

Research

Reducing the time you and your patients wait

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Abstract

Aims and methods

In an attempt to reduce patient non-attendance at first appointments Consultant referrals were handled differentially over three years. From referral letters some patients were referred elsewhere, some sent appointments and latterly invited to make appointments.

Results

There was a reduction in patients who did not attend an appointment and an increase in the proportion of patients, not referred elsewhere, seen.

Clinical Implications

This system reduces Consultant waiting time in clinics and the interval before a patient is seen.

Traditionally, patients referred to a psychiatrist are sent appointments; some do not attend. These 'empty slots' can waste a lot of time and significantly increase the waiting list with attendant problems of morbidity, hospital admission and potential contractual difficulties. One study in a community setting indicated a 'no-show' rate of between 26% and 50% (Chen, 1991). Another study showed that there was an association with length of wait for an appointment, previous treatment, chief complaint and source of referral (Carpenter et al 1981). A study by psychologists indicated that the non-attendance rate for subsequent appointments dropped once the initial appointment had been kept (Weighill & Peck, 1983). Various methods have been tried to reduce missed appointments. such as telephone reminders (Hochstadt & Trybula, 1980, Carr, 1985) and completing behavioural checklists (Deane, 1991) but with only limited success. Sparr et al (1993) found that patients with Post Traumatic Stress Disorder (PTSD) and Substance Misuse were significantly more likely than others to miss appointments whilst Errera et al (1965) in their study of pre-intake dropout at a psychiatric clinic noted that the biggest group of non-attenders were people for whom the idea of seeing a psychiatrist had not emanated from themselves. Sometimes these were individuals whom family doctors found it difficult, for whatever reason, to continue to manage on their own and sometimes concern was expressed to the family doctor by social or legal agencies or relatives. Of these individuals, they found, two thirds failed to attend appointments.

The study

This started with the status quo ante for one year and then followed service changes which were deliberately introduced in two phases so as to test the new system out and to introduce new working methods to the administration gradually. In the initial (control) period, 1994-95, virtually all patients referred to a consultant psychiatrist by general practitioners, were sent appointments for an outpatient clinic as had been the practice for many years.

In the interim period, 1995-1996, the referral letters were scrutinised and where referral to a general adult psychiatric clinic was thought to be inappropriate, the referrer was informed and advised about a more appropriate course of action. Patients with problems which were directed elsewhere included people whose sole reason for referral was substance misuse; these were directed to a specialist service, patients where the referrer did not claim there was a mental health problem but where 'counselling' was sought; these were directed towards agencies in the community and patients for whom specific therapies were requested or indicated by the referral letter; where direct onward referral was instituted e.g. anxiety management in the Day Hospital or psychotherapy from the Psychotherapy Department.

In this interim period, two other groups of patients were singled out for different treatment. The first was based on the work of Sparr et al (1993) and represented those referral where the problem appeared, on the basis of the referral letter, to be related to alcohol or drug misuse. The second was based on the work of Errera et al (1965) and represented those referrals where there was clear evidence in the referral letter that the motivation came from someone other than the nominated patient. Both these groups were sent a letter inviting them to contact the departmental secretary within 14 days to arrange a convenient time and date for a consultation. If they failed to attend the family doctor was informed of this by letter.

In the final period, 1996-1997, all referrals were asked to contact the department to make an appointment as per the arrangement above. In this period the referral letters of non-responders were reviewed and general practitioners were informed if there had been no response. If the referral appeared to merit further action such as a Domiciliary Visit or a Mental Health Act Assessment these were proposed by the consultant, otherwise a standard letter was sent.

During the period of the study, referral letters had been annotated according to the type of response. These were then analysed with regard to diagnostic data and checked against the record system in the department. Where records were unclear these were checked against the notes.

Findings

362 referrals were initially included in the study representing all the consultant referrals in the period March 1994 to March 1997. The patients referred for consultation were grouped as Year 1 (March 94-95), Year 2 (March 95-96) and Year 3 (March 96-97).

In Year 1 (n=107), 1 was referred directly to another agency making a total of 106 who were 'eligible to be seen'. All of these received appointments, 30 (28%) did not

attend them. Overall 28% of people were not seen despite being offered contact and 28% were not seen for all reasons.

In Year 2 (n=147) 22 (15%) were referred directly to other agencies making a total of 125 patients who were 'eligible to be seen'. Of these 108 (86%) patients received appointments and 17 (14%) received invitations to contact the service. 17 (14%) of the appointees did not attend and 6 (35%) of the invitees did not make contact with the service. In total 18% of 'eligible to be seen' patients did not attend/make contact. All those who made appointments after being invited to 'phone in attended their appointments. Overall 16% of people were not seen despite being offered contact and 31% were not seen for all reasons.

In Year 3 (n=108) 2 patients died - one had been sent an invitation. 21 were referred directly to other agencies making a total of 85 who were 'eligible to be seen'. All of these received invitations to contact the service and 16 (19%) did not do so. All those who made appointments after being invited to 'phone in attended their appointments. Overall 15% of people were not seen despite being offered contact and 34% (excluding the 2 deaths) were not seen for all reasons.

The decrease in the proportion of 'eligible to be seen' patients who did not attend arranged appointments in Year 3 (all sent invitations) compared with Year 1 (all sent appointments) is statistically significant (Chi Square = 24.0, 1 degree of freedom, $p < 0.001$).

The increase in the proportion of 'eligible to be seen' patients seen in Year 2 (some sent appointments, some sent invitations) compared with Year 1 (all sent appointments) is statistically significant (Chi Square 4.114, 1 degree of freedom, $p < 0.05$) but less so comparing Year 3 (when all were sent invitations) with Year 1 (Chi Square 2.666, 1 degree of freedom, $0.1 < p < 0.25$).

Comment

Changes in service provision were originally undertaken because of concern about the amount of time spent in outpatients by the psychiatrist with no-one to see - i.e. a therapist centred reason. The study was based on the two phases of this process which, as indicated, was based initially on considerations from the literature. There is no doubt that sending invitations to new referrals has dramatically improved this situation. However the anxiety was always that the overall number of people seen would decrease as people might be less motivated to contact by 'phone than they are to turn up for an appointment.

It is interesting that, contrary to the findings of Ali and McBride (1997) the number of people attending for assessment compared to those referred remained pretty constant at around 70% throughout the study period and that the overall 'not seen' rate was actually lower in those patients offered contact in Years 2 and 3. In Year 2 it is noteworthy that despite the small sample over a third of patients with putative substance misuse or poor motivation did not attend compared with only 14% of others.

The overall referral rates varied, with the first and final year being similar but a considerably larger number referred in the interim year. We have no explanation for

this but it is important to understand that we were only looking at consultant referrals and team referrals run in parallel to this system. It would be an interesting, but separate, study to examine the relationship between the two systems.

An important variable is the number of people sent to other agencies on the basis of their referral letters. Because this change was introduced at the same time as the invitation letters and this group of people has not been followed up in this study it is not really possible to comment meaningfully on those people who were not seen throughout the study though it would be interesting to do so in future. However, whatever the outcome there are obvious theoretical advantages to referring patients onwards to the agency deemed most appropriate to their needs.

It is interesting to speculate why people might prefer being offered an invitation. Experience both during and after the study period indicates that negotiation takes place as to when they might be seen; it is possible that for those with marginal motivation this may make the difference between attending or not. The system is good at dealing with 'urgent cases' so patients can be seen sooner than they would otherwise be if they were to be sent an appointment in the post. Both from this view and from that of clinic organisation it is very good at 'filling holes'; patients who ring in early can sometimes be offered an appointment the next day. More work is needed, however, to see whether patients are more likely to respond to an invitation than to an appointment.

The system is not perfect. Although the verbally made appointments are confirmed by letter, since the study period ended we have had several patients who have claimed not to have received it and used this as their reason not to attend a verbally agreed appointment - others have simply not shown up. However these are the exceptions and in many cases such people have contacted us again to explain their absence and to request a further appointment.

The system has been explained to general practitioners. They do not seem to be aware of its provisions judging by the nature of their referral letters but, by the same token, there have not been any complaints - particularly when we have had to write to them telling them that their patient did not attend. No general practitioner has complained that we are not 'trying hard enough' to access patients. A theoretical issue would be whether all patients have access to a telephone. Certainly some have rung from public 'phones but when non-attenders have been re-referred the issue of communication has never been raised though that of changed motivation is frequently cited.

There are some patients for whom this approach may not be appropriate; in particular those with language problems. Since the study period ended we have given certain patients appointments via the Asian Link Worker who can also bring them to the appointment. However patients who are referred with what appears to be a psychotic illness can use this system appropriately as often motivation comes from carers who bring them. If they do not respond the system is set up so that letters are reviewed and an appropriate care plan is designed for the particular circumstances in consultation with the general practitioner.

Further work needs to be conducted to see if the changes which we observed are reproducible in other settings and also to identify exactly what factors lie behind the changes we observed.

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