

# BARFORD SHERBOURNE AND WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council held at Sherbourne Village Hall on Monday 13<sup>th</sup> October 2008

**Present:** Cllr J V Murphy (Chairman)  
Cllrs: Mrs W Barlow, M P Byerley, R Clay, Mrs D S Cobb\*, Mrs M A Hayward, R G Mulgrue, A B Rhead, W Worrall, Mrs A Gordon, Mrs P W Wilkinson\*, Dr M J Metcalfe, N F J Thurley, J T Wright,

**Apologies:** Cllrs: S G Starkey, Mrs P Johnston,

**In Attendance:** Cllr L Caborn\*

\* Arrived at the end of Agenda Item 4 (Minutes of previous meeting)

## Opening

176 The meeting opened at 7:30 pm

177 No members of the public were present.

178 Apologies for absence were noted.

## Declarations of Personal and Prejudicial Interests

179 None was declared

## Minutes of the Meeting of Council 8<sup>th</sup> September 2008

180 The minutes were approved as a true record.

## Matters Arising

181 Minute 152. There had been no progress on the Section 106 agreement for Affordable Homes allocations

182 Minute 153. The Chairman reported that he had been informed by the contractors/designers that a response to the sub-committee report on the landscaping of the M40/J15 would be made by early October.

183 Minute 154. The lack of response from WDC on consultation over the boundary between Barford Cemetery and the playing fields had been raised by the Chairman with the Chief Executive WDC. A subsequent meeting with Mr Hastie was now planned for Wednesday October 15th.

184 Minute 155. Specifications had been drawn up on traffic, signs, parking and the like in Barford and would be progressed by WCC officer Graham Stanley to the Warwick Area Committee to seek funding approval.

185 Minute 162. Cllr Mrs Barlow reported on the formation and meeting of Friends of Oakley Wood on 24 Sep 08 - subscription was only £2 and Members were encouraged to join.

186 Minute 163. Cllr Mulgrue reported that a WRHA housing need survey in the three villages had been circulated. WDC were now funding a housing enabler for Warwick District.

187 Minute 167.

- 187.1 Following the concern which had expressed that the quality of work by L H Sollis when renovating the bus shelters, Cllrs Byerley, Murphy, Rhead & Thurley had examined the three sites to establish details of work outstanding. Subsequently Cllrs Murphy and Rhead had met with Mr Sollis and he had agreed various remedial actions, however at the time of this JPC meeting works remained either unsatisfactory or uncompleted, although some elements had been completed satisfactorily. It was resolved that a further contact be made with the contractor to establish when completion might be expected.
- 187.2 Cllr Rhead accepted full responsibility for approving the works in an unsatisfactory state and offered his apologies to the JPC.
- 188 Minute 169. The Charity Commission Scheme for this charity devolves the appointment of nominative trustees to Barford Parish Council. Two of them reach the end of tenure on 15 Nov 08 and at its November meeting the JPC is invited either to reappoint them or nominate replacements. There had been no volunteers for nomination. The incumbents were willing to be reappointed but in Cllr Mulgrue's case only if there were no other candidates.
- 189 Minute 170. Cllr Mulgrue gave a progress report on the relocation of the Barford Post Office. Post Office Ltd had been slow in appointing a new sub-postmaster. The incumbent would be prepared to continue for "a few more weeks" in the current location but the move to the new shop could now be delayed until the second half of November.

### **Barford Pre-School – Application for a Grant**

- 190 The JPC considered an application for a grant, to build their financial reserves to practical levels, but declined to make one until the need was more manifest.
- 191 This was not to say that members were unsympathetic to the proposal and several Members expressed recognition and appreciation of the value of the work done for the children and community by the Preschool and its staff.
- 192 Cllr Mrs Barlow volunteered to act as a liaison between the school and the JPC, an offer gladly accepted by Members, subject to the assurance that such a role could not be interpreted as prejudicial to the JPC.[Subsequently confirmed that it would not by WALC].

### **Reports on Contacts with Other Bodies**

- 193 Cllr Worrall reported the following contacts:
- 193.1 WDC Planning Forum 27 Sep 08, referring in particular to new more relaxed arrangements for Permitted Developments
- 193.2 Green Issues (Warwick Castle Park) 18 Sep 08 including their latest responses and proposals.
- 193.3 Safer Neighbourhoods 2 Oct 08. (Arising from this Cllr Caborn undertook to obtain training for selected Barford residents in the use of a speed gun).
- 194 Cllr Gordon remarked that the Sherbourne Fete on 20 Sep 08 was well policed and that emphasis had been placed on Smart Water as a deterrent against theft.
- 195 Cllr Caborn reported a meeting with Chris Horn on the subject of signs on the Barford Bypass and advised that a proposal would come to the JPC in the near future.

### **Cash Balances as at 30<sup>th</sup> September 2008**

- 196 Members took note of the following cash balances:
- |                      |            |
|----------------------|------------|
| HSBC                 | £ 1,279.57 |
| Alliance & Leicester | £32,586.78 |

## Receipts and Payments

197 Members endorsed the following:

Date	Payee	Category	Sum
1 Sep 08	J F Johnson	Postage	(9.72)
1 Sep 08	J F Johnson	Travel Expenses	(9.45)
2 Sep 08	A&L	Bank Interest	101.41
3 Sep 08	MFM Services	Mowing Charges	(132.00)
6 Sep 08	Warwick District Council	Bus Shelters Maintenance	1,135.00
6 Sep 08	D M Hadley	Allotments Hire of Land	(37.50)
6 Sep 08	R J Smith	Allotments Hire of Land	(37.50)
30 Sep 08	HMRC	Employment Expenses	(467.38)
30 Sep 08	J F Johnson	Employment Expenses	(597.07)
30 Sep 08	J F Johnson	Office Accommodation	(48.25)
30 Sep 08	Barford Village Shop CIC	Section 137	(1,500.00)
30 Sep 08	S&D Window Cleaners	Bus Shelters Maintenance	(45.00)
30 Sep 08	BMHMC	Barford Post Office	(350.00)
30 Sep 08	BSGSG	Allotments Water Charges	(41.64)

### Self-Help Maintenance of Play Area.

198 The Chairman gave details of a proposal for self-help maintenance of the concrete tubes in the play area.

199 The JPC approved the following:

- The project to be executed on a self-help basis
- At a cost of up to £150.00
- The use of a member's credit card for the purchase of materials.

### Byelaws

200 The JPC agreed to appoint a working party comprising Cllrs Mulgrue and Murphy to consider the "Communities and Local Government" consultation paper "The making and enforcement of byelaws" and to report to the JPC at its November meeting.

### Freedom of Information Act - New Publication Scheme

201 Under the Freedom of Information Act 2000 the Information Commissioner was under a duty to review the model publication schemes. This has now been done, and the adoption of a new scheme by parish and town councils must take place before 31 December 2008.

202 The JPC adopted the model publication scheme.

203 The Vice Chairman Cllr Mrs Wilkinson and the Clerk were tasked with monitoring its implementation.

### Governance of Community Forums Warwick District Localities

204 The JPC considered the draft Terms of Reference Community Forums Warwick District Localities and gave its approval for it to be used as the basis of the final version always provided that the following points of concern were addressed and clarified:

- Links with the Local Strategic Partnership (LSP)
- Relationship with Overview & Scrutiny Committees
- Budget and Resources
- Number of Parish Council Representatives from each PC or JPC or Parish.

205 Cllr Caborn agreed to arrange for officers to attend the next meeting to explain the role of LSP.

## Barford Village Green

- 206 The annual RoSPA inspection was carried out during September and the Barford Village Green WP will make a report to the JPC at its November meeting by when the written RoSPA report will have been reviewed
- 207 Replacement of play equipment on the Green is still being processed by the Shop Group in conjunction with Cllrs Barlow, Cobb and Murphy on behalf of the JPC and it is hoped that this equipment will be installed at the end of the year once the re-seeded grass has established. Selected equipment will be fully compliant with RoSPA, BS and EN safety guidelines.

## Adopt a Kiosk

- 208 The JPC rejected a proposal to take on ownership of and responsibility for the red telephone boxes in Wasperton and Barford under the BT "Adopt a Kiosk" scheme due to envisaged immediate and ongoing costs and liabilities.
- 209 It was however prepared to formally adopt them if a person or body of standing would underwrite all costs (present and future) and lodge suitable amounts with the JPC to ensure that the JPC did not become exposed to any related costs of acquisition, maintenance or ultimately disposal.

## Any Other Business

- 210 Website. The Webmaster reports he has not got photographs and details of all JPC members and members were asked to provide suitable photographs.
- 211 Bus Stop Infrastructure. Cllr Mulgrue complained that he has been unable to obtain details of progress on the s.106 funding from the Oldhams development. Cllr Caborn to expedite.
- 212 Financial Regulations. A working party is to review Financial Regulations. It comprises:
- Cllr Mulgrue
  - Cllr Murphy
  - Cllr Mrs Wilkinson
  - Cllr Wright
- 213 Street Lighting. Cllr Worrall gave details of malfunctioning street lights which had been reported without any remedial action occurring.
- 214 New Barford to Sherbourne Cycleway Signs and Road Marking. Cllr Mrs Gordon expressed dissatisfaction with the style and size of signs, posts and whitelining. Other Members thought that what was present were legal and essential parts of the scheme. Cllr Caborn to investigate. Other Members expressed gratitude and pleasure in the new cycleway.
- 215 Tree Lopping. Cllr Byerley drew attention to the need for tree lopping in Sandy Way near the light on the island.
- 216 Cycle Way. Cllr Mrs Cobb expressed gratitude for the cycle way.
- 217 Speed Limit – Barford Bypass. Cllr Mrs Cobb asked for this to be discussed at the next meeting of the JPC.
- 218 Wasperton War Memorial. Cllr Wright drew attention to the need for repairs to the Wasperton war memorial. It was pointed out that current "ring-fenced" funding related to Barford war memorial only. The JPC encouraged Wasperton Members to bring forward a schedule of works needed for further consideration.
- 219 Footpaths. Cllr Mrs Hayward asked that the styles on the Saddlers footpath be replaced with a kissing gates. Cllr Rhead to investigate.
- 220 WCC Grants. Cllr Caborn announced a WCC fund of £300 per parish for suitable projects.

**Closure**

221 There being no other business the meeting closed at 10:10pm.

**Date of Next Meeting**

222 The next meeting of the JPC is on Monday 10<sup>th</sup> November 2008 at 7:30 pm in Wasperton Village Hall