

BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the Meeting of the Joint Parish Council
held at Barford Memorial Hall
on Mon 13 Jan 20

Present:	Cllr J V Murphy (Chairman) Cllr: Mrs W Barlow, R Clay, H Gadsden, Mrs V Hunt, G Jackson, M J Metcalfe, Mrs K E Thomson, N F J Thurley, J T Wright
Apologies:	Cllr: J M Hawkesford, Mrs D E Haynes, Mrs L M Jones, T Merrygold, Mrs R Newsome, M J Sheard,
In Attendance:	Cllr: A Rhead (WDC), L Caborn (WCC)

Opening

114 The meeting opened at 7:30 pm

115 One member of the public was present.

116 The "Protocol for the Reporting at Meetings of the Council or Committees" was taken as read by members of the JPC and drawn to the attention of the public attending this meeting by means of printed leaflets.

117 In Memoriam. The Chairman reported with sadness the death in December of Mrs Antoinette Gordon who, until recently, had been a long-standing parish council member representing Sherbourne for over thirty years.

Declarations of Disclosable Interests

118 None was declared.

Public Participation

119 Mrs Claire Kime drew attention to the frequent alleged failures by Taylor Wimpy to observe the conditions of its planning permission for housing development in Barford and feared that this might create a precedent for the proposed Cameron Homes project.

Minutes of the Meeting of Council 11 Nov 19

120 The minutes were approved as a true record.

Matters Arising

121 Minute 106. Village Voices With the approval of members, the Chairman proposed expanding the wording for additional clarity, in particular to assist with future negotiations.

122 Minute 108. Pedestrian Crossing Wellesbourne Road. Cllr Caborn reported that the project was being costed by WCC but advised that funding was unlikely to be available via WCC itself.

123 Minute 109. Yellow Lines. Cllr Caborn informed the meeting that all yellow lining throughout Warwickshire had been halted for the time being following a legal challenge, and there was no current timetable for resumption

Minutes of the Meeting of the Planning Committee on 23 Oct 19

124 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee on 11 Nov 19

125 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee on 2 Dec 19

126 The minutes were approved as a true record. There were no matters arising.

Cash Book Balances as at 31 Dec 19

127 The JPC took note of the following cash balances

HSBC(1)	£38,353.69
HSBC(2)	£20,038.39
Santander	£52,040.66

Receipts and Payments

128 The JPC endorsed the following:

Date	Payee	Category	Total
1 Nov 19	Bank Interest	Bank Interest	26.49
1 Nov 19	E.on	Open Spaces Maintenance	(20.93)
10 Nov 19	HMRC	Employment Expenses	(660.00)
11 Nov 19	J V Murphy	Section 137	(20.00)
11 Nov 19	T Heselton	Open Spaces Maintenance	(30.00)
11 Nov 19	RoSPA	Open Spaces Maintenance	(219.00)
11 Nov 19	J V Murphy	Open Spaces Maintenance	(8.00)
11 Nov 19	J R Turpin	Bus Shelters Maintenance	(60.00)
13 Nov 19	Frank Mann Farmers	Mowing charges	(1,254.90)
20 Nov 19	SLCC	Subs: SLCC	(180.00)
21 Nov 19	E.on	Open Spaces Maintenance	(35.67)
25 Nov 19	T F Jackson	BLIS:KGF	(48.00)
25 Nov 19	Administration	Office Accommodation	(64.93)
25 Nov 19	Salaries	Employment Expenses	(845.00)
1 Dec 19	Bank Interest	Bank Interest	25.65
1 Dec 19	H Gadsden	BLIS:BSC	(526.87)
3 Dec 19	J R Turpin	Bus Shelters Maintenance	(60.00)
10 Dec 19	HMRC	Employment Expenses	(660.00)
15 Dec 19	J V Murphy	Postage	(5.10)
15 Dec 19	J V Murphy	BLIS:KGF	(22.59)
25 Dec 19	Administration	Office Accommodation	(64.93)
25 Dec 19	Salaries	Employment Expenses	(845.00)

Management Accounts as at 31 Dec 19

129 The JPC took note of the accounts at Annex A

Budget and Precept 2020-21

130 The JPC adopted the budget at Annex B and set the precept for 2020-21 at £51,653

King George's Field

131 Cllr Murphy reported:

- Very busy during the improved weather after Christmas
- Heavy work removing fallen leaves (grateful for help from R Smith-Ryland)
- Floodlight modifications working well
- Skip still stranded in the field
- Two benches have been requested and another recently updated
- Complaints received about muddy allotment footpath despite the fact it is just that and not a paved pedestrian highway. Long-term the intention is to have it paved, depending upon s106 monies becoming available.
- Work on the football pitch which was delayed by the summer drought is now further delayed by excess rainfall. Work will be scheduled for the spring.

Wasperton Bus Shelter

132 The JPC took note of the accidental destruction of the shelter and the £250 insurance excess. It was unanimously agreed to replace like with like.

Any Other Business

133 Sand and Gravel Action Group (SAGAG).

Cllr Gadsden delivered a status report from SAGAG, a copy of which was subsequently delivered to members

Closure

134 There being no other business, the meeting closed at 8:50pm.

Date of Next Meeting

135 The next meeting of the JPC is on Mon 10 Feb 20 at 7:30 pm in Sherbourne Village Hall.

**MANAGEMENT ACCOUNTS
AS AT 31 DEC 19
EXECUTIVE SUMMARY**

Opening balance 2019-20	101,303	
Excess of Income over Expenditure 2019-20	(2,797)	
Closing balance 2019-20	98,507	
Designated Funds		
Barford Leisure Improvement Scheme:		
Barford Sports Club	5,672	Funded by third-party grants
King George's Field	10,474	Residue of start-up funding; for medium-term capital needs
Sinking Fund	20,000	Funded from Precept; for long-term capital needs
Barford Memorial Hall	1,195	Current balance of grants and donations
Barford Telephone Kiosk	200	Barford Heritage Group bond for future costs
Barford War Memorial	470	Raised by public subscription
Election Expenses (contingency reserve)	3,000	JPC policy to reserve this early in the election cycle
Neighbourhood Watch	100	Current Balance
Provision for new mower	1,600	Purchase approved by JPC
Public Access Defibrillator	302	Current balance (donated)
Section 106	3,140	Current balance, reserved for specific buildings
Total Designated Funds	46,153	
Risk Management Reserve	14,132	75% of Employment Costs and Office Costs
Discretionary Reserve	38,221	

BUDGET

	Budget 2019-20	YTD	FOO
RECEIPTS			
Allotments Rents	1,030		1,030
Bank Interest	300	235	313
BLIS:BSC		2,878	2,878
Grants/Donations		2,522	2,522
Precept (WDC)	50,724	50,724	50,724
VAT	1,350	4,021	4,021
Wayleave	5	5	5
TOTAL RECEIPTS	53,401		61,493
PAYMENTS			
Allotments Hire of Land	560	280	560
Allotments Maintenance	150	345	345
Allotments Water Supply	290	136	290
Audit Fees	635	500	500
Barford Memorial Hall		908	908
BLIS:BSC		3,700	3,700
BLIS:KGF		14,226	14,226
BLIS:SF	5,000		
Bus Shelters Maintenance	720	420	560
Chairman's Allowance	502		502
Employment Expenses	18,064	14,365	18,064
Grants: Community Centres	5,002		5,002
Insurance	1,827	1,855	1,855
Mowing Charges	6,119	5,323	5,323
MUGA		1,485	1,485
Office Accommodation	779	584	779
Open Spaces Maintenance	6,000	5,088	8,000
PAD		59	59
Postage	50	5	50
Printing and Stationery	50	35	50
Rectory Paddock	500	500	500
Section 137	50	127	127
Subs: Information Commissioner	35		35
Subs: SLCC	179	180	180
Subs: WALC	573	562	562
Training and Seminar Expenses	100	120	120
Travel Expenses	100	67	100
Venue Hire	180	220	300
War Memorial Wasperton	108	108	108
TOTAL PAYMENTS	50,533		64,290
Difference:	2,868		(2,797)

**BUDGET 2020-21
EXECUTIVE SUMMARY**

Opening balance 20219-20	101,303	
Excess of Income over Expenditure 2019-20	(1,996)	
Opening balance 2020-21	99,307	
Excess of Income over Expenditure 2020-21	1,418	
Closing balance 2020-21	100,726	
Designated Funds		
Barford Leisure Improvement Scheme:		
Barford Sports Club	5,672	Funded by third-party grants
King George's Field	10,533	Residue of third-party start-up funding; for medium-term capital needs
Sinking Fund	20,000	Funded from Precept; for long-term capital needs
Barford Memorial Hall	1,155	Current balance
Barford Telephone Kiosk	200	Barford Heritage Group bond for future costs
Barford War Memorial	470	Raised by public subscription
Election Expenses (reserve until 2023)	3,000	JPC policy to reserve this early in the election cycle
Neighbourhood Watch	100	Current Balance
Rectory Paddock Maintenance	1,000	Voted by JPC
Provision for new mower	1,600	Purchase approved by JPC
Public Access Defibrillator	302	Current balance
Section 106	3,140	Current balance
Total Designated Funds	47,172	
Risk Management Reserve	14,417	75% of Employment Costs and Office Costs
Discretionary Reserve	39,137	
Precept 2020-21	51,653	
Tax Base 2020-21	957.17	
Band D	53.96	The National Average for Band D in 2018 was £64.05

	Actual 2018-19	Budget 2019-20	Forecast Outturn 2019-20	Budget 2020-21
RECEIPTS				
Allotments Rents	1,071	1,030	1,030	1,056
Bank Interest	283	300	315	315
BLIS			2,821	
Grants/Donations	7,669		2,522	
Precept (WDC)	45,465	50,724	50,724	51,653
VAT	2,747	1,342	5,000	1,000
Wayleave	5	5	5	5
TOTAL RECEIPTS	57,240	53,401	62,416	54,029
PAYMENTS				
Allotments Hire of Land	500	500	560	560
Allotments Maintenance	301	150	350	350
Allotments Water Supply	246	290	330	350
Audit Fees	620	635	500	510
Barford Leisure Improvement Scheme	8,171	5,000	20,000	5,000
Bus Shelters Maintenance	955	720	720	720
Chairman's Allowance	481	502	502	511
Employment Expenses	17,694	18,064	18,880	18,430
Grants: Community Centres	3,125	5,002	5,002	5,088
Insurance	1,784	1,827	1,885	1,917
Mowing Charges	5,005	6,119	5,323	5,825
Newsletter	1,100			3,000
Office Accommodation	761	779	779	792
Open Spaces Maintenance	5,064	6,000	7,500	7,500
Postage	95	50	50	50
Printing and Stationery	0	50	50	50
Rectory Paddock	500	500	500	500
Section 137	86	50	127	100
Subs: Information Commissioner	35	35	35	35
Subs: SLCC	175	179	180	183
Subs: WALC	560	573	562	562
Training and Seminar Expenses	90	100	150	150
Travel Expenses	109	100	100	100
Venue Hire	132	180	220	220
War Memorial Wasperton	108	108	108	108
TOTAL PAYMENTS	47,697	47,513	64,413	52,610
Difference:	9,544	5,888	(1,996)	1,418