

**BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL**

**Minutes of the Meeting of the Joint Parish Council  
held in Barford Memorial Hall on Mon 8 Jul 24**

<b>Present:</b>	Chairman: Cllr J V Murphy Cllr: J T Barrott, J D Billingham, R Clay, H Gadsden, J M Hawkesford, G Jackson, Mrs S Jarratt, T Merrygold, P B Phillips, B Ranner, M J Sheard, Mrs K E Thomson, Mrs L A Wallis,
<b>Apologies:</b>	Cllr: Mrs. L M Jones, Mrs R Newsome

Opening

46 The meeting opened at 7:30 pm.

Declarations of Disclosable Interests

47 None was made.

Public Participation

48 One member of the public attended the latter part of the meeting

Minutes of the Meeting of Council on 10 Jun 24

49 The minutes were approved as a true record. There were no matters arising.

Minutes of the Planning Committee held on 10 Jun 24

50 The minutes were approved as a true record.

Financial Report

51.1 Cash Book Balances as at 30 Jun 24

- HSBC £133,510.45
- Santander £76,361.82

The JPC took note

51.2 Receipts and Payments

Date	Payee	Category	Total
01 Jun 24	Smith Construction	KGF	(495.00)
01 Jun 24	Gallagher	Insurance	(3,932.60)
01 Jun 24	Sherbourne PCC	Grants Churchyard Maintenance	(587.00)
01 Jun 24	Barford PCC	Grants Churchyard Maintenance	(587.00)
01 Jun 24	Wasperton Village Hall	Grants Community Centres	(1,494.00)
01 Jun 24	BMH	Grants Community Centres	(1,494.00)
01 Jun 24	BYCC	Grants Community Centres	(1,494.00)
01 Jun 24	Frank Mann Farmers	OSM	(597.10)
01 Jun 24	Santander	Interest	67.47
02 Jun 24	Buyaplan (MJS)	OSM	(17.53)
03 Jun 24	Wasperton PCC	Grants Churchyard Maintenance	(587.00)
03 Jun 24	Stripe	Stripe	138.22
06 Jun 24	R Clay	KGF	(245.52)
06 Jun 24	Warwick County Highways	OSM	(155.00)
12 Jun 24	National World	s111 (recruitment)	(411.48)
13 Jun 24	WALC	Training	(84.00)
18 Jun 24	DW Richards	Bus shelter Barford	(992.00)
19 Jun 24	JT Window Cleaners	Bus Shelters	(60.00)
21 Jun 24	HMRC	Employment Expenses PAYE/ERNI	(1,545.24)
21 Jun 24	HSBC	Bank Charges	(8.00)
25 Jun 24	WALC	Training	(42.00)
26 Jun 24	JPC Office	JPC Office	(80.00)
30 Jun 24	Employee 1	Employment Expenses Salaries	(978.58)
30 Jun 24	Employee 2	Employment Expenses Salaries	(791.06)
30 Jun 24	Interest	Santander	65.35

The JPC endorsed these transactions.

#### Barford Bus Shelter Restoration

- 52 Application for the scaffolding licence was estimated to take 2 weeks – due 19<sup>th</sup> July  
As a sole trader without employees has been appointed to undertake the work there is no requirement for Employers Liability Insurance.  
The sole traders existing Public Liability Insurance cover of £2 million is inadequate as cover of £10 million is required by the Warwickshire County Council. The JPC will make a contribution towards the cost of the increased cover from its contingency funding. This was deemed expedient given that a larger contractor with high PL cover would almost certainly be more expensive and might well incur further delay in programming.

#### Sherbourne A429 Bus Shelter

- 53 Cllr Clay tabled a summary report on his assessment of the current situation and options. It was decided that this topic should be further progressed by a Working Party who would engage with suitably qualified and experienced specialists and some back to the JPC with a recommendation.  
The Working Party will consist of Cllrs Clay, Sheard and Murphy, with Cllr Merrygold leading the group.

#### Barford Relief in Need Charity

- 54 The JPC is to nominate two trustees for a four-year term from November 15<sup>th</sup>. The two retiring trustees are willing to stand again. The Chairman will feature the vacancies in Councillor Chatter in Village Voices and bring all names and details to the October agenda for a decision. (For information the JPC nominates two pairs of overlapping trustees, one pair every second year. The charity co-opts three trustees for five year terms)

#### New Model Financial Regulations

- 55 Held over.

#### Barford Sand and Gravel Action Group (BSAGAG)

- 56 The Chair circulated an email from BSAGAG stating the position, as far as it was currently understood, and advising the urgency of action once the applicants responded to the WCC queries and residents comments. That would trigger a second stage of the consultation with a strict 3 week period for response. Members were encouraged to respond individually and to encourage residents to respond similarly.

#### HSBC Bank

- 57 The process for updating the JPC bank mandates at HSBC and Santander underway. JPC to be informed when process has been completed.

#### Closure

- 58 There being no further business the meeting closed at 8.50 pm.

#### **Date of Next Meeting**

- 59 Mon 9 Sep 24