

# BARFORD SHERBOURNE AND WASPERTON JOINT PARISH COUNCIL

Minutes of the annual meeting of the Joint Parish Council held at Barford Memorial Hall on Monday 8<sup>th</sup> May 2006

**Present:** Cllr J V Murphy (Chairman)  
Cllr M P Byerley, Cllr R Clay, Cllr R G Mulgrue, Cllr S G Starkey, Cllr W Worrall, Cllr Mrs A Gordon, Cllr Mrs J A Jackson, Cllr E G Scrannage, Cllr Dr M J Metcalfe, Cllr J T Wright, Cllr L Caborn, Cllr Mrs Sawdon

**Apologies:** Cllr Mrs M A Hayward, Cllr K S Hope, Cllr G P Grima, Cllr R G Butler,

## Opening

- 1 The meeting opened at 7:30 pm
- 2 One member of the public was present.
- 3 Apologies for absence were noted.

## Election of Chairman of the Council for 2006-7

- 4 RESOLVED: That Cllr J V Murphy be and is hereby elected Chairman.

## Election of Vice-Chairman of the Council for 2006-7

- 5 RESOLVED: That Cllr Dr M J Metcalf be and is hereby elected Vice-Chairman.

## Declarations of Personal and Prejudicial Interests

- 6 Cllr Mulgrue declared a personal and prejudicial interest in the Barford Relief in Need Charity and absented himself from the meeting for that agenda item.

## Resignation of Councillor

- 7 Members took note of the resignation of Cllr G F Smith on 17<sup>th</sup> April 2006.
- 8 The Clerk informed the meeting that the requisite notice of the vacancy had been posted in Wasperton. The statutory period during which electors may demand an election had not yet expired. If no such demand is made the JPC will have a duty to coopt a replacement councillor.  
*[Afternote: No demand was made.]*

## Matters for the Constabulary

- 9 The CBO reported an increase in the number of thefts from parked cars in Barford in the past two weeks. It was agreed to give the public warning of this threat through the media of Plurality and village notice boards.
- 10 Her attention was drawn to the continued problem of motor vehicles parked on footpaths.
- 11 Vehicles being driven along the track to the playing field in Barford were a new nuisance which the CBO promised to investigate.

### **Minutes of the Meeting of Council 21<sup>st</sup> March 2006**

12 The minutes were accepted as a true record.

#### **Matters Arising**

13 Minute 330. It was agreed that Cllr Byerley and Cllr Clay should draw up a specification for water supply to the allotment gardens.

14 Minute 336. Cllr Mrs Sawdon agreed to take up the matter of the felling of a mature tree at Mallards Reach, Barford with Warwick District Council. The Clerk to provide her with details of the case.

### **Minutes of the Meeting of the Planning Committee 14<sup>th</sup> March 2006**

15 The minutes were approved as a true record.

#### **Matters Arising**

16 Details of the public inquiry on the application to develop 20 Wellesbourne Road, Barford (Application W06/0273) are to be recirculated.

### **Minutes of the Meeting of the Planning Committee 21<sup>st</sup> March 2006**

17 The minutes were approved as a true record. There were no matters arising.

### **Minutes of the Meeting of the Planning Committee 4<sup>th</sup> April 2006**

18 The minutes were approved as a true record. There were no matters arising.

### **Reports from Representatives Appointed to Serve on Other Bodies**

19 Cllr Byerley reported progress on letting new allotment gardens.

### **Appointment of Planning Committee for 2006-7**

20 The following were appointed to the committee:

Cllr Murphy	Chairman ex-officio
Cllr Clay	Barford
Cllr Mrs Hayward	Barford
Cllr Starkey	Barford
Cllr Worrall	Barford
Cllr Mrs Gordon	Sherbourne
Cllr Grima	Sherbourne
Cllr Dr Metcalfe	Wasperton
Cllr Wright	Wasperton

### **Appointment of Disciplinary Panel for 2006-7**

21 The following were appointed to the panel:

Cllr Murphy	Chairman ex-officio
Cllr Mrs Jackson	
Cllr Mulgrue	
Cllr Worrall	

### **Appointment of Disciplinary Appeals Panel**

- 22 The following were appointed to the panel:  
Cllr Dr Metcalfe Chairman ex-officio  
Cllr Mrs Hayward  
Cllr Grima  
Cllr Wright

### **Appointment of Representatives to Serve on Other Bodies**

- 23 Representatives were appointed to the following:
- |  |   |
|--|---|
| Barford Memorial Hall Management Committee | Cllr K Hope                             |
| Warwick District Council Planning Forum    | Cllr Clay and others on an ad-hoc basis |
| Warwickshire Association of Local Councils | Cllr Mrs Gordon and Cllr Mrs Jackson    |
| Warwickshire Police Consultative Committee | Cllr Worrall                            |

### **Annual Parish Meetings**

- 24 The minutes of the annual parish meetings of Barford, Sherbourne and Wasperton having been taken as read, a number of aspects of the A429 was drawn to the JPC's attention.
- 25 Members agreed to add to the agenda of their next meeting a discussion on the following:
- Cycle paths
  - Speed limits
  - Crossings
- 26 An appeal for a map showing the alignment of the A429 from M40 Junction 15 to Wasperton annotated with the proposals for the above was requested. Cllr Caborn offered to obtain this.

### **Warwickshire and West Midlands Association of Local Councils**

- 27 RESOLVED: That the JPC's membership of WALC be renewed for 2006-7 at a cost of £362.

### **Chairman's Allowance 2006-7**

- 28 RESOLVED: That the Chairman's Allowance for 2006-7 be £350.00.

### **Insurances**

- 29 RESOLVED: That the insurance portfolio be renewed for 2006-7 with Allianz Cornhill at a cost of £895.95.

### **Office Accommodation**

- 30 RESOLVED: That an allowance of £534.00 for 2006-7 to defray the costs of rates, insurance, maintenance, heating and lighting, telephone, fax and internet connection for the Clerk's office be paid.

### **Inland Revenue Return 2005-6**

- 31 The JPC (as the employer) took note that the year end return (P35) for PAYE and NI was submitted on-line and accepted. For voluntary submission on-line £250 was rebated.  
Form P11d was submitted  
Form P60 was sent to the employee.

## Cash Balances as at 26<sup>th</sup> April 2006

32 Members took note of the following cash balances:

	Reconciled	Cash Book
<b>HSBC</b>	£3,444.63	£2,250.29
<b>Alliance &amp; Leicester</b>	£14,422.68	£14,468.66
<b>Total</b>	£17,867.31	£16,718.95

## Receipts and Payments

33 Members endorsed the following:

Date	Cheque	Payee	Category	HSBC		Alliance & Leicester	
				Debit	Credit	Debit	Credit
1 Apr 06	101552	J F Johnson	08 Postage	29.43			
1 Apr 06	101553	J F Johnson	08 Travel	51.96			
1 Apr 06		Customs & Excise	09 VAT Prior year		953.08		
1 Apr 06		Alliance & Leicester	09 Interest				45.98
4 Apr 06	101554	Wasperton Village Hall	08 Venue Hire	40.00			
6 Apr 06	101555	Prontaprint	08 Printing and stationery	51.56			
11 Apr 06	101556	S&D Window Cleaners	02 Repairs & Maintenance	60.00			
11 Apr 06		Dunn	03 Allotment rents		10.00		
11 Apr 06	101557	Viking Direct	08 Printing and stationery	60.48			
12 Apr 06	101558	WALC	08 Association of Local Councils	362.00			
16 Apr 06	DD	HMRC	08 Employment expenses	309.40			
19 Apr 06		HSBC	09 Interest		0.29		
28 Apr 06	DD	J F Johnson	08 Employment expenses	675.80			
28 Apr 06	DD	J F Johnson	08 Office accommodation	44.50			

## Barford Relief in Need Charity

- 34 The JPC is the appointing authority for Nominative Trustees of this charity. Two of the incumbents are to be reappointed or replaced next November.
- 35 The JPC interpreted its responsibilities in this context as requiring the posts to be publicly advertised and the necessary arrangements would be made.

## Any Other Business

### Barford Village Store and Post Office.

- 36 The contact Group tabled a paper reporting progress on the reprovion of shop and post office facilities in Barford.
- 37 Shop:
- 37.1 The shop (minus the storage shed in Church Street and some of its garden) is being marketed at £515,000. Doubts exist is that this is a realistic price for retail premises. The business adviser from WRCC states that it would be wise for the JPC to seek an independent valuation of its sale value and its monthly rental. This information would be of use when considering any Planning Application the owner may make in future for change of use.

37.2 Some members were anxious that to accept the WRCC advice might be to prejudice the JPC's ability to take an impartial view on any future planning application for change of use, and it was agreed that the Clerk should obtain independent advice on this point.

38 Post Office: The village has until August before the Post Office declares the closure permanent. This imposes a tight deadline to complete all the necessary steps:

- The Memorial Hall Management Committee to apply to the Charity Commission for permission to use part of the hall for commercial purposes;
- The Contact Group to apply to the District Council for Change of Use planning permission.
- Specify the alterations and fittings necessary to make the Committee Room in the Memorial Hall suitable for use as a post office.
- Serve notice on the Memorial Hall Management Committee, the Trustees.
- Identify another post office willing to operate Barford as its satellite or a suitable individual willing to become the Sub-Post Master.

#### Twinning.

39 The twinning of Barford with a town in Sicily was mooted but thought to be impracticable.

#### Barford Parish Plan Finances.

40 In response to a request for clarification the Clerk explained the mechanism for accounting for the grant through the JPC's accounts.

#### Right of Way Church Street/High Street Barford.

41 Nothing had been heard about resolving the issue of access to the River Avon since July 2004 and the Clerk was invited to establish what progress had been achieved by WCC.

#### Dog Wardens.

42 It was agreed that the dog warden should visit Barford more frequently and the Clerk would encourage him so to do.

#### Street Lighting in Sandy Way, Barford.

43 It was reported that a street light outside 15 and 16 Sandy Way was obscured by a tree. Cllr Caborn took note.

#### Trees in Conservation Areas.

44 The Clerk undertook to provide Sherbourne with details of the regulations governing the felling and lopping of trees in a conservation area.

#### Closure.

45 There being no other business the meeting closed at 9:20 pm.

#### **Date of Next Meeting**

46 The next meeting of Council is on Monday 12<sup>th</sup> June 2006 at 7:30 pm in Sherbourne Village Hall