

# BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council held at Wasperton Village Hall  
on Mon 11 Jul 16

<b>Present:</b>	Cll, J V Murphy (Chairman) Cllr: Mrs W Barlow, R Clay, H Gadsden, Mrs A Gordon, T Merrygold, M J Metcalfe, S Morgan, Mrs R Newsome, Mrs K E Thomson, J T Wright
<b>Apologies:</b>	Cllr: J M Hawkesford, A B Rhead, N F J Thurley,

## Opening

- 65 The meeting opened at 7:30 pm
- 66 No members of the public were present.

## Declarations of Disclosable Interests

- 67 None was declared.

## Public Participation

- 68 There was no public participation

## Minutes of the Meeting of Council 13 Jun 16

- 69 The minutes were approved as a true record.

## Matters arising

- 70 Minute 42. Barford “Speedwatch. With regards to curbing speed on Wellesbourne Road; it had been suggested that the Barford “Speedwatch” team would reform although few of the original members were interested in continuing. Two new candidates had come forward and hopefully more would be recruited/. It would be restarted after the volunteers had undergone training. Cllr Merrygold volunteered to be part of the team if the team would operate in Sherbourne.
- 71 Minute 29. Environmental Health. The dairy farm in Sherbourne is changing hands and the present herd of 150 cows is to be replaced by one of 500. There is concern about the environmental impact of so many animals and it was suggested that the air quality could be monitored by close record keeping to provide a base-line for determining any reduction in air quality due to the bovine influx. Cllr Mrs Gordon reported:
- The matter had been allocated a case number by WDC Planning for monitoring purposes.
  - Setting out had started.
  - It had been discovered that something, possibly from the slurry pit, was being discharged into the river.
- 72 Minute 59. Cllr Mrs Gordon had reported that the footpath in Sherbourne from the A46 towards Norton Lindsey (Number WB16) had been rendered impassable by hedgerow trees and bushes being felled onto it and it now has grass growing through it. Repeated appeals to WDC to solve the problem had fallen on deaf ears. Eventually Mr Barnard (WDC) had taken an interest and asked to be informed when it had been cleared. To date about 70% clearance had been achieved.
- 73 Minute 60. Cllr Mrs Gordon had also reported that the ditch beside Fulbrook Lane running from the Dairy out of the village had been cleared and the spoil had been dumped on the roadside verge to a level about 600mm above the road surface. This is dangerous and unacceptable. The landowner had been instructed by WCC to remove the spoil but, to date, his only response had been to use an excavator’s bucket to tamp down the mound. Following further contact by the JPC Chairman WCC is taking the matter up with the landowner.

- 74 Minute 61. Finally, Cllr Mrs Gordon drew attention to Footpath SD138 (from opposite Corner Cottage on Fulbrook Lane, to A46 on Sherbourne Hill) – impossible to walk through as the steep hillside section has been turned into a mud slope by constant horse-riders. This has been shown to Mr Barnard a couple of years ago, but nothing has been done to enable the path to be used. He now explained that the problem had been created by a nearby dwelling having had its boundaries extended. Attempts to contact the agent had, so far, been rebuffed.
- 75 Minute 62. Both Cllr Clay and Cllr Wright had drawn attention to the increasing hazard of poor road markings on the roundabout at Junction 15 of the M40. Highways England had confirmed that the problem had been reported on 9 Sep 15, it had been let to a contractor which declared the case closed on 29 Sep 15. An investigation why the task is incomplete is underway. The Chairman said that a review was scheduled during the period July to September. Cllr Wright said the he had read in the Warwick Courier that it was to be in July.

### **Minutes of the Meeting of the Planning Committee 13 Jun 16**

- 76 The minutes were approved as a true record. There were no matters arising.

### **Minutes of the Meeting of the Planning Committee 21 Jun 16**

- 77 The minutes were approved as a true record. There were no matters arising.

### **Cash Book Balances as at 30 Jun 16**

- 78 The JPC took note of the following cash balances
- HSBC (1) £121,496.28
  - HSBC (2) £573.12
  - Santander £51,212.96

### **Receipts and Payments**

- 79 The JPC endorsed the following:

<b>Date</b>	<b>Payee/er</b>	<b>Category</b>	<b>Total</b>
1 Jun 16	Santander	Bank Interest	21.68
1 Jun 16	Administration	Postage	(29.81)
1 Jun 16	Administration	Travel Expenses	(80.54)
2 Jun 16	MFM Services	Mowing Charges	(333.00)
3 Jun 16	M Flanagan	BLIS (SE Eqpt)	(340.00)
6 Jun 16	MAG Consultancy	BLIS	(46.14)
6 Jun 16	MAG Consultancy	BLIS	(126.00)
6 Jun 16	Warwick Sports Ltd	BLIS (SE Eqpt)	(358.70)
9 Jun 16	WDC	BLIS (Gym Eqpt)	3,000.00
10 Jun 16	HMRC	Employment Expenses	(621.29)
21 Jun 16	Fields in Trust	BLIS	(50.00)
21 Jun 16	S&D Window Cleaners	Bus Shelters Maintenance	(60.00)
22 Jun 16	Griffin	Grants: BLIS BSC	130.00
30 Jun 16	Administration	Office Accommodation	(59.92)
30 Jun 16	Salaries	Employment Expenses	(806.39)

### **Management Accounts as at 30 Jun 16**

- 80 See Annex A

### **Barford Leisure Improvement Scheme – Progress Report**

- 81 The Chairman reported:
- Work continues on the project.
  - Work on the electrical connection is delayed, awaiting confirmation by Western Power's lawyers

- A gate has been erected on the track in attempt to reduce the parking problems. There were still allotment holders persisting in leaving the track gates open. (Cllr Clay would deal with that problem).
- The owner of one garden adjoining the field complains of noise. Measures suggested by the JPC to ameliorate this have been rejected. It had been agreed that the cost of a reasonable scheme meeting the JPC's requirements should be established and that sum could be offered to the resident as a contribution towards a more expensive solution of her choice. This was done and if/when she agreed to pay the betterment cost of £500, the contract would be let. She has not responded to this proposal.. The Chairman will send her a letter of ultimatum; if the contribution is not received by the JPC by a specific date; the contract will be let, but only for a fence meeting the JPC's essential requirements. WDC Environmental Health is very supporting of the JPC's position.
- The Barford Sports Club goes from strength to strength. Bowls has proved surprisingly popular.
- Family Fun on the Field is working well.
- WDC has organized a play and sports scheme on the field for children aged 4 to 12 years.
- Usage remains high and there is much satisfaction with the facility.

### **Appointments**

- 82 The JPC endorsed the appointment of Cllr A B Rhead as the JPC Representative on the Barford Memorial Hall Management Committee vice Cllr H Gadsden.

### **Any Other Business**

- 83 It was generally agreed that car parking in the Bremridge Close area is in a state of chaos. There were several helpful suggestions on how to overcome the general disregard for double yellow lines. It was believed that such an offence was no longer a police matter. Nevertheless, the Chairman offered to coordinate the attempts to cure this behaviour by inviting members of the JPC to send him photographs of illegally parked cars which he would pass on to the police.
- 84 Cllr Mrs Barlow made a plea for drop kerbs to be put in on each side of the splay where Sandy Way joins Wasperton Lane and for the drop kerb on the opposite side of Wasperton Lane (leading into the allotments) to be widened. Without these improvements the current arrangement was difficult and dangerous for wheel-chair users and the elderly to cross the road here. The JPC was sympathetic and agreed:
- To bring the matter to the attention of Cllr Caborn in the hope that WCC would do the work.
  - In anticipation that there would be no funding available in WCC or other appropriate sources, to get a quote for the works with the intention of funding it from the JPC's reserves.
- 85 Cllr Metcalfe reported that the Forge Cottage footpath was blocked. The Chairman undertook to report this to WCC.

### **Closure**

- 86 There being no other business the meeting closed at 8:11pm

### **Date of Next Meeting**

- 87 The next meeting of the JPC is on Mon 5 Sep 16 at 7:30 pm in Barford Memorial Hall.

**MANAGEMENT ACCOUNTS AS AT 30 JUN 16  
(EXCLUDING BLIS)**

<b>Executive Summary</b>		
Opening Balance 1 Apr 16	50,586	
Add Excess Income over Expenditure	13,577	
Closing Balance 31 Mar 17	<b>64,163</b>	
Designated Funds		
Barford Leisure Improvement Scheme	2,000	
Barford Memorial Hall	5,517	Current balance
Barford Neighbourhood Development Plan	587	Current balance
Barford Parish Directory (CVS)	7	Current balance
Barford Telephone Kiosk	200	Bond deposited by Barford Heritage Group for future costs
Election Expenses (reserve from 2015)	2,000	JPC policy to reserve this early in the election cycle
Neighbourhood Watch	100	Current Balance
Provision for new mower	1,600	Purchase approved by JPC
Public Access Defibrillator	302	Current balance
Rural Footway Lighting 2017-18	906	Phased payment
Rural Footway Lighting 2018-19	906	Phased payment
War Memorial Barford	470	Raised by public subscription. Unavailable for any other purpose
WDC New Local Plan	1,300	Contingency for challenge
<b>Total Designated Funds</b>	<b>15,895</b>	
<b>Total Reserve</b>	<b>48,268</b>	Closing balance 31 Mar 17 less Designated Funds
Risk Management Reserve	<b>13,417</b>	75% of Clerk's costs
<b>Discretionary Reserve</b>	<b>34,851</b>	Unallocated reserve

	Budget 2016- 17	YTD	Outturn
<b>RECEIPTS</b>			
Allotments Rents	993		993
Bank Interest	100	60	240
Concurrent Services Contribution (WDC)	2,290	2,290	2,290
Council Tax Reduction Scheme	1,415	708	1,415
Grants: Royal Visit		2,050	2,050
Precept (WDC)	42,787	21,394	42,787
Section 106		3,140	3,140
VAT	1,000	96	96
Wayleave	5		5
<b>TOTAL RECEIPTS</b>	<b>48,590</b>	<b>29,737</b>	<b>53,016</b>
<b>PAYMENTS</b>			
Allotments Hire of Land	500		500
Allotments Maintenance	150		150
Allotments Water Charges	160		190
Audit Fees	445	90	445
Barford Leisure Improvement Scheme	2,000		
Bus Shelters Maintenance	525	120	525
Chairman's Allowance	472		472
Employment Expenses	17,170	4,270	17,170
Grants: Churchyard Maintenance	1,334		1,334
Grants: Village Halls	4,114		4,114
Insurance	2,000	1,992	2,000
Mowing Charges	3,777	777	3,777
Office Accommodation	719	180	719
Open Spaces Maintenance	300	120	300
Postage	140	30	140
Printing and Stationery	300	18	300
Royal Visit		1,721	1,721
Rural Footway Lighting	906	906	906
Section 106			3,140
Section 137	20	58	58
Subs: Information Commissioner	35		35
Subs: SLCC	170		170
Subs: WALC	505		505
Training and Seminar Expenses	200	75	200
Travel Expenses	300	81	300
Venue Hire	170		170
War Memorial Wasperton	100		100
<b>TOTAL PAYMENTS</b>	<b>36,511</b>	<b>10,436</b>	<b>39,439</b>
<b>NET TOTALS</b>	<b>12,079</b>	<b>19,301</b>	<b>13,577</b>

## BLIS ACCOUNT

A	B	C	D	E
1		<b>Net</b>	<b>VAT</b>	<b>Gross</b>
2	Total Cost	£436,643	20%	£523,972
3	Total Spend (to date)			£469,571
4	<b>BALANCE</b>			<b>£54,401</b>
5				
6	Balance b/f 1 Apr 16			£119,113
7	Add:			
8	Grants in-year			£65,297
9	VAT in-year			£15,504
10	VAT on Creditors			£9,067
11	Less:			
12	Spend in-year			(£93,859)
13	Creditors (future)			(£54,401)
14	<b>TOTAL</b>			<b>£60,721</b>

- 1 The global net cost (C2) plus reclaimable VAT at 20% yields the global gross cost (E2).
- 2 The total gross spend since the start of the project is at E3.
- 3 The gross sum still to be spent (Creditors) is at E4.
- 4 The BLIS bank balance at the start of the current year was E6.
- 5 Grants received for BLIS in-year are at E8.
- 6 VAT recovered in-year is at E9.
- 7 VAT recovered on creditors is at E10.
- 8 The in-year gross spend is at E12.
- 9 Future creditors cost is at E13.
- 10 The uncommitted reserve is at E14.