

## BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council held at Sherbourne Village Hall  
on Mon 12 Oct 15

<b>Present:</b>	Cllr J V Murphy,(Chairman) Mrs W Barlow, R Clay, H Gadsden, J M Hawkesford, P A P Morris, Mrs A Gordon, T Merrygold, Mrs R Newsome, M J Metcalfe, N F J Thurley, J T Wright
<b>Apologies:</b>	Cllr: A B Rhead
<b>In Attendance:</b>	Cllr: P Phillips (WDC), Ms E Dudgeon (WDC), M Shirley (WDC)

### Opening

90 The meeting opened at 7:30 pm

91 One member of the public was present.

### Declarations of Disclosable Pecuniary Interests

92 None was declared.

### Temporary Event Notices (TENs)

93 The Chairman welcomed Ms Emma Dudgeon from WDC's Licensing Department and Mr Matthew Shirley from WDC's Noise Investigation team and invited them to brief the JPC on TENs in general and their application to the now notorious Swingers' Festival held at Sherbourne Park 10-13 Sep 15 in particular.

94 They gave a comprehensive summary, the full version of which may be viewed at:  
[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/98120/ten-s-factsheet.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/98120/ten-s-factsheet.pdf)

95 A comparison was drawn between planning law and that for a TEN. The former affords an individual affected by a planning proposal the right not only to be informed but also to comment. TEN's law does neither. Once an application for a TEN has been submitted nobody apart from the Warwickshire Police and the Environmental Health Authority has the right to notification or comment. It was said that details are published on the WDC website, but some members of the JPC claimed it was difficult to locate.

96 Those promoters who have breached the conditions of a TEN in the past can have further conditions imposed for subsequent events, but that depends upon accumulating a body of evidence which is not always easy to achieve.

97 Policing and enforcing conditions are also difficult; for example the standing condition that an event should have no more than 499 people attending it is hard to verify without some form of head-count, so most often it is the word of the promoter which is relied upon. A condition forbidding the public nuisance of loud music in the early hours of the morning is very hard to enforce when the WDC noise investigation team finish work at 0100hrs. After that complaints to the police are the only option left to aggrieved residents and, sadly, they may be met with "Not our problem, try Environmental Health" who are, of course, safely tucked up in bed by this time.

98 JPC members felt hamstrung, lacking any powers conferred by the Act (Licensing Act 2003 (as amended by the Police Reform and Social Responsibility Act 2011)) to alleviate their plight. It was resolved therefore to bring this to the attention of the local MP, and to that end Cllr P Phillips said he would write immediately to Chris White MP.

### Public Participation

99 Mr V Rees was vociferous in his condemnation of the Swingers' Festival.

### Minutes of the Meeting of Council 7 Sep 15

100 The minutes were approved as a true record.

## Matters arising

- 101 Minute 87. The Minerals Plan will be circulated for consultation very shortly and the JPC will offer a view. Equally important will be the contributions of individuals to the debate. An argument carries more weight if voiced by the many, not just the few petitions. The fact that land at Glebe Farm (in WCC ownership) and Wasperton Hill Farm (St John's College) were included at this Preferred Options stage was noted.

## Minutes of the Meeting of the Planning Committee 7 Sep 15

- 102 The minutes were approved as a true record. There were no matters arising.

## Minutes of the Meeting of the Planning Committee 28 Sep 15

- 103 The minutes were approved as a true record. There were no matters arising.

## Cash Book Balances as at 31 Aug 15

- 104 The JPC took note of the following cash balances
- HSBC £46,943.01
  - Santander £113,084.30

## Receipts and Payments

- 105 The JPC endorsed the following:

Date	Payee/er	Category	Total
1 Sep 15	Santander	Bank Interest	55.10
7 Sep 15	MFM Services	Mowing Charges	(414.00)
10 Sep 15	Miracle Design & Play Ltd	BLIS	(24,000.00)
10 Sep 15	Miracle Design & Play Ltd	BLIS	(2,223.14)
10 Sep 15	HMRC	Employment Expenses	(621.29)
17 Sep 15	Countryside Services	War Memorial Wasperton	(25.00)
19 Sep 15	J V Murphy	BLIS	(97.00)
19 Sep 15	Administration	Postage	(2.71)
21 Sep 15	BCC	BLIS	14,441.48
22 Sep 15	S&D Window Cleaners	Bus Shelters Maintenance	(45.00)
24 Sep 15	Colin Bunce	BLIS	(100.00)
30 Sep 15	Salaries	Employment Expenses	(797.64)
30 Sep 15	Administration	Office Accommodation	(59.42)
30 Sep 15	Administration	Postage	(34.25)
30 Sep 15	Administration	Travel Expenses	(30.88)

## Management Accounts as at 30 Sep 15

- 106 The income and expenditure for BLIS are orders of magnitude greater than for the normal day to day transactions through the cash book and were not included when the budget was drawn up last December. Thus to include them now in the management accounts would be to distort the figures and mask the performance against budget. The set of management accounts at Annex A has been drawn up excluding BLIS to give a clearer picture of the financial status.
- 107 JPC members can take comfort from the knowledge that BLIS is fully funded. A copy of the BLIS ledger is at Annex B

## Finger Post Bridge Street

- 108 The JPC has been granted Planning Permission for the Finger Post to which some conditions are attached. The physical conditions of colour, size, exact location and clearances are intrinsic to the permission. Additionally WCC requires confirmation that:
- The Parish Council has public liability insurance in place and indemnifies WCC against all claims arising for as long as the sign exists.
  - The Parish Council accept responsibility for undertaking future maintenance and all associated costs.
- Both assurances have been given.

## Barford Leisure Improvement Scheme (BLIS)

- 110 The Chairman gave a progress report, which may be viewed at:  
<http://www.barfordplayingfields.org/news.html>

Things are moving steadily on – a full 3.5 days work on site – but nothing much really new to see.

The site access road is now fully stripped and partially made up with crushed stone to allow the large lorries that will require access to construct the courts. Despite earlier concerns we have managed to limit the amount of trees needing to be cleared to allow lorry access and the first lorries got in without problem due to careful conscientious drivers willing to try hard to assist us.

The base of the All Weather Pitch has now been dug out and levelled with the bulldozer under laser guidance. The tree surgeons have done the bulk of their work and only have some minor detailing to complete on the main part of the site. There will of course be some “thicket” to remove when the play area contractors arrive on site.

The rain this week deluged the site and showed just how much turf holds back the run off. Streams ran down the stripped area and cascaded across the track and into the ditch – where it soaked quickly away. Everything got very muddy very quickly and work stopped temporarily. Boots were essential for all passers-by but the site itself dried out quickly once the rain stopped and the contractors have since continued their work.

Once the site road is a bit longer the removal of the bulk of the surplus topsoil will start – probably Tuesday – with many big lorry movements, so be careful and let the drivers pass freely – keep kids and pets under safe control as the footpath through will hopefully stay open at all times for at least another week. Meanwhile we have relocated about eight tons of topsoil over seven sites around the village and we have one resident interested in “a lot – about 40 tons!” if he can arrange suitable transport... If you need some just let us know.

On a similar note, quite a lot of wood found homes last weekend but some still remains – if you want some, do get down there before it all disappears...

Good news on the kids’ play area – manufacturing in the US is now complete and we have arrival times. Site clearance will start on November 2nd and the installation will hopefully be handed over just before Christmas – a very nice Christmas present indeed! The contractors are back on Monday and remember, lots of lorries for a few days next we Have a good weekend and pop down and see what we’re doing.

- 111 He also gave notice that proposals for the formation of a Barford Sports Club, under the aegis of the JPC, to act as the executive manager of the playing fields would be presented at the next meeting. The advantages of such a body would be:
- Relieves the JPC of normal day-to-day responsibilities.
  - Retains JPC control.
  - Allows access to grant funding.
  - Provides an umbrella for individual sports clubs.
  - The Working Party was also looking at booking systems to ensure simple operation of the tennis/MUGA and All Weather/MUGA courts. It was likely that it would opt for an online system and proposals would be brought to the next JPC for approval. There would be some upfront costs and then a subscription, probably in the order of £500 per year ongoing, but this would also greatly assist with meeting monitoring obligations to funders.

## Proposed Base Station Installation at Hampton Lodge, Warwick, Warwickshire CV35 8QT

- 112 The Harlequin Group had invited the JPC to submit pre-application comments on its proposal to upgrade the facility. This would bring better service, including 3G and 4G to our area and was a collaborative venture by O2 and Vodafone
- 113 The JPC welcomed the concept but wished to bring to the notice of planners, site owners and operators that the site currently accumulated significant fly tipped rubbish and requested that the situation should be improved and monitored in future.

## Any Other Business

- 114 The Barford Scout and Guides Group’s EGM meets on 21 Oct 15 at 7:30pm to debate the future of the group and the hut. All JPC members and other members of the public were

invited to attend to approve modification to the constitution, register as a charity and to view plans and proposals for a replacement building.

115 Footpath 101 (running from Wasperton Lane to Nine Elms) has reopened after the installation of a new bridge. The line of the footpath has however been obscured and this will be brought to the attention of the landowners by the Chairman.

116 Cllr Hawkesford drew attention to inconsiderate parking at the junction of Carter Drive and Kytes Lane which prevents access by emergency vehicles. The Chairman will bring this to police attention.

117 Cllr Phillips made three points:

117.1 West Midlands "Super" Authority (Greater Birmingham). WDC has voted against joining this combined authority because:

- It adds an unnecessary administrative layer.
- It is remote from outlying villages and lacks relevance.

117.2 New Local Plan. The WDC has had no option but to accept some of the Coventry overspill because without such acquiescence the New Local Plan would not be approved, giving open-season to housing developers. As a result the revised figure for WDC is 18,640 houses. WDC has until May 2016 to complete the plan for it to become effective by that year's end. Further searches for suitable housing sites would be conducted across the district.

117.3 Wasperton High-Speed Broadband. He sought and obtained confirmation that download speeds in Wasperton were poor to non-existent, in contrast to BT's assertion that the village already enjoyed SuperFast Broadband.

#### **Closure**

118 There being no other business the meeting closed at 9:23pm.

#### **Date of Next Meeting**

119 The next meeting of the JPC is on Mon 9 Nov 15 at 7:30 pm in Wasperton Village Hall

**MANAGEMENT ACCOUNTS**  
**Executive Summary**

Opening Balance 1 Apr 15	64,993	
Add Excess Income over Expenditure	1,047	
Closing Balance 31 Mar 16	<b>66,040</b>	
Designated Funds		
Barford Leisure Improvement Scheme	16,933	Current balance
Barford Memorial Hall	4,151	Current balance
Barford Neighbourhood Development Plan	587	Current balance
Barford Parish Directory (CVS)	7	Current balance
Barford Telephone Kiosk	200	Bond deposited by Barford Heritage Group for future costs
Election Expenses (reserve from 2015)	2,000	JPC policy to reserve this early in the election cycle
Neighbourhood Watch	100	Current Balance
Provision for new mower	1,600	Purchase approved by JPC
Rural Footway Lighting 2016	906	Phased payment
Rural Footway Lighting 2017	906	Phased payment
Rural Footway Lighting 2018	906	Phased payment
War Memorial Barford	470	Raised by public subscription. Unavailable for any other purpose
WDC New Local Plan	1,300	Contingency for challenge
<b>Total Designated Funds</b>	<b>30,066</b>	
Total Reserve		
	<b>35,974</b>	Closing balance 31 Mar 16 minus total Designated Funds
Contingency (10% of Expenditure)		
	<b>4,822</b>	
Risk Management Reserve		
	<b>13,285</b>	75% of Clerk's costs
Discretionary Reserve		
	<b>17,867</b>	Unallocated reserve

## BUDGET

	Budget 2015-16	YTD	Outturn	Diff
<b>RECEIPTS</b>				
Allotments Rents	985		985	0
Bank Interest	50	172	250	200
Concurrent Services Contribution (WDC)	2,410	2,410	2,410	
Council Tax Support Grant (WDC)	2,563	1,282	2,563	
Precept (WDC)	41,243	20,622	41,243	
VAT Refund	1,600	1,811	1,811	211
Wayleave	5		5	
<b>TOTAL RECEIPTS</b>	<b>48,855</b>	<b>26,296</b>	<b>49,267</b>	412
<b>PAYMENTS</b>				
Allotments Hire of Land	500		500	
Allotments Maintenance	150		150	
Allotments Water Charges	160	75	160	
Audit Fees	325	445	445	(120)
Bank Charge	20			20
Barford Leisure Improvement Scheme	15,000		15,000	
Barford Parish Directory		36	44	(44)
Bus Shelters Maintenance	525	270	525	
Chairman's Allowance	468		468	
Employment Expenses	17,000	8,566	17,000	
Grants: Churchyard Maintenance	1,323		1,323	
Grants: Village Halls	4,081		4,081	
Insurance	834	798	798	36
Mowing Charges	3,545	2,301	3,545	
Notice Boards	200			200
Office Accommodation	713	357	713	
Open Spaces Maintenance	500	28	500	
Postage	80	88	100	(20)
Printing and Stationery	300	187	300	
Rural Footway Lighting	910	906	906	4
Section 137	20		20	
Subs: Information Commissioner	35		35	
Subs: SLCC	171		171	
Subs: WALC	501	501	501	
Training and Seminar Expenses	300		300	
Travel Expenses	300	158	300	
Venue Hire	170	120	170	
War Memorial Barford		65	65	(65)
War Memorial Wasperton	100	75	100	
<b>TOTAL PAYMENTS</b>	<b>48,231</b>	<b>14,977</b>	<b>48,220</b>	11
<b>NET TOTALS</b>	<b>624</b>		<b>1,047</b>	

## BLIS LEDGER

Date	PV/R V	Payee	Debit	Credit	VAT	Balance	Memo
6 Jan 14		JPC		5,000.00		5,000.00	Grant
1 Mar 14	PV07 7	On Centre Surveys	594.00		99.00	4,505.00	Survey
1 Apr 14		JPC		10,000.0 0		14,505.00	Budget
18 May 14	PV01 2	David Robotham Ltd	570.00		95.00	14,030.00	Architects
15 Oct 14	RV00 9	WDC		3,000.00		17,030.00	Grant
9 Dec 14	PV06 8	WDC	97.50			16,932.50	Planning
1 Apr 15		JPC		15,000.0 0		31,932.50	Budget
13 Apr 15	RV00 1	WDC		500.00		32,432.50	Grant
1 May 15	PV00 4	David Robotham	300.00		50.00	32,182.50	Architects
8 Jun 15	RV00 4	BCC		52,000.0 0		84,182.50	Donation
8 Jun 15	RV00 5	BCC		2,589.34		86,771.84	Donation
8 Jun 15	RV00 6	Barford WI		600.00		87,371.84	Donation
12 Jun 15	PV01 6	Colin Bunce	100.00			87,271.84	PR
11 Jul 15	PV02 2	ICON	82.50		13.75	87,203.09	Signage
22 Jul 15	PV02 6	Fields in Trust	50.00			87,153.09	Subscription
26 Jul 15	PV02 9	RPrint	278.00			86,875.09	Printing
26 Jul 15	PV03 0	M Griffin	11.00			86,864.09	Post
28 Jul 15	RV00 8	Barford School Trust		25,000.0 0		111,864.0 9	Grant
3 Aug 15	RV00 7	BCC		21,022.5 1		132,886.6 0	Grant
19 Aug 15	PV03 4	BCC	5,375.00			127,511.6 0	Refund
10 Sep 15	PV03 7	Miracle Design & Play	24,000.0 0		4,000.0 0	107,511.6 0	20% deposit
10 Sep 15	PV03 8	Miracle Design & Play	2,223.14		370.52	105,658.9 8	20% deposit
19 Sep 15	PV04 0	WDC	97.00			105,561.9 8	Planning
21 Sep 15	BS	BCC		14,441.4 8		120,003.4 6	Donation
24 Sep 15	PV04 3	Colin Bunce	100.00			119,903.4 6	PR
3 Oct 15	PV04 6	RPrint	65.00			119,838.4 6	Printing
3 Oct 15	PV04 7	RPrint	66.00			119,772.4 6	Printing