

BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council held at Wasperton Village Hall
on Mon 9 Mar 15

Present:	Cllr J V Murphy, (Chairman) Cllr: R Clay, H Gadsden, Mrs A Gordon, Mrs J L Longfield, T Merrygold, M J Metcalfe, P A P Morris, Mrs R Newsome, N F J Thurley, J T Wright
Apologies:	Cllr: Mrs W Barlow, J M Hawkesford, A B Rhead,

Opening

- 241 The meeting opened at 7:30 pm.
- 242 Apologies for absence were accepted.
- 243 Two members of the public were present.

Declarations of Disclosable Interests

- 244 Cllr Mrs Gordon declared a prejudicial interest in the request for funding for Sherbourne Village Hall and absented herself from the meeting whilst it was considered.

Public Participation

- 245 None

Minutes of the Meeting of Council 9 Feb 15

- 246 The minutes were approved as a true record.

Matters Arising

- 247 Minute 214. Cllr Mrs Gordon had drawn attention to the maintenance of the bicycle route from the Longbridge roundabout into Barford saying it was in a lamentable state in Sherbourne. The Chairman confirmed that he had brought this to the attention of Mr David Cross (WCC Area Engineer).

Cash Book Balances as at 28 Feb 15

- 248 The JPC took note of the following cash balances
- HSBC £ 8,266.69
 - Santander £57,897.46

Receipts and Payments

- 249 The JPC endorsed the following:

Date	Payee/er	Category	Total
1 Feb 15	WTP	Training and Seminar Expenses	(40.00)
4 Feb 15	Interest	Bank Interest	19.66
10 Feb 15	Barford WI	Grants: Barford WI	240.00
10 Feb 15	HMRC	Employment Expenses	(588.03)
12 Feb 15	Sherbourne Village Hall	Grants: Village Halls	(1,140.00)
12 Feb 15	Wasperton Village Hall	Grants: Village Halls	(1,140.00)
12 Feb 15	Barford Scout Hut	Grants: Village Halls	(570.00)
12 Feb 15	Barford PCC	Grants: Churchyard Maintenance	(432.00)
12 Feb 15	Sherbourne PCC	Grants: Churchyard Maintenance	(432.00)
12 Feb 15	Wasperton PCC	Grants: Churchyard Maintenance	(432.00)
12 Feb 15	R J Smith	Allotments Hire of Land	(125.00)

12 Feb 15	D M Hadley	Allotments Hire of Land	(125.00)
17 Feb 15	Viking	Printing and Stationery	(70.40)
17 Feb 15	J V Murphy	Chairman's Allowance	(458.00)
18 Feb 15	Luo Xianghua	Printing and Stationery	(24.88)
20 Feb 15	S&D Window Cleaners	Bus Shelters Maintenance	(45.00)
28 Feb 15	Administration	Travel Expenses	(42.38)
28 Feb 15	Administration	Postage	(57.79)
28 Feb 15	Salaries	Employment Expenses	(758.04)
28 Feb 15	Administration	Office Accommodation	(58.03)

Sherbourne Village Hall – Grant Application

- 250 The Management Committee of Sherbourne Village Hall submitted the application at Annex A to these minutes.
- 251 Opinion was divided on the merits of the application:
- Cllr Clay thought that the JPC's previous grant of £2.7k combined with the Community Forum's contribution of £3.0k should suffice and that if more was needed Sherbourne should provide it from its own resources.
 - Cllr Wright took an opposing view arguing that each case should be judged on its merits and that this one should be given "a fair wind".
 - Cllr Thurley said that had he been aware that such grants were available he would have specified more improvements to Wasperton Village Hall during its recent renovation.
- 252 Two other factors are relevant to this application:
- Barford residents comprise 78% of the electorate and therefore contribute most of the income to the JPC through the precept. The impression that Barford is the milch cow for funding projects in the smaller villages must be avoided.
 - The lease on the village hall (which is not held by the JPC) expires in September 2022. This gave rise to the question of value for money for any grant made.
- 253 Always provided the application was refined to be based upon an agreed specification with three independent quotes for each task, the JPC agreed to reconsider it at a future meeting in which the following additional details should be included:
- The money to be raised directly by Sherbourne through fund-raising initiatives.
 - The value of the contribution in kind by volunteers.
 - An indication of progress made in persuading the landlord to extend the lease.

Street Names

- 254 The following request had been received from WDC:
- We have had an application for the Street Naming and Numbering of a new development at the Rear of Wellesbourne Road, Barford of 60 new house and 3 new roads. Unfortunately on checking our approved street names list we do not appear to have any for Barford. Would it be possible for you to give us some suggestions for these 3 new roads and a few extras to add to our list?*

- 255 The JPC settled on:
- Hewitt Road
 - Sims Piece
 - Anderson Drive

Barford Leisure Improvement Scheme

- 256 A drainage improvement scheme which satisfactorily addresses the problem of surface water disposal and which is acceptable to Planning Authority had been adopted.
- 257 The fund-raising event in Barford held on the prior week-end had been most successful, raising in excess of £20k.
- 258 It is necessary to withdraw the planning application otherwise it would be refused because Sport England had raised an objection on the grounds that there was insufficient space for football pitches based on new criteria which did not apply when the scheme was first planned. Sport England and the FA are major sponsors of the scheme and without such support financing the project would be put in jeopardy. Therefore negotiations with the architect, Sport England and the FA will be undertaken with the aim of achieving a common solution to the problem so that the planning application can be resubmitted and the work continue.

Barford Neighbourhood Development Plan

- 259 The Plan was now with Warwick District Council. The six-week consultation would be followed an examination by an Inspector and then be put to a referendum.

Planning – Taylor Wimpey

- 260 The Police House had been demolished.
- 261 An archeological survey was being conducted over the whole site.
- 262 Taylor Wimpy had sponsored the fund-raising week-end (vide Minute 257) and had provided extra funding.
- 263 On the related matter of the problem with the Barford House Wall “pavement diversion”:
- It was understood that WDC had issued an enforcement letter for the removal of the diversion within five days.
 - Cllr Thurley called for sight of the approved transport plan for the Taylor Wimpey project

Closure

- 264 There being no other business the meeting closed at 8:35pm.

Date of Next Meeting

- 265 The next meeting of the JPC is on Monday 11 May 15 at 7:30 pm in Barford Memorial Hall.

SHERBOURNE VILLAGE HALL

Re quotations for work needed to up-grade the remaining part of the Village Hall – kitchen and bar areas.

Grant awarded from Community Forum: £3,000.00

Quotations to date (VAT not included):

- Electrical work: £2,644.30; £1,495.00; £3,026.70.
- Decorating work: £970.00
- Tiling work: awaiting quotations – estimated at £1,500.00.

These three separate parts of the up-grading are inter-linked and require qualified and experienced craftsmen.

The final part comprises a set of new wall cupboards, which will be purchased and hung using volunteer community labour.

The management of this whole project is being undertaken by community volunteers.

The cost of the electrics is far higher than we anticipated, as a need for substantial up-grading has been identified.

However, this work has to be done, but it will use up all the Grant, with the tiling and decorating still to come

Thus, I am writing on behalf of the V.H.Working Party, tasked with overseeing this work, to submit a request to the Parish Council for some financial help in meeting the total cost. May we ask you, please, to consider the setting aside of say a 'matched funding' figure of £3,000, to be drawn down as and when needed; the whole amount may not be used?

This work is needed as an investment into the Hall, to bring the accommodation up to standard and so encourage greater community use and to attract additional outside lettings to increase revenue. It is very much hoped that this request will be given favourable consideration.

For information, a copy of the briefs drawn up as guidance for the work, are shown below.

Cllr Mrs A Gordon

**Proposed improvements to the Kitchen and Bar areas:
BRIEF - 10.2.2015, revised 26.2.2015**

Electrical work:

Check and remove all unnecessary wiring and sockets in both areas.

Remove old strip lighting in Bar room and install 2 new lights matching those in Hall, with two independent switches beside entrance archway, on large window wall.

Check operation of Expelair in Bar room window; install switch beside entry light switches.

Remove old overhead dehumidifier, shelf, and related switching and make good.

Check condition of lighting in Kitchen and re-locate switch to left-hand side of entry arch.

Install Expelair into existing air vent in Kitchen area, with pull switch.

Install emergency exit light above fire door; check outside bulkhead lamp and switches.

Install 8 new double, individually switched, plug sockets: (places to be agreed on site).

- Window wall: 1 above skirting board; 1 above table top; centrally located.
- Long wall: 2 above skirting board; 2 above table top, evenly spaced at one-thirds.
- Bar wall: relocate present wall socket to above bar top.
- Kitchen: install additional double socket above work top and 1 at skirting level on rear (tiled) wall for plug-in oil-filled wall-mounted towel rail.

Install 2 heaters in Bar room, similar to those in Hall, to be controlled individually.

Install 2 floor standing, moveable de-humidifiers: 1 in Kitchen/Bar room and 1 in Hall.

In Hall: remove the 2 single sockets and relocate 1 at left hand side of fireplace, on wood panel.
Install 4 double sockets, 1 at each of the four heater points.
N.B. Total of new double, individually switched, plug sockets = 12.
Remove waste material off site and carefully make good and clean up throughout.

Tiling work:

Kitchen: remove all existing wall tiles, and those around hand- basin.
Make good/skim plasterwork to a good finish, with view to re-tiling to an agreed line and wall to be painted above tiled area.

Make any necessary provision for installation of extra double socket above worktop and for ditto at skirting level on long wall and for installation of Expelair into existing air vent.

Re-tiling:

- window wall – up to full height and into window frame;
- short side wall of worktop – up to full height;
- fridge wall – up to a horizontal line (to be agreed);
- rear wall - to same height (above this line and around archway will be painted with white emulsion);
- around hand-basin - to cover an extended area (to be agreed);
- use approx. A4 size plain cream tiles, smooth gloss surface, with waterproof adhesive and white waterproof grout; fix tiles in landscape format, in brick pattern/stretcher bond style;
- all exposed edges to be finished with cream edging strip;
- N.B. precise details of tiling areas and finish to be discussed on site.

Consider: replacement of hand basin with cream version?

Leave any spare tiles, adhesive etc. for Village Hall use.

Remove waste material off site and carefully make good and clean up throughout.

Decorating work:

Condition: check for damp, particularly in ceilings and report back with suggested treatment.

Check for any rot in wood or loose glass in windows and report back.

Air-bricks: check that air bricks are clear and related opening vents remain open.

Plasterwork: repair any drilled or damaged plasterwork to finish standard.

Preparation: remove all flaking paint and thoroughly clean, wash down and prepare ceilings, walls and all painted woodwork.

Painting:

- Bar room – walls: colours and texture to match existing in main Hall;
- Ceiling and coving to be white;
- Window frames to match Hall; paint windows closed;
- Cupboards to match Hall; and paint inside of cupboard doors;
- Fire escape door to be same colour as cupboards;
- Kitchen area – archway, ceiling and above tiled area - all to be white.

Finish: apply two/three coats of undercoat and two coats of topcoat throughout.

Touch up damaged spots on main Hall walls.

Consider: woodwork around the Bar and floors in Bar room and Hall, with view to possible cleaning down and varnishing/re-sealing?

Leave all partly used tins of paint, varnish, wax etc. for Village Hall use.

Remove waste material off site and carefully make good and clean up throughout.