

BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council
held at Sherbourne Village Hall
on Mon 11 Feb 19

Present:	Cllr T Merrygold (Chairman) Cllr: Mrs W Barlow, R Clay, H Gadsden, Mrs A Gordon, Mrs D E Haynes, Mrs V Hunt, M J Metcalfe, Mrs R Newsome, N F J Thurley, J T Wright,
Apologies:	Cllr: Mrs L Jones, J V Murphy, Mrs K E Thomson,
In Attendance:	Cllr: L Caborn (WCC),

Opening

- 167 The meeting opened at 7:30 pm
- 168 No members of the public were present.
- 169 The "Protocol for the Reporting at Meetings of the Council or Committees" was taken as read by members of the JPC and drawn to the attention of the public attending this meeting by means of printed leaflets.

Declarations of Disclosable Interests

- 170 None was declared.

Public Participation

- 171 There was none.

Minutes of the Meeting of Council 14 Jan 19

- 172 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee 7 Jan 19

- 173 The minutes were approved as a true record. There were no matters arising.

Cash Book Balances as at 31 Jan 19

- 174 The JPC took note of the following cash balances
- | | |
|-----------|------------|
| HSBC(1) | £37,275.80 |
| HSBC(2) | £16,150.02 |
| Santander | £51,755.79 |

Receipts and Payments

- 175 The JPC endorsed the following:

Date	Payee/er	Category	Total
1 Jan 19	Salaries	Employment Expenses	(830.00)
1 Jan 19	Bank Interest	Bank Interest	26.36
4 Jan 19	ThroughMyTV	BMH	(166.68)
5 Jan 19	HMRC	VAT	507.22
8 Jan 19	Barford PCC	Grants: Churchyard	(475.00)
8 Jan 19	Sherbourne PCC	Grants: Churchyard	(475.00)
8 Jan 19	Wasperton PCC	Grants: Churchyard	(475.00)
8 Jan 19	Sherbourne Village Hall	Grants: Community Centres	(1,250.00)
8 Jan 19	Wasperton Village Hall	Grants: Community Centres	(1,250.00)
8 Jan 19	BS&GSG	Grants: Community Centres	(625.00)
8 Jan 19	T Heselton	Open Spaces Maintenance	(70.00)
10 Jan 19	HMRC	Employment Expenses	(650.00)
11 Jan 19	WALC	Training and Seminar Expenses	(30.00)
27 Jan 19	ICO	Subs: Information Commissioner	(35.00)
31 Jan 19	Administration	Office Accommodation	(50.91)

King George's Field

176 A written report from Cllr Murphy was read to the meeting.

Matters Arising

177 The quality of the construction of the surface of the Children's Play Area is poor, as evidenced by the need for repeated repairs by the contractor, Miracle. So far, the work has been done free of charge under warranty (which expired after one-year) but there is doubt about Miracle's willingness to continue this arrangement and indeed about the JPC's acceptance of such repairs, they being just enough to correct one problem but insufficient to protect against future ones. Now further repairs are needed.

178 The JPC is insisting that the burden of financial costs be shouldered by Miracle; in riposte Miracle has maintained that its responsibilities ended with the expiration of the warranty. A final demand from the JPC awaits a reply.

179 If that reply (when received) is negative, members were of the opinion that legal action should be threatened.

Barford Youth and Community Centre

180 Cllr Mrs Barlow gave an update. The JPC took note,

Allotments Charges

181 The JPC had set the charges for a standard 150m² plot for 2019-20 at £24.83. It is a legal requirement to set charges a further year in advance, therefore the charge for 2020-21 will be that for 2019-20 inflated by CPI (if positive).

Review of Standing Orders

182 The JPC uses the NALC Model Standing Orders which were last amended on 14 Jun 18. They had been circulated to members in preparation for this agenda item. The JPC reviewed and approved them.

Review of Financial Regulations

183 The JPC reviews Financial Regulations annually. The current version (which had been circulated to members in preparation for this agenda item) was adopted on 8 Feb 16 and reviewed regularly since. The JPC reviewed and approved them.

Risk Assessment

184 The annual return requires confirmation that:
"The council assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these."

185 The current document had been circulated to members. The JPC considered that no further change to it was necessary to achieve the above aim.

JPC Meetings 2019-20

186 Meetings of the JPC in 2019-20 were scheduled for:
Thu 23 May 19*
Mon 10 Jun 19
Mon 8 Jul 19
Mon 9 Sep 19
Mon 14 Oct 19
Mon 11 Nov 19
Mon 13 Jan 20
Mon 10 Feb 20
Mon 9 Mar 20
* Annual Meeting

Annual Parish Meetings 2019

- 187 Annual Parish Meetings in 2019 were scheduled for:
Mon 1 Apr 19 Barford
Mon 8 Apr 19 Sherbourne
Mon 29 Apr 19 Wasperton

Extra Bus Stops on A46

- 188 Notwithstanding the fact that this matter had been considered and refused in 2017 (see Annex A), at the request of Cllr Mrs Gordon it was reopened. Little was found to have changed so the decision was confirmed. Cllr Mrs Gordon was however given the right to bring the matter back for further analysis should the usage figures (once obtained from Stagecoach) show a significant increase in passenger numbers.
- 189 Cllr Mrs Newsome observed that a practically all the passengers using this bus stop travelled to and from Stratford-upon-Avon, and whilst it was a boon to have a structure in which to shelter awaiting an oncoming bus, it was unnecessary when passengers disembarked on the return leg. The requirement was therefor for one shelter, not two.

Closure

- 190 There being no further business, the meeting closed at 8:40pm

Any Other Business

- 191 Barford Bypass Northern Junction. Cllr Caborn brought welcome news on progress in the planning phase of the remedial works project on the northern junction.

Date of Next Meeting

- 192 The next meeting of the JPC is on Monday 11 Mar 19 at 7:30 pm in Wasperton Village Hall.

**Extra Bus Stops on A46
Extracts from JPC Minutes**

20 Mar 17

Extra Bus Stops on A46

- 256 At the last meeting, this subject was mooted. It was decided to continue to investigate the provision of these structures. The following was agreed:
- The JPC has the power to provide and maintain shelters under Local Government Misc. Provisions Act 1953 s 4
 - A cost benefit analysis of the provision was required
 - The likely costs quoted were thought to be inflated (Cllr Caborn would attempt to validate the likely costs)
 - Even with more affordable costs, the project would consume a major portion of the JPC's reserves, so external financial support would be required.

8 May 17

- 13 Minute 256. Extra Bus Stops on A46. The debate continued on the affordability, funding and cost-benefit of this proposal and it was agreed to bring it back to the June meeting for analysis and decision making.

12 Jun 17

Extra Bus Stops on the A46

- 51 The Chairman reported that Highways England had no objection to the installation of the bus shelters at the JPC's expense.
- 52 The unit price is of the order £2-3k (excluding groundworks).
- 53 Estimates of the number of passengers likely to use the facility are awaited. With this information, the proposal will be considered at a future JPC meeting

10 Jul 17

Extra Bus Stops on the A46

- 78 The Chairman reported that Stage Coach had failed to produce an estimate of the potential number of users of any additional bus stops without which, no cost-benefit analysis could be made. This item would be added to the agenda of the next meeting, and by that time, Stagecoach's figures should be available.

9 Oct 17

Bus Stops on the A46

- 137 The Chairman revealed additional information he had gleaned since this matter was last discussed:
- The sides of bus shelters on the main highway must be transparent.
 - The JPC would not require planning permission for them.
 - The estimated project cost for two shelters was £10k.
 - Stagecoach had estimated passenger demand at this point on the route to be two adults and three school children each day.
- 138 Cllr Mrs Gordon said her enquiries revealed the passenger demand was likely to fall. Under these circumstances, she did not consider the project to be good value for money and recommended it should be shelved until a better justification was forthcoming. The JPC endorsed that view.