

# BARFORD SHERBOURNE AND WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council  
held at Barford Memorial Hall on Mon 2 Sep 13

|                   |   |
|-------------------|---|
| <b>Present:</b>   | Cllr J V Murphy,(Chairman)<br>Cllr: Mrs W Barlow, R Clay, J M Hawkesford, Mrs J L Longfield, A B Rhead,<br>R A Shotton-Oza, Mrs A Gordon, T Merrygold, Mrs R Newsome, M J Metcalfe,<br>N F J Thurley, J T Wright, |
| <b>Apologies:</b> | Cllr: S J Coop, P A P Morris  |

## Opening

- 113 The meeting opened at 7:30 pm
- 114 One member of the public was present.

## Public Participation

- 115 Mr R Scott briefed the JPC on the Barford Residents' Association (BRA) views on the WDC Local Plan Revised Development Strategy and Gypsy and Traveler proposals.

## Declarations of Disclosable Interests

- 116 Cllr Rhead stated that in view of his position as a member of Warwick District Council he would neither take part in the debate nor vote on the agenda item dealing with the Local Plan.
- 117 Cllrs Murphy, Rhead and Shotton-Oza all declared a personal interest in the agenda item on Street Lighting in Sherbourne by virtue of being Trustees of the Barford Community Charity whence a grant was being sought.

## Resignation of Member for Barford

- 118 The JPC took note of the resignation of Cllr D C Morrow with effect from 15 Aug 13.

## Minutes of the Meeting of the JPC 8 Jul 13

- 119 The minutes were approved as a true record. There were no matters arising,

## Minutes of the Meeting of the Planning Committee 8 Jul 13

- 120 The minutes were approved as a true record. There were no matters arising.

## Minutes of the Meeting of the Planning Committee 29 Jul 13

- 121 The minutes were approved as a true record. There were no matters arising.

## Cash Book Balances as at 31 Aug 13

- 122 The JPC took note of the following cash balances
- HSBC £17,449.10
  - Santander £37,803.63

## Receipts and Payments

123 The JPC endorsed the following:

| Date      | Payee/er            | Category                   | Total    |
|-----------|---------------------|----------------------------|----------|
| 1 Jul 13  | JF & GS Johnson     | Postage                    | (18.40)  |
| 1 Jul 13  | JF & GS Johnson     | Travel Expenses            | (18.20)  |
| 1 Jul 13  | WALC                | Printing and Stationery    | (61.85)  |
| 1 Jul 13  | M J Metcalfe        | Section 137                | (97.88)  |
| 1 Jul 13  | S&D Window Cleaners | Bus Shelters Maintenance   | (60.00)  |
| 4 Jul 13  | Santander           | Bank Interest              | 2.57     |
| 4 Jul 13  | Santander           | Bank Interest              | 2.49     |
| 8 Jul 13  | TPC Digital         | Printing and Stationery    | (63.17)  |
| 8 Jul 13  | BS&GSG              | Allotments Water Charges   | (30.59)  |
| 9 Jul 13  | MFM Services        | Mowing Charges             | (407.00) |
| 10 Jul 13 | HMRC                | Employment Expenses        | (565.84) |
| 31 Jul 13 | Salaries            | Employment Expenses        | (730.26) |
| 31 Jul 13 | Administration      | Office Accommodation       | (56.35)  |
| 2 Aug 13  | S&D Window Cleaners | Bus Shelters Maintenance   | (45.00)  |
| 3 Aug 13  | MFM Services        | Mowing Charges             | (278.00) |
| 4 Aug 13  | ThroughMyTV         | Barford Memorial Hall      | (959.40) |
| 10 Aug 13 | HMRC                | Employment Expenses        | (565.84) |
| 15 Aug 13 | Roger Braithwaite   | Barford Neighbourhood Plan | (32.26)  |
| 15 Aug 13 | BMHMC               | Barford Neighbourhood Plan | (16.00)  |
| 15 Aug 13 | Ann Starkey         | Barford Parish Directory   | (2.99)   |
| 15 Aug 13 | Ann Starkey         | Barford Parish Directory   | (4.99)   |
| 31 Aug 13 | Salaries            | Employment Expenses        | (730.26) |
| 31 Aug 13 | Administration      | Office Accommodation       | (56.35)  |

## Bank Mandate

124 To amend the list of authorized signatories to the JPC's account with HSBC by removing Cllr D C Morrow and adding Cllr R Clay, the following was RESOLVED:

- (i) That a bank account be continued with HSBC Bank plc (the "**Bank**") and the Bank is authorised to:
  - (a) pay all cheques and other instructions for payment or accept instructions to stop such payments signed on behalf of the Joint Parish Council by any three of those listed (the "**Signatory**") whether any account of the Joint Parish Council is in debit or credit;
  - (b) deliver any item held on behalf of the Joint Parish Council by the Bank in safe keeping against the written receipt of the Signatory; and
  - (c) accept the Signatory as fully empowered to act on behalf of the Joint Parish Council in any other transaction with the Bank (including closing the account); and
- (ii) That any debt incurred to the Bank under this mandate shall, in the absence of written agreement by the Bank to the contrary, be repayable on demand.
- (iii) That the Secretary from time to time is authorised to supply the Bank as and when necessary with lists of persons who are authorised to sign, give receipts and act on behalf of the Joint Parish Council and that the Bank may rely upon such lists.
- (iv) That these resolutions remain in force until cancelled by notice in writing to the Bank, signed by the Chair Person or Secretary from time to time acting or claiming to act on behalf of the Joint Parish Council and the Bank shall be entitled to act on such notice whether the resolutions have been validly cancelled or not.
- (v) That the Joint Parish Council accepts the account and banking relationship with the Bank will be governed by and subject to the Business Banking Terms and Conditions (a copy of which has been provided) as amended from time to time together with any terms and conditions in respect of specific products and services requested by the Joint Parish Council from time to time

## **Survey of Play and Recreational Facilities**

- 125 The Chairman reported that still no progress had been achieved since the last time this was discussed by the JPC. The Coventry Diocese appeared unwilling to declare whether it would wish or allow land between the school and the Playing Fields (known locally as “the Rectory Paddock” to become part of the overall project. Without that knowledge no advance could be made and the project would be put on hold.

## **Street Lighting in Sherbourne**

- 126 Cllr Mrs Gordon gave a progress report:
- 126.1 An application for a grant of £3,000 from WRWCF had been submitted and accepted. This was now expected on the agenda for the next meeting to be held on 26 Sep 13.
- 126.2 An application for a grant of £3,500 from Barford Community Charity had been submitted. This was on the agenda for the next meeting to be held in early October and had already been notified to trustees.
- 126.3 If these applications were successful the JPC would be asked to endorse funding up to 20% of the total cost to meet the outstanding balance. This JPC element would be paid to WDC in five equal annual tranches.
- 126.4 Funding from other sources was still being investigated.

## **Neighbourhood Plans**

- 127 The First Meeting of the Barford Neighbourhood Development Plan Group was held at 7.30pm on 17 Jul 13 in the Scout Hut and from it came the recommendation the JPC should define the “Designated Area”.
- 128 Accordingly it was RESOLVED:  
THAT “The Designated Area of the Barford Neighbourhood Development Plan be the Parish of Barford.”

## **WDC Local Plan**

- 129 There has been a strong groundswell of opposition to the WDC local plan, details of which have been circulated to JPC members. The JPC Local Plan Working Party had considered the RDS and G&T proposals and the Chairman had submitted the results of their deliberations on behalf of the JPC. At informal meetings it had emerged that most WDC area parishes held similar views regarding the numbers and locations of proposed development and there was a wish to convey this unanimity to WDC
- 130 Accordingly it was RESOLVED:  
THAT “This Joint Parish Council shares the concerns of many other parish and town councils across the district regarding the adverse impact on landscape, towns, historic heritage and quality of life for residents of the RDS proposals and is willing to consider a joint legal review/action with other concerned parishes and towns if our shared concerns are not significantly reduced during the consultation process.”

## **Assets of Community Value**

- 131 Cllr Mrs Barlow reported on her investigation of this scheme which is designed to identify and register community assets (building and land) so that in the event the current owner decides to change its use (convert a pub to a dwelling house for example) a delay of six months could be imposed on that change to allow alternate outcomes preserving the original purpose or other ongoing community use.

- 132 Some of the information had already been sent to JPC members. More would be circulated (via the Clerk).
- 133 Members were invited to study the details and compile lists of such assets in each village to be considered at the next meeting of the JPC.

### Community Governance Review 2013

- 134 The JPC approved the review:

|  |   |
|--|---|
| <b>Name of Council</b>   | Barford, Sherbourne & Wasperton JPC   |
| <b>Type of Parish</b>  | JPC   |
| <b>Frequency of Meetings</b> (in case of Parishes this should be at least 4 & Meetings at least 2)   | Monthly except Apr, Aug and Dec   |
| <b>Number of Councillors</b>   | 16  |
| <b>Villages within the Parish</b>  | 3   |
| <b>Warwick District Ward (current)</b>   | Budbrook  |
| <b>Warwickshire County Electoral Division (current)</b>  | Bishop's Tachbrook  |
| <b>Name of Parish Clerk</b>  | James Johnson   |
| <b>Address of Parish Clerk</b>   | 3 Barford Woods<br>Barford Road<br>Warwick<br>CV34 6SZ                                  |
| <b>Contact telephone number and email address of Parish Clerk</b>  | 01926 419300<br>johnson.jf@virgin.net   |
| Please suggest any changes you may wish to make. Please make clear if this is a formal Parish Council resolution. (continue on another sheet if necessary) | The JPC formally adopted this review without amendment at its meeting held on 2 Sep 13. |

### Housing Needs Survey

- 135 Sarah Brooke-Taylor, Neighbourhood Development Officer, Warwickshire Rural Community Council had stated: "We would be most grateful if you could propose to the JPC at the next meeting that a Housing Needs Survey be conducted (using a format approved by WDC) in order to evaluate local need for both affordable (rent and shared ownership) housing via a housing association and open market housing. This up to date evidence will help both the community and WDC with regard to the Taylor Wimpey proposal (and any others that come your way)."
- 136 Albeit with some concerns about the response to repeated surveys on various issues of late, various consultations (NLP and G&T) and the intrusion which questions on financial details may be seen as, it was RESOLVED:  
THAT "A Housing Needs Survey be conducted (using a format approved by WDC) in order to evaluate local need for both affordable (rent and shared ownership) housing via a housing association and open market housing."

### Any Other Business

- 137 The Chairman reported:
- 137.1 He had attended a meeting with WDC and Taylor Wimpey (TW) representatives at which TW made clear its intention of reapplying for planning permission for 60 houses on the Sherbourne Nursery site. The plan included the demolition of the Police House but it was to be reconstructed rotated through 90 degrees to present a narrower facade to the front. Equal spacing from adjacent houses preserved the street symmetry. The plan paid attention to

preserving sight lines and providing through routes. The application was expected by the end of September.

- 137.2 He reminded the JPC of WDC's Housing Strategy 2014-17 consultation event to be held in the Pump Rooms, Leamington Spa on 19 Sep 13.
- 137.3 The Local Plan Group had scheduled a meeting in Bishops Tachbrook for 7 Sep 13.
- 137.4 He had issued a revised schedule for the inspection of play area inspections.
- 138 Cllr Clay gave a report on the allotments highlighting the success of the polytunnel and its plot and the creation of a chicken compound.
- 139 Cllr Wright drew attention to the introduction of the "Lobbying Bill" in Parliament, and expressed concern about its potential to curtail freedom of speech.
- 140 Cllr Mrs Gordon drew attention to Planning Application W/13/0845
- 141.1 The details are: "Application for prior approval for the change of use from offices (Use Class B1a) to residential (Use Class C3). Estate Office, Church Road, Sherbourne, Warwick, CV35 8AN"
- 141.2 A recent change in Planning Law has been interpreted by WDC officers thus: unless one or more of three critical criteria (in a flood plain, on contaminated land, causes road obstruction) apply then there are no other grounds for refusing the application and permission will be granted automatically without inviting the view of the JPC's Planning Committee or accepting objections from residents.
- 141.3 There was some disquiet about this and Cllr Rhead undertook to investigate further

#### **Closure**

- 142 There being no other business the meeting closed at 9:00pm.

#### **Date of Next Meeting**

- 143 The next meeting of the JPC is on Mon 14 Oct 13 at 7:30 pm in Sherbourne Village Hall.