

BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the Meeting of the Joint Parish Council
held as a video meeting
on Mon 13 Jul 20

Present:	Cllr T Merrygold, (Chairman) Cllr: Mrs W Barlow, J D Billingham, R Clay, H Gadsden, Mrs D E Haynes, Mrs V Hunt, Mrs L M Jones, M J Metcalfe, J V Murphy, M J Sheard, Mrs K E Thomson,
Apologies:	Cllr: J M Hawkesford, G Jackson,
In Attendance:	Cllr: J Matecki (WDC), L Caborn (WCC)

Opening

24 The meeting opened at 7:30 pm

25 No members of the public joined the meeting.

Declarations of Disclosable Interests

26 None was declared.

Minutes of the Meeting of Council on 8 Jun 20

27 The minutes were approved as a true record.

Matters Arising

28 Minute 21. Community Emergency Plan. Cllr Caborn had received no response to his enquiries about the status of community emergency plans.

Minutes of the Meeting of the Planning Committee on 8 Jun 20

29 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee on 22 Jun 20

30 The minutes were approved as a true record. There were no matters arising.

Cashbook Balances

31 The JPC took note of the following cash balances:

HSBC(1)	£42,384.39
HSBC(2)	£20,419.31
Santander	£52,197.07

Receipts and Payments

32 The JPC endorsed the following:

Date	Payee	Category	Total
1 Jun 20	Bank interest	Bank interest	26.51
2 Jun 20	Frank Mann Farmers	Mowing charges	(532.36)
9 Jun 20	Louise Best	Audit fees	(150.00)
10 Jun 20	HMRC	Employment Expenses	(665.00)
12 Jun 20	Mark Harrod Ltd	BLIS:KGF	(143.52)
19 Jun 20	Turpin	Bus Shelters Maintenance	(55.00)
23 Jun 20	E.on	Open Spaces Maintenance	(79.66)
25 Jun 20	WALC	Training and Seminar Expenses	(30.00)
25 Jun 20	WALC	Training and Seminar Expenses	(30.00)
25 Jun 20	Salaries	Employment Expenses	(840.00)
25 Jun 20	Administration	Office Accommodation	(66.00)
30 Jun 20	GHS (JVM)	BLIS:KGF	(18.65)
30 Jun 20	Pestforce	Allotments Maintenance	(300.00)
30 Jun 20	Screwfix	BLIS:KGF	(50.23)

Management Accounts as at 30 Jun 20

33 The JPC took note of the accounts at Annex A

Barford Youth and Community Centre

34 Cllr Mrs Barlow gave a progress report. Members took note. There were no matters arising.

King George's Field

35 The report by Cllr J Murphy concentrated upon the measures being taken to manage the facility during the Covid crisis and to bring it back into limited operation. The tennis courts are now

open, following guidance from the Government and the Lawn Tennis Association. The MUGA and play equipment are also open.

Any Other Business

36 Cllr Caborn announced the intention of Warwickshire County Council to support the creation of a unitary authority for the whole of Warwickshire as soon as is practicable.

Closure

37 There being no other business, the meeting closed at 8:17pm.

Date of Next Meeting

38 The next meeting of the JPC is scheduled for Mon 14 Sep 20 taking the form of a video conference.

**MANAGEMENT ACCOUNTS AS AT 30 JUN 20
EXECUTIVE SUMMARY**

Opening balance 1 Apr 20	101,303	
Excess of Income over Expenditure 2020-21	(218)	
Closing balance 31 Mar 21	101,085	
Designated Funds		
Barford Leisure Improvement Scheme:		
Barford Sports Club	5,783	Funded by third-party grants
King George's Field	10,200	Residue of start-up funding; for medium-term capital needs
Sinking Fund	25,000	Funded from Precept; for long-term capital needs
Barford Memorial Hall	2,575	Current balance of grants and donations
Barford Telephone Kiosk	200	Barford Heritage Group bond for future costs
Barford War Memorial	470	Raised by public subscription
Election Expenses (contingency reserve)	3,000	JPC policy to reserve this early in the election cycle
Neighbourhood Watch	100	Current Balance
Provision for new mower	1,600	Purchase approved by JPC
Public Access Defibrillator	302	Current balance (donated)
Section 106	3,140	Current balance, reserved for specific buildings
Total Designated Funds	52,370	
Risk Management Reserve		
	14,417	75% of Salary, ERNI and Office Costs
Discretionary Reserve		
	34,298	

BUDGET

	Budget 2020-21	YTD	Forecast Outturn
RECEIPTS			
Allotments Rents	1,056	223	1,250
Bank Interest	315	79	315
Precept (WDC)	51,653	25,827	51,653
VAT	1,000	244	1,000
Wayleave	5		5
TOTAL RECEIPTS	54,029		54,223
PAYMENTS			
Allotments Hire of Land	560		560
Allotments Maintenance	350	300	500
Allotments Water Supply	350	46	350
Audit Fees	510	150	510
BLIS:SF	5,000		0
BLIS:KGF	0	224	224
BLIS:BSC	0		0
Bus Shelters Maintenance	720	165	3,270
Chairman's Allowance	511		511
Employment Expenses	18,430	4,504	18,430
Grants: Community Centres	5,088	3750	8,838
Insurance	1,917	1,980	1,980
Mowing Charges	5,825	1,308	5,825
Newsletter	3,000	3,000	3,000
Office Accommodation	792	198	792
Open Spaces Maintenance	7,500	625	7,500
Postage	50		50
Printing and Stationery	50		50
Rectory Paddock	500	500	500
Section 137	100		100
Subs: Information Commissioner	35		35
Subs: SLCC	183		183
Subs: WALC	562	656	656
Training and Seminar Expenses	150	60	150
Travel Expenses	100		100
Venue Hire	220	180	220
War Memorial Wasperton	108		108
TOTAL PAYMENTS	52,610		54,441
Difference:	1,418		(218)