

BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council held at Wasperton Village Hall
on Mon 13 Jul 15

Present:	Cllr J V Murphy,(Chairman) Cllr: R Clay, H Gadsden, A B Rhead, Mrs A Gordon, T Merrygold, M J Metcalfe, N F J Thurley, J T Wright,
Apologies:	Cllr: Mrs W Barlow, Mrs R Newsome, S Coop, J Hawkesford
In Attendance:	Cllr: P Phillips (WDC)

Opening

48 The meeting opened at 7:30 pm

49 No members of the public were present.

Declarations of Disclosable Pecuniary Interests

50 None was declared.

Public Participation

51 There was no public participation

Co-opted Members for Barford

52 The JPC co-opted Mr A B Rhead as a member for Barford. Cllr Rhead took his seat at the meeting.

53 The JPC co-opted Mr J M Hawkesford *in absentia* as a member for Barford.

Minutes of the Meeting of Council 8 Jun 15

54 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee 11 May 15

55 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee 22 Jun 15

56 The minutes were approved as a true record. There were no matters arising.

Cash Book Balances as at 31 May 15

57 The JPC took note of the following cash balances

- HSBC £79,881.10
- Santander £57,993.34

Receipts and Payments

58 The JPC endorsed the following:

Date	Payee/er	Category	Total
8 Jun 15	Santander	Bank Interest	38.76
8 Jun 15	MFM Services	Mowing Charges	(449.00)
8 Jun 15	S&D Window Cleaners	Bus Shelters Maintenance	(45.00)
8 Jun 15	BCC	Grant: BLIS	52,000.00
8 Jun 15	BCC	Grant: BLIS	2,589.34
8 Jun 15	Barford WI	Grant: BLIS	600.00
10 Jun 15	HMRC	Employment Expenses	(621.29)
12 Jun 15	Colin Bruce	BLIS	(100.00)
13 Jun 15	GWS Petrol	Open Spaces Maintenance	(28.23)
13 Jun 15	Claridges	BPD	(36.23)

30 Jun 15	Salaries	Employment Expenses	(797.64)
30 Jun 15	Administration	Office Accommodation	(59.42)

Management Accounts as at 30 Jun 15

59 The JPC took note of the management accounts at Annex A.

Barford Leisure Improvement Scheme (BLIS)

60 The Chairman gave a progress report:

60.1 Good progress is being maintained with sports teams and clubs already being formed in anticipation of the availability of the facilities.

60.2 The planning application is also going well with only a few objections of a minor nature. It will be considered by WDC on 21 Jul 15 with an officer recommendation for approval.

60.3 Four quotes have been received, the funding for which has been identified; the next being a £45k grant from WREN (landfill) on 28 Jul 15. In all there is a residual requirement of approximately £20k to be raised before the end of August to ensure all the elements of the initial scheme are covered. There would be some ongoing fundraising for subsidiary items needed once the main scheme was in place.

60.4 The anticipated start date is early September. Should there be a need to hold back on items to match available cashflow, those selected will not be to the prejudice of maintaining the economy of scale.

Fields in Trust

61 The Fields in Trust website states:

We were founded back in 1925 as the National Playing Fields Association by King George V. Our mission is the same now and as it was then: to ensure that everyone – young or old, able or disabled and wherever they live – should have access to free, local outdoor space for sport, play and recreation. These spaces are vital to building happy and healthy communities and sadly continue to be threatened by all kinds of development. We are a national charity and operate throughout the UK to safeguard recreational spaces and campaign for better statutory protection for all kinds of outdoor sites.

62 The JPC agreed to join this organization which can provide resources and support for the Playing Field activities for an annual subscription is £50.

Any Other Business

63 The Clerk gave details of training sessions on the Code of Conduct to be provided by WDC.

64 Cllr Thurley brought attention to the traffic hazard of poor sightlines at the Wasperton Village Road junction with the A429 caused by dense growth in the ditches and verges on WCC land. It was agreed that the JCP should sent a letter to WDC to emphasize the importance of a speedy resolution.

65 Cllr Thurley also observed that the footpath (also used as a cycle way) running from Wasperton to Forge Cottage alongside the A429 was in a sorry state of repair. This will be brought to the attention of WCC.

66 Cllr Mrs Gordon reported that when a willow tree had fallen in June blocking Watery Lane, WCC had been swift to remove the obstacle but that the tree's branches had been left on the road's verges creating a hazard for traffic leaving Moat Green. A letter would be sent to WCC requesting the immediate removal of the debris.

Closure

67 There being no other business the meeting closed at 8:07pm.

Date of Next Meeting

68 The next meeting of the JPC is on Mon 7 Sep 15 at 7:30 pm in Barford Memorial Hall.

MANAGEMENT ACCOUNTS AS AT 30 JUN 15

Executive Summary

Opening Balance 1 Apr 15	64,993	
Add Excess Income over Expenditure	56,700	
Closing Balance 31 Mar 16	121,693	
Designated Funds		
Barford Leisure Improvement Scheme	72,367	Current balance
Barford Memorial Hall	4,151	Current balance
Barford Neighbourhood Development Plan	587	Current balance
Barford Parish Directory (CVS)	7	Current balance
Barford Telephone Kiosk	200	Bond deposited by Barford Heritage Group for future costs
Election Expenses (reserve from 2015)	2,000	JPC policy to reserve this early in the election cycle
Neighbourhood Watch	100	Current Balance
Provision for new mower	1,600	Purchase approved by JPC
Rural Footway Lighting 2016	906	Phased payment
Rural Footway Lighting 2017	906	Phased payment
Rural Footway Lighting 2018	906	Phased payment
War Memorial Barford	470	Raised by public subscription. Unavailable for any other purpose
WDC New Local Plan	1,300	Contingency for challenge
Total Designated Funds	85,501	
Total Reserve	36,192	Closing balance 31 Mar 16 minus total Designated Funds
Contingency (10% of Expenditure)	4,808	Hedge against inflation
Risk Management Reserve	13,285	75% of Clerk's costs
Discretionary Reserve	18,099	Unallocated reserve

	Budget 2015-16	YTD	Outturn	Diff
RECEIPTS				
Allotments Rents	985		985	0
Bank Interest	50	58	250	200
Concurrent Services Contribution (WDC)	2,410	2,410	2,410	
Council Tax Support Grant (WDC)	2,563	1,282	2,563	
Grants		55,689	55,689	55,689
Precept (WDC)	41,243	20,622	41,243	
VAT prior year (HMRC)	1,600	1,635	1,635	35
Wayleave	5		5	
TOTAL RECEIPTS	48,855	81,696	104,780	55,924
PAYMENTS				
Allotments Hire of Land	500		500	
Allotments Maintenance	150		150	
Allotments Water Charges	160		160	
Audit Fees	325	85	325	
Bank Charge	20			20
Barford Leisure Improvement Scheme	15,000	400	15,000	
Barford Memorial Hall				
Barford Neighbourhood Development Plan				
Barford Parish Directory		36	44	(44)
Bus Shelters Maintenance	525	135	525	
Chairman's Allowance	468		468	
Election Expenses				
Employment Expenses	17,000	4,310	17,000	
Grants: Churchyard Maintenance	1,323		1,323	
Grants: Village Halls	4,081		4,081	
Insurance	834	798	798	36
Mowing Charges	3,545	1,012	3,545	
Notice Boards	200			200
Office Accommodation	713	178	713	
Open Spaces Maintenance	500	28	500	
Postage	80		80	
Printing and Stationery	300	187	300	
Rural Footway Lighting	910	906	906	
Section 137	20		20	
Subs: Information Commissioner	35		35	
Subs: SLCC	171		171	
Subs: WALC	501	501	501	
Training and Seminar Expenses	300		300	
Travel Expenses	300	52	300	
Venue Hire	170	120	170	
War Memorial Barford		65	65	(65)
War Memorial Sherbourne	100		100	
TOTAL PAYMENTS	48,231	8,814	48,080	151
NET TOTALS	624		56,700	