106 grants
Provision for new mower	1,600	Purchase approved by JPC
Public Access Defibrillator	185	Current balance (donated)
Section 106	3,140	Reserved for specific projects
Key Man Insurance (self funded)	15,638	75% of Clerk's Salary, ERNI and Office Costs
Total Designated Funds	183,434	
SUMMARY	Cr	Dr
Closing Balance 31 Mar 23	220,156	
Designated Funds		183,434
Totals	220,156	183,434
Discretionary Reserve	36,722	

RECEIPTS

Allotments Rents	1,680.97
Bank Interest	158.00
BLIS:BSC	1,316.30
Donation	4,972.00
Insurance Claim	3,926.80
Precept	56,948.00
VAT	2,884.48
Wayleave	4.87
TOTAL RECEIPTS	71,891.42

PAYMENTS

Allotments Hire of Land	560.00
Allotments Maintenance	197.80
Allotments Water Supply	340.56
Audit Fees	680.00
Bank Charges	104.00
BLIS:BSC	200.40
BLIS:KGF	18,756.80
BMH	5,554.60
Bus Shelters Maintenance	780.00
Chairman's Allowance	527.00
Employment Expenses	20,058.27
Grants: Churchyard Maintenance	1,500.00
Grants: Community Centres	3,816.00
Insurance	7,864.42
Mowing Charges	4,437.92
Newsletter	2,613.92
Office Accommodation	792.00
Open Spaces Maintenance	63,027.60
Postage	67.49
Printing and Stationery	0.00
Rectory Paddock	500.00
Section 137	619.50
Subs: Information Commissioner	35.00
Subs: SLCC	187.00
Subs: WALC	661.00
Training and Seminar Expenses	216.00
Travel Expenses	62.55
War Memorial Wasperton	112.00
TOTAL PAYMENTS	134,271.83
Excess of Receipts over Payments	(62,380.41)