

BARFORD SHERBOURNE AND WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council held at Barford Memorial Hall on Monday 8th January 2007

- Present:** Cllr J V Murphy (Chairman)
Cllr Mrs W Barlow, Cllr M P Byerley, Cllr R Clay, Cllr R G Mulgrue, Cllr W Worrall,
Cllr Mrs A Gordon, Cllr G P Grima, Cllr Mrs J A Jackson, Cllr E G Scrannage, Cllr N
F J Thurley, Cllr L Caborn, Cllr Mrs C Sawdon
- Apologies:** Cllr Mrs M A Hayward, Cllr Dr M J Metcalfe, Cllr S G Starkey, Cllr R G Butler

Opening

- 252 The meeting opened at 7:30 pm
- 253 Apologies for absence were noted.
- 254 One members of the public was present

Declarations of Personal and Prejudicial Interests

- 255 The following declared a personal interest in the agenda item on the Village Hall Grants
- Cllr Clay
 - Cllr Murphy
- 256 The following declared a personal and prejudicial interest in the agenda item on increase in admission number of The Ferncumbe C of E Primary School Warwick
- Cllr Mrs Gordon

Matters for the Constabulary

- 257 CSO Steve Sample introduced himself to the JPC and explained the composition and role of the Safer Neighbourhood Team.

Minutes of the Meeting of Council 13th November 2006

- 258 The minutes were accepted as a true record.
- 259 Matters Arising:
- 259.1 Minute 217. Cllr Mulgrue asked whether the report on parish plans had been presented to the Area Committee. Cllr Caborn said that it had not but that he anticipated it would be at the next meeting.
- 259.2 Minute 218.1. Cllr Clay explained that failure by contractors to present estimates on time prevented him from briefing the JPC but that he would report at the next JPC meeting.
- 259.3 Minute 218.4. It was reported that no progress had been achieved on safety lighting at the old people's flats in Wasperton Lane notwithstanding the availability of funds reported by Cllr Caborn.

Minutes of the Planning Committee Meeting 28th November 2006

- 260 The minutes were accepted as a true record. There were no matters arising.

Cash Balances as at 1st January 2006

- 261 Members took note of the following cash balances:

	Reconciled	Cash Book
HSBC	£2,700.48	£2,123.08
Alliance & Leicester	£30,917.82	£29,499.20
Total	£33,618.30	£31,622.28

Receipts and Payments

262 Members endorsed the following:

Date	Cheque	Payee	Category	HSBC		A&L	
				Debit	Credit	Debit	Credit
3 Nov 06		Cartwright	03 Allotment rents		7.50		
3 Nov 06		Barnes	03 Allotment rents		15.00		
3 Nov 06		Jones	03 Allotment rents		7.50		
3 Nov 06		Dunnakey	03 Allotment rents		7.50		
3 Nov 06		BRINC	12 Income		283.00		
3 Nov 06	101615	MFM Services	01 Mowing charges	120.00			
4 Nov 06		Alliance & Leicester	09 Interest				73.09
7 Nov 06	101616	Homebase	03 Maintenance	19.98			
8 Nov 06		McVeigh	03 Allotment rents		7.50		
8 Nov 06	101617	S&D Window Cleaners	02 Repairs & Maintenance	60.00			
9 Nov 06	101618	Prontaprint	08 Printing and stationery	121.51			
9 Nov 06		Alliance & Leicester	09 Interest				81.38
16 Nov 06	DD	HMRC	08 Employment expenses	562.93			
22 Nov 06	101619	BSAG	10 Expenditure	164.00			
24 Nov 06	101620	SLCC	08 Society of Local Council Clerks	120.00			
30 Nov 06	DD	J F Johnson	08 Employment expenses	422.27			
30 Nov 06	DD	J F Johnson	08 Office accommodation	44.50			
4 Dec 06	101621	J F Johnson	08 Postage	24.06			
4 Dec 06	101622	J F Johnson	08 Travel	27.15			
4 Dec 06	000009	Transfer	90 Transfer		1500.00		
4 Dec 06	000009	Transfer	90 Transfer			1,500.00	
6 Dec 06	101623	Prontaprint	08 Printing and stationery	56.47			
6 Dec 06	101624	Joykson	12 Expenditure	65.00			
10 Dec 06		Post Office	12 Income		1,034.84		
15 Dec 06	101625	Viking Direct	12 Expenditure	233.15			
15 Dec 06	101626	S&D Window Cleaners	02 Repairs & Maintenance	45.00			
16 Dec 06	DD	HMRC	08 Employment expenses	587.93			

Budget 2007-8

263 RESOLVED: That the budget for 2007-8 at Annex A to these minutes be adopted.

264 RESOLVED: That the Precept for 2007-8 be set at £25,982

Renewal of Mowing Contract for 2007

265 RESOLVED: That the mowing contract for 2007-8 be let to MFM Services for £1,638.00.

Churchyard Maintenance Grants

266 RESOLVED: That a grant of £342.00 be paid to Barford Parochial Church Council.

267 RESOLVED: That a grant of £342.00 be paid to Sherbourne Parochial Church Council.

268 RESOLVED: That a grant of £342.00 be paid to Wasperton Parochial Church Council.

Village Hall Grants

269 RESOLVED: That a grant of £425.00 be paid to Barford Memorial Hall Management Committee.

270 RESOLVED: That a grant of £1050.00 be paid to Sherbourne Village Hall Management Committee.

271 RESOLVED: That a grant of £1050.00 be paid to Wasperton Village Hall Management Committee.

Exit of Members

272 At this point Cllr Mrs Gordon and Cllr Grima left the meeting.

Formal Consultation: Increase in admission number of The Ferncumbe C of E Primary School Warwick

273 The JPC had no comment.

Formal Consultation: Increase in admission number of Budbrooke Primary School Warwick

274 The JPC had no comment.

Formal Consultation: Reduction in admission number of North Leamington Community School and Arts College Leamington Spa

275 The JPC had no comment.

Formal Consultation: Increase in admission number of Southam College Southam

276 The JPC had no comment.

Warwickshire County Council Community Computers 2006/7

277 WCC had offered free computers to voluntary organizations. It was agreed to bring this to the attention of:

- The Barford Village Shop Action Group
- Sherbourne Village Hall

Request for Financial Support

278 RESOLVED: That a grant of £100.00 be paid to Barford Parent and Toddler Group under Section 137 of the Local Government Act 1972

Permission Sought to Use Barford Playing Field for Parking Cars

279 A request from Barford PCC to use the playing fields for parking cars over the August Bank Holiday period in 2007 was granted subject to:

- The JPC being indemnified against public liability claims arising from this use
- Any damage being made good by the PCC

Planning Training for Parish Council Members

280 The JPC agreed to return to this matter after the May 2007 elections.

Seasonal Greetings

281 The JPC took note of the season's greetings from James Plaskitt MP

JPC and Annual Parish Meetings 2007-8

282 The JPC provisionally approved the schedule of meeting below:

Date	Venue	Type
Mon 2 Apr 07	Barford	Annual Parish
Mon 16 Apr 07	Sherbourne	Annual Parish
Mon 23 Apr 07	Wasperton	Annual Parish
Mon 14 May 07	Barford	JPC Annual

Mon 11 Jun 07	Sherbourne	JPC
Mon 9 Jul 07	Wasperton	JPC
Mon 10 Sep 07	Barford	JPC
Mon 8 Oct 07	Sherbourne	JPC
Mon 12 Nov 07	Wasperton	JPC
Mon 14 Jan 08	Barford	JPC
Mon 11 Feb 08	Sherbourne	JPC
Mon 10 Mar 08	Wasperton	JPC

283 These are subject to confirmation after the May 2007 elections.

Any Other Business

284 A46/M40 Junct 15 Bypass. With the Chairman being unavailable to attend the pre-inquiry on 15th January 2007 and the availability of the Vice-Chairman uncertain, it was agreed the Cllr Mulgrue should be the JPC's spokesman at it.

285 The tree in Sandy Way which obscures street lighting has not been trimmed. Cllr Caborn undertook to investigate.

286 There being no other business the meeting closed at 9:30 pm

Date of Next Meeting

287 The next ordinary meeting of Council is on Monday 12th February 2007 at 7:30 pm in Sherbourne Village Hall.

BUDGET 2007-8

EXECUTIVE SUMMARY

Opening balance 2006-7	17,260
Excess of Income over Expenditure 2006-7	<u>4,983</u>
Opening balance 2007-8	22,243
Excess of Income over Expenditure 2007-8	<u>-2,464</u>
Closing balance 2007-8	19,779
Ring-fenced:	
Election expenses (reserve for 2011)	1,000
War memorial reserve	<u>841</u>
FREE RESERVE	<u>17,938</u>
Precept 2007-8	25,982
Tax Base 2007-8	761.10
Headline increase in Council Tax	0.41%
Real increase in Council Tax	-3.26%

INCOME AND EXPENDITURE

	Note	Budget 2006-7	FOO 2006-7	Budget 2007-8
Recreation Grounds and Open Spaces				
General repairs and maintenance	1	-1,000	-1,000	-1,040
Mowing charges	2	-1,472	-1,472	-1,638
Barford Village Green upgrade climbing frames			0	
Skateboard ramps noise reduction	3	-750	0	0
Income:				
Barford playing field lettings	1	154	154	160
		<u>-3,068</u>	<u>-2,318</u>	<u>-2,518</u>
Bus Shelters				
Repairs and maintenance	1	-616	-616	-640
		<u>-616</u>	<u>-616</u>	<u>-640</u>
Allotments				
Hire of land	4	-150	-150	-150
Maintenance	5	0	-141	-1,000
Income:				
Allotment rents	6	60	140	244
		<u>-90</u>	<u>-151</u>	<u>-906</u>
Churchyard Maintenance				
Grants	1	-1,027	-1,027	-1,066
		<u>-1,027</u>	<u>-1,027</u>	<u>-1,066</u>
Village Halls				
Grants	1	-2,525	-2,525	-2,620
		<u>-2,525</u>	<u>-2,525</u>	<u>-2,620</u>
Other Expenses				
Advertising and Publicity		-100	0	0
Audit fees	1, 7	-206	-354	-367
Bank Charges	8	-15	0	-20
Chairman's allowance	1	-349	-350	-363
Election expenses	9	0	0	-4,500
			-	
Employment expenses	10	-12,100	11,922	-12,375
Insurances	11	-873	-896	-930
Noticeboard repairs and maintenance	12	-200	0	-200
Office accommodation	1	-534	-534	-555
Postage	1	-370	-370	-384
Printing and stationery	1	-924	-924	-960
Subs: Association of Local Councils	1	-338	-362	-376
Subs: Information Commissioner	1	0	-35	-35
Subs: Society of Local Council Clerks	1	-111	-120	-125
Training and seminar expenses	1	-185	-150	-155
Travel	1	-447	-447	-465
Venue Hire	13	0	-60	-80
		<u>-16,752</u>	<u>16,524</u>	<u>-21,890</u>

Other Income				
Concurrent services contributions WDC	14	1,720	3,189	1,770
Interest	15	450	638	660
Precept	16	25,875	25,875	25,982
VAT prior year	17	1,000	953	1,000
Wayleave	4	4	4	4
		<u>29,049</u>	<u>30,659</u>	<u>29,416</u>
Barford Village Shop				
Income		0	0	0
Expenditure		0	-200	0
		<u>0</u>	<u>-200</u>	<u>0</u>
Barford Parish Plan				
Income		0	0	0
Expenditure	18	0	0	-640
		<u>0</u>	<u>0</u>	<u>-640</u>
Barford Post Office				
Income		0	1,318	0
Expenditure	19	0	-3,633	-1,600
		<u>0</u>	<u>-2,315</u>	<u>-1,600</u>
TOTALS		<u>4,971</u>	<u>4,983</u>	<u>-2,464</u>

Note	Comment
1	Outturn inflated by RPI (Oct 05=193.3 Oct 06=200.4)
2	Rolling mowing contract
3	Further remedial work required.
4	No change.
5	Estimate of capital expenditure to install water supply to allotment gardens.
6	This figure includes both rent and water charges
7	Outturn above budget because in-year turnover determined a higher tier of fees.
8	Annual safe fee.
9	WDC advises that an uncontested election costs £200 and a contested election costs £1,800-£2,500. Assuming Wasperton is uncontested and Barford and Sherbourne are contested the estimate is £4,500 to be spent in 2007-8.
10	The Clerk's contract of employment awards him an annual increase of one SCP in his salary. All SCPs have been increased by 2.95% from 1 April 2006. The figure includes the employer's NI contribution.
11	Market tested in 2006-7
12	Estimate anticipates a replacement in Sherbourne.
13	Wasperton now charges for the use of the village hall and Sherbourne intends to do so in 2007-8.
14	Outturn inflated by windfall income of £1,469 for 2004-5
15	The major element is from the Alliance & Leicester Account
16	Precept: See Executive Summary. The precept is paid in two half-yearly tranches; in April and October.
17	Paid in April
18	This anticipates that the balance of the fund is spent in 2007-8
19	Estimate of running costs

COUNCIL TAX

Band	Relative Liability	Council Tax 2006-7	Council Tax 2007-8	Difference (%)	Difference (£/month)
A	6/9	£22.66	£22.76	0.41%	£0.01
B	7/9	£26.44	£26.55	0.41%	£0.01
C	8/9	£30.22	£30.34	0.41%	£0.01
D	9/9	£34.00	£34.14	0.41%	£0.01
E	11/9	£41.55	£41.72	0.41%	£0.01
F	13/9	£49.11	£49.31	0.41%	£0.02
G	15/9	£56.66	£56.90	0.41%	£0.02
H	18/9	£67.99	£68.27	0.41%	£0.02