

BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council held at Sherbourne Village Hall
on Mon 13 Oct 14

Present:	Cllr J V Murphy (Chairman) Cllr: Mrs W Barlow, R Clay, H Gadsden, Mrs A Gordon, J M Hawkesford, Mrs J L Longfield, T Merrygold, M J Metcalfe, P A P Morris, Mrs R Newsome, N F J Thurley, J T Wright
Apologies:	Cllr: I Boak,

Opening

- 123 The meeting opened at 7:30 pm.
- 124 Apologies for absence were accepted.
- 125 No members of the public were present.

Declarations of Disclosable Interests

- 126 None was declared.

Appointment of Co-opted Member for Barford

- 127 No progress to report.

Public Participation

- 128 None.

Minutes of the Meeting of Council 1 Sep 14

- 129 The minutes were approved as a true record.

Matters arising

- 130 Minute 107. With no response received from WDC to Wasperton's request to list its paddock and allotments as Assets of Community Value, it was agreed that Cllr Metcalfe should approach WDC directly to progress the issue. It was further agreed that Cllr Mrs Barlow would continue to clarify the status of Sherbourne's submission.

Minutes of the Meeting of the Planning Committee 1 Sep 14

- 131 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee 30 Sep 14

- 132 The minutes were approved as a true record. There were no matters arising.

Cash Book Balances as at 30 Sep 14

- 133 The JPC took note of the following cash balances
- HSBC £24,690.40
 - Santander £57,844.04

Receipts and Payments

- 134 The JPC endorsed the following:

Date	Payee/er	Category	Total
4 Sep 14	Interest	Bank Interest	2.57
4 Sep 14	Interest	Bank Interest	2.57

9 Sep 14	MFM Services	Mowing Charges	(436.00)
10 Sep 14	HMRC	Employment Expenses	(588.03)
12 Sep 14	Countryside Services	Wasperton War Memorial	(25.00)
12 Sep 14	Playsafety Ltd	Open Spaces Maintenance	(181.20)
29 Sep 14	D M Hadley	Allotments Hire of Land	(125.00)
29 Sep 14	R J Smith	Allotments Hire of Land	(125.00)
29 Sep 14	Swift Ecology	Barford Memorial Hall	(480.00)
29 Sep 14	R Mulgrue	Barford Neighbourhood Plan	(39.29)
29 Sep 14	W Barlow	Barford Neighbourhood Plan	(5.00)
29 Sep 14	BS&GSG	Allotments Water Charges	(93.46)
29 Sep 14	S&D Window Cleaners	Bus Shelters Maintenance	(45.00)
29 Sep 14	C Whiteley	Barford Neighbourhood Plan	(90.58)
29 Sep 14	WDC	Precept	20,085.00
29 Sep 14	WDC	Council Tax Support Grant	1,006.00
30 Sep 14	Salaries	Employment Expenses	(758.04)
30 Sep 14	Administration	Office Accommodation	(58.03)

Management Accounts as at 30 Sep 14

135 The JPC took note (see Annex A).

Barford Relief In Need Charity

136 The JPC nominated the Rev David Jessett and Gerard Veness as Trustees to the Barford Relief In Need Charity to serve for a four-year term from 16 Nov 14

Barford War Memorial

137 An entry in the War Graves Commission's Register reads:
"CONLON, A.B. HARRY, D/JX. 146785, R.N. *H.M.S. Diamond*. 28th April 1941. Age 21. Son of Ethel Conlon of Barford, Warwickshire." His name does not appear on the Barford War Memorial.

138 The Rev David Jessett has received a request that this omission be rectified. He is sympathetic to it. The Clerk's research suggests that always provided the local vicar and the owner of the memorial (in this case the JPC) agree then the name may be added.

139 Members agreed in principle that his name should be added; this to be confirmed at the November meeting when the costs will be known.

Barford Leisure Improvement Scheme

140 The Chairman reported:

140.1 The scheme continues to progress well and it was hoped to bring a final recommendation for the Children's Play area to the next JPC. Funding was also going well although it was getting very complicated matching various different providers with varying criteria. Received so far was £30k from Barford Community Charity and £3k from Warwick Rural West Community Forum. It is hoped that WDC would soon confirm an application for £30k and that Barford School Trust would also provide significant support. The Taylor-Wimpey (old Sherbourne Nursery) site had a s.106 provision of c.£87k available at 50% completion and there was a request for £34k in the event that the Sharba appeal was successful, although the latter was not guaranteed for the scheme. There were also many other funding applications in train with sport specific organizations although these were at an earlier stage at present. As many of the funds were very specific in relation to exactly what was funded we needed to ensure some flexibility and the chairman indicated that the JPC should consider making some further budget provision in the coming financial year to cover any funding failures or elements that did not come under the remit of external funding organizations.

140.2 Drainage on and near the site had been identified as an issue and the outflow entered the Barford House/Sharba site where the ditches were largely blocked. Involvement of WDC/WCC Flood Managers had clarified various matters and there may be a requirement to take "enforcement action" on that site to re-establish effective watercourses once the JPC area had been put in order. Meanwhile, as part of the overall scheme, the JPC would need to clear the Playing Field margin

ditches and undertake some remedial works on the discharge culverts adjacent to the track/public footpath.

- 140.3 It was intended to stage some events to further raise resident awareness of the scheme, to raise some local funds and to achieve further resident "buy-in".

WDC New Local Plan

- 141 The Chairman stated there was little further progress to report. A further round of consultation in mid-late October and progressing to Inspection early in 2015.

Gypsy & Traveller Sites

- 142 A question arose about the need for consultation on the final sites selected by WDC with the concern that if for any reason they were eventually rejected then the hunt would be on for replacements, possibly in the Barford area.
- 143 The Chairman undertook to try to clarify the matter and, true to his word, circulated to the JPC the following extract from the WDC website immediately after the meeting:

One of the proposals is to accommodate a Gypsy and Traveller site on land off Stratford Road Warwick. The Executive at its meeting on 30th July 2014 has already agreed to undertake a consultation on the possible inclusion within the Local Plan, of this land for employment purposes. In discussing this possibility with the other 2 principal landowners, it became clear that the site appraisal for both employment and for a gypsy and traveller site needs to refer to a wider area of land than had been agreed by the Executive. Consequently two things arise: that the consultation on the release of land for employment purposes needs to extend to the wider area of land shown in Appendix A of Appendix 2 (which is a decision of the Executive); and the public consultation on the employment land and the Draft Development Plan for Gypsy and Traveller sites need to be run concurrently in order to avoid confusing the public. At present it is not possible to be absolutely certain when the 6 week consultation will take place as it is dependent on a number of unknown factors regarding the assessment, however it is hoped that the consultation could commence during the last week of August." [Now expected to start mid-late October prior to going to Inspector]

Barford Neighbourhood Development Plan

- 144 Cllr Mrs Barlow distributed copies of the draft version of the plan which was out for consultation. She encouraged everyone to submit their views, supportive as well as critical.
- 145 The JPC was very appreciative of the time and effort contributed by members of the BNDP Committee and greatly impressed by their skill and knowledge. Cllr Merrygold (who attended meetings of the committee in an observer capacity for Sherbourne and Wasperton) endorsed those sentiments from his own experience.
- 146 It was agreed that once the BNDP had been completed the Clerk would write a letter of thanks to the Working Party.

Any Other Business

- 147 Cllr Mrs Gordon reported that the new lamp standards in Sherbourne had been painted. She also described how a campaign to prevent over-weight vehicles passing through the village was being conducted by contacting the operators directly.
- 148 Cllr Caborn (WCC) had left a message for the JPC advising that the Minerals Plan was being updated and that sites in and around its area would once again be subject to consideration.
- 149 The Chairman advised that at the recent Community Forum he had stressed the problem of dangerous traffic conditions outside Barford School and the Police had committed to some high-profile advisory patrols at peak times. He also reported on a plan, proposed by Barford Village Shop, to position a decorative sign-post in Barford in the vicinity of the mini-roundabout pointing to the village shop, Memorial Hall, church and school. BVS was working with Mr Mayes at WDC to achieve installation in the most advantageous and convenient manner.

Closure

150 There being no other business the meeting closed at 8:10pm.

Date of Next Meeting

151 The next meeting of the JPC is on Monday 10 Nov 14 at 7:30 pm in Wasperton Village Hall.

**MANAGEMENT ACCOUNTS AS AT 30 SEP 14
EXECUTIVE SUMMARY**

Opening Balance 1 Apr 14	59,968	
Add Excess Income over Expenditure	4,990	
Closing Balance 31 Mar 15	64,957	
Designated Funds		
Barford Leisure Improvement Scheme	14,029	Current balance
Barford Memorial Hall	2,571	Current balance
Barford Neighbourhood Development Plan	5,683	Current balance
Barford Parish Directory (CVS)	37	Current balance
Barford Telephone Kiosk	200	Bond deposited by Barford Heritage Group for future costs
Barford War Memorial	535	Raised by public subscription. Unavailable for any other purpose
Election Expenses (reserve for 2015)	2,000	JPC policy to reserve this early in the election cycle
Neighbourhood Watch	100	Current Balance
Provision for new mower	1,600	Purchase approved by JPC
Rural Footway Lighting 2015	910	Phased payment
Rural Footway Lighting 2016	910	Phased payment
Rural Footway Lighting 2017	910	Phased payment
Rural Footway Lighting 2018	910	Phased payment
WDC New Local Plan	1,300	Contingency for challenge
Total Designated Funds	31,696	
Total Reserve	33,262	Closing balance 31 Mar 15 minus total Designated Funds
Contingency (10% of Expenditure)	4,721	Hedge against inflation
Risk Management Reserve	12,688	75% of Clerk's costs
Discretionary Reserve	15,852	Unallocated reserve

BUDGET

	Budget 2014- 15	YTD	Outturn	Diff
RECEIPTS				
Allotments Rents	963	963	963	
Bank Interest	25	15	25	
Concurrent Services Contribution (WDC)	2,470	2,470	2,470	
Grant: BNDP		6,147	6,147	
Council Tax Support Grant (WDC)	2,013	2,012	2,013	
Precept (WDC)	40,169	40,170	40,169	
VAT prior year (HMRC)	400	410	410	10
Wayleave	5		5	
TOTAL RECEIPTS	46,045	52,188	52,203	
PAYMENTS				
Allotments Hire of Land	150	250	500	(350)
Allotments Maintenance	150		150	
Allotments Water Charges	60	93	60	
Audit Fees	335	325	325	10
Bank Charges	20		20	
Barford Leisure Improvement Scheme	10,000	570	570	
Barford Memorial Hall		578	578	
Barford Neighbourhood Development Plan		1,598	1,598	
Bus Shelters Maintenance	525	240	525	
Chairman's Allowance	458		458	
Employment Expenses	16,220	8,070	16,220	
Grants: Churchyard Maintenance	1,295		1,295	
Grants: Village Halls	3,990		3,990	
Insurance	839	816	816	23
Mowing Charges	3,440	2,289	3,440	
Notice Boards	200		200	
Office Accommodation	697	348	697	
Open Spaces Maintenance	500	248	500	
Postage	150	27	150	
Printing and Stationery	500	158	500	
Rural Footway Lighting	910	10,406	10,406	(9,496)
Section 137	100		100	
Sherbourne Village Hall Refurbishment	2,675	2,675	2,675	
Subs: Information Commissioner	35		35	
Subs: SLCC	145		145	
Subs: WALC	492	492	492	
Training and Seminar Expenses	300		300	
Travel Expenses	300	195	300	
Venue Hire	90	168	168	(78)
Wasperton War Memorial	100	75	100	
TOTAL PAYMENTS	44,676	29,621	47,213	
NET TOTALS	1,369		4,990	