

BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the Meeting of the Joint Parish Council
held as a video meeting
on Mon 14 Sep 20

Present:	Cllr T Merrygold, (Chairman) Cllr: Mrs W Barlow, J D Billingham, R Clay, H Gadsden, J M Hawkesford, Mrs D E Haynes, Mrs V Hunt, G Jackson, M J Metcalfe, J V Murphy, Mrs R Newsome, M J Sheard, Mrs K E Thomson, N F J Thurley
Apologies:	Cllr: Mrs L M Jones,
In Attendance:	Cllr: L Caborn (WCC)

Opening

39 The meeting opened at 7:30 pm

40 No members of the public joined the meeting.

Declarations of Disclosable Interests

41 None was declared.

Minutes of the Meeting of Council on 13 Jul 20

42 The minutes were approved as a true record.

Matters Arising

43 Minute 28. Community Emergency Plan. Cllr Caborn had received no response to his enquiries about the status of community emergency plans. The Chairman decided to wait one more month for a response but if none were forthcoming other avenues would be explored.

Minutes of the Meeting of the Planning Committee on 12 Aug 20

44 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee on 1 Sep 20

45 The minutes were approved as a true record. There were no matters arising.

Cashbook Balances

46 The JPC took note of the following cash balances:

HSBC(1)	£36,595.32
HSBC(2)	£20,419.31
Santander	£52,229.07

Receipts and Payments

47 The JPC endorsed the following:

Date	Payee	Category	Total
1 Jul 20	Bank interest	Bank interest	25.67
1 Jul 20	Outdoor Spares Ltd	BLIS:KGF	(27.99)
2 Jul 20	Frank Mann Farmers	Mowing charges	(532.36)
2 Jul 20	Countryside Services	War Memorial Wasperton	(27.00)
8 Jul 20	Smith Construction	Open Spaces Maintenance	(495.00)
10 Jul 20	HMRC	Employment Expenses	(665.00)
13 Jul 20	Hand Dryers UK	BLIS:KGF	(78.58)
13 Jul 20	The Sign Shed	BLIS:KGF	(5.88)
16 Jul 20	Pestforce	Open Spaces Maintenance	(70.00)
21 Jul 20	Paul Hunt Electrical Installation	BLIS:KGF	(178.63)
23 Jul 20	Turpin	Bus Shelters Maintenance	(55.00)
24 Jul 20	BUFC	BLIS:BSC	100.00
25 Jul 20	BUFC	BLIS:BSC	400.00
25 Jul 20	Salaries	Employment Expenses	(840.00)
25 Jul 20	Administration	Office Accommodation	(66.00)
29 Jul 20	Mark Harrod Ltd	BLIS:KGF	(70.20)
30 Jul 20	Frank Mann Farmers	Mowing charges	(532.36)
1 Aug 20	Bank interest	Bank interest	6.33
3 Aug 20	Countryside Services	Wasperton War Memorial	(27.00)
3 Aug 20	Countryside Services	Wasperton War Memorial	(27.00)
6 Aug 20	Pestforce	Open Spaces Maintenance	(70.00)
6 Aug 20	P K F Littlejohn	Audit fees	(360.00)
6 Aug 20	Screwfix (JVM)	BLIS:KGF	(38.46)

10 Aug 20	HMRC	Employment Expenses	(665.00)
12 Aug 20	OMG Sports Trading Ltd (JVM)	BLIS:KGF	(30.24)
13 Aug 20	Mark Harrod Ltd	BLIS:KGF	(17.40)
14 Aug 20	Turpin	Bus Shelters Maintenance	(55.00)
20 Aug 20	E.on	Open Spaces Maintenance	(27.01)
25 Aug 20	Salaries	Employment Expenses	(840.00)
25 Aug 20	Administration	Office Accommodation	(66.00)
29 Aug 20	BSC Netball 20200901	BLIS:BSC	30.00

Barford Youth and Community Centre

48 Cllr Mrs Barlow gave a progress report. Members took note. Cllr Sheard raised concern over the paucity of lavatories in the new build.

King George's Field

49 The report by Cllr J Murphy gave an overview of current activities.

50 The JPC received an update on repairs to the zip wire.

51 An annual inspection by Miracle of the equipment installed by it at KGF was proposed and supported in principle. This is not to displace the annual inspection by RoSPA.

52 Barford "Covid Rock-Snake". Many will have seen the snake, created during Covid Lockdown by children and others painting stones and lining them up along the Church Street pavement in front of Barford Village Green. It has been suggested that it be preserved for posterity with KGF being the permanent location. It is proposed that the stones be cleaned, dried and sealed and then set in a shallow concrete trench, alongside the footpath in front of the children's play area. The installation can be achieved by voluntary labour and material costs covered by JPC.

53 Barford Sports Club is ridding itself of the present unsatisfactory booking system. Its replacement will be more expensive, and this cost will be defrayed by the introduction of a modest booking fee.

Wasperton Bus Shelter

54 Cllrs Thurley and Murphy gave a summary of progress with the works. Completion is imminent

Closure

55 There being no other business, the meeting closed at 8:27pm.

Date of Next Meeting

56 The next meeting of the JPC is scheduled for Mon 12 Oct 20 taking the form of a video conference.

BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the Meeting of the Joint Parish Council
held as a video meeting
on Mon 13 Jul 20

Present:	Cllr T Merrygold, (Chairman) Cllr: Mrs W Barlow, J D Billingham, R Clay, H Gadsden, Mrs D E Haynes, Mrs V Hunt, Mrs L M Jones, M J Metcalfe, J V Murphy, M J Sheard, Mrs K E Thomson,
Apologies:	Cllr: J M Hawkesford, G Jackson,
In Attendance:	Cllr: J Matecki (WDC), L Caborn (WCC)

Opening

24 The meeting opened at 7:30 pm

25 No members of the public joined the meeting.

Declarations of Disclosable Interests

26 None was declared.

Minutes of the Meeting of Council on 8 Jun 20

27 The minutes were approved as a true record.

Matters Arising

28 Minute 21. Community Emergency Plan. Cllr Caborn had received no response to his enquiries about the status of community emergency plans.

Minutes of the Meeting of the Planning Committee on 8 Jun 20

29 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee on 22 Jun 20

30 The minutes were approved as a true record. There were no matters arising.

Cashbook Balances

31 The JPC took note of the following cash balances:

HSBC(1)	£42,384.39
HSBC(2)	£20,419.31
Santander	£52,197.07

Receipts and Payments

32 The JPC endorsed the following:

Date	Payee	Category	Total
1 Jun 20	Bank interest	Bank interest	26.51
2 Jun 20	Frank Mann Farmers	Mowing charges	(532.36)
9 Jun 20	Louise Best	Audit fees	(150.00)
10 Jun 20	HMRC	Employment Expenses	(665.00)
12 Jun 20	Mark Harrod Ltd	BLIS:KGF	(143.52)
19 Jun 20	Turpin	Bus Shelters Maintenance	(55.00)
23 Jun 20	E.on	Open Spaces Maintenance	(79.66)
25 Jun 20	WALC	Training and Seminar Expenses	(30.00)
25 Jun 20	WALC	Training and Seminar Expenses	(30.00)
25 Jun 20	Salaries	Employment Expenses	(840.00)
25 Jun 20	Administration	Office Accommodation	(66.00)
30 Jun 20	GHS (JVM)	BLIS:KGF	(18.65)
30 Jun 20	Pestforce	Allotments Maintenance	(300.00)
30 Jun 20	Screwfix	BLIS:KGF	(50.23)

Management Accounts as at 30 Jun 20

33 The JPC took note of the accounts at Annex A

Barford Youth and Community Centre

34 Cllr Mrs Barlow gave a progress report. Members took note. There were no matters arising.

King George's Field

35 The report by Cllr J Murphy concentrated upon the measures being taken to manage the facility during the Covid crisis and to bring it back into limited operation. The tennis courts are now open, following guidance from the Government and the Lawn Tennis Association. The MUGA and play equipment are also open.

Any Other Business

36 Cllr Caborn announced the intention of Warwickshire County Council to support the creation of a unitary authority for the whole of Warwickshire as soon as is practicable.

Closure

37 There being no other business, the meeting closed at 8:17pm.

Date of Next Meeting

38 The next meeting of the JPC is scheduled for Mon 14 Sep 20 taking the form of a video conference.

**MANAGEMENT ACCOUNTS AS AT 30 JUN 20
EXECUTIVE SUMMARY**

Opening balance 1 Apr 20	101,303	
Excess of Income over Expenditure 2020-21	(218)	
Closing balance 31 Mar 21	101,085	
Designated Funds		
Barford Leisure Improvement Scheme:		
Barford Sports Club	5,783	Funded by third-party grants
King George's Field	10,200	Residue of start-up funding; for medium-term capital needs
Sinking Fund	25,000	Funded from Precept; for long-term capital needs
Barford Memorial Hall	2,575	Current balance of grants and donations
Barford Telephone Kiosk	200	Barford Heritage Group bond for future costs
Barford War Memorial	470	Raised by public subscription
Election Expenses (contingency reserve)	3,000	JPC policy to reserve this early in the election cycle
Neighbourhood Watch	100	Current Balance
Provision for new mower	1,600	Purchase approved by JPC
Public Access Defibrillator	302	Current balance (donated)
Section 106	3,140	Current balance, reserved for specific buildings
Total Designated Funds	52,370	
Risk Management Reserve		
	14,417	75% of Salary, ERNI and Office Costs
Discretionary Reserve		
	34,298	

BUDGET

	Budget 2020-21	YTD	Forecast Outturn
RECEIPTS			
Allotments Rents	1,056	223	1,250
Bank Interest	315	79	315
Precept (WDC)	51,653	25,827	51,653
VAT	1,000	244	1,000
Wayleave	5		5
TOTAL RECEIPTS	54,029		54,223
PAYMENTS			
Allotments Hire of Land	560		560
Allotments Maintenance	350	300	500
Allotments Water Supply	350	46	350
Audit Fees	510	150	510
BLIS:SF	5,000		0
BLIS:KGF	0	224	224
BLIS:BSC	0		0
Bus Shelters Maintenance	720	165	3,270
Chairman's Allowance	511		511
Employment Expenses	18,430	4,504	18,430
Grants: Community Centres	5,088	3750	8,838
Insurance	1,917	1,980	1,980
Mowing Charges	5,825	1,308	5,825
Newsletter	3,000	3,000	3,000
Office Accommodation	792	198	792
Open Spaces Maintenance	7,500	625	7,500
Postage	50		50
Printing and Stationery	50		50
Rectory Paddock	500	500	500
Section 137	100		100
Subs: Information Commissioner	35		35
Subs: SLCC	183		183
Subs: WALC	562	656	656
Training and Seminar Expenses	150	60	150
Travel Expenses	100		100
Venue Hire	220	180	220
War Memorial Wasperton	108		108
TOTAL PAYMENTS	52,610		54,441
Difference:	1,418		(218)

BARFORD SHERBOURNE AND WASPERTON JOINT PARISH COUNCIL

Minutes of the Meeting of the Planning Committee
held by video conference on 12 Aug 20

Present: Cllr T Merrygold (Chairman)
Cllr R Clay, J M Hawkesford*, Mrs D Haynes, G Jackson, M J Metcalfe,
Mrs R Newsome, J V Murphy, N F J Thurley

Apologies: Cllr Mrs W Barlow,

*Vice Cllr Mrs Barlow

Opening

25 The meeting opened at 7:38pm.

Declaration of Disclosable Interests

26 None was declared

Public Participation

27 No members of the public joined the meeting.

Planning Applications

- 28 **Application No:** W/20/1040
Description: Proposed erection of detached double garage with integrated garden store.
Address: Hunters Lodge, 18 Sherbourne Hill, Sherbourne, Warwick, CV35 8AF
Applicant: Mr and Mrs Norman
JPC Decision: No objection
- 29 **Application No:** W/20/1064
Description: Conversion of existing kitchen to a garage on the ground floor and a 2nd storey extension over the existing dining room and kitchen to create a bedroom and en-suite shower room.
Address: 1 Wellesbourne Road, Barford, Warwick, CV35 8EL
Applicant: Harrison Projects Ltd
JPC Decision: No objection

Closure

30 There being no other items on the agenda the meeting was closed at 7:48pm.

BARFORD SHERBOURNE AND WASPERTON JOINT PARISH COUNCIL

Minutes of the Meeting of the Planning Committee
held by video conference on 1 Sep 20

- Present:** Cllr T Merrygold (Chairman)
Cllr Mrs W Barlow, Mrs D Haynes, G Jackson, M J Metcalfe, Mrs R Newsome,
J V Murphy, N F J Thurley
- Apologies:** Cllr R Clay,

Opening

- 31 The meeting opened at 7:38pm.

Declaration of Disclosable Interests

- 32 Cllr Jackson, being a close neighbour of the applicant, declared a prejudicial interest in W/20/0407 and absented himself from the meeting whilst it was considered

Public Participation

- 33 No members of the public joined the meeting.

Planning Applications

- 34 **Application No:** W/20/0407
Description: This is for a rear extension (previously approved) in a conservation area to a former cart shed. L400cm x W420cm x H 400cm. After a consultation at a pre-planning meeting we found out this extension does require planning permission due to it being situated in a conservation area. We propose a modest extension in a contrast to the existing brick finished in feather edge board. Echoing the existing gable end and keeping the same height.
Address: The Garden Cottage, 3 Old Rectory Cottages, Vicarage Lane, Sherbourne, Warwick, CV35 8AB
Applicant: Cotswolds Building and Interiors Co
JPC Decision: No objection
- 35 **Application No:** W/20/1231 LB
Description: To replace existing clay plain roof tiles with reclaimed clay plain roof tiles to match existing to area highlighted in blue on floor layout. Area of roof is north facing and as such the existing tiles are in a poor state of disrepair and need replacing.
Address: Beauchamp House, 9 Church Road, Sherbourne, Warwick, CV35 8AN
Applicant: Mrs A O'Brien
JPC Decision: No objection
- 36 **Application No:** W/17/1424
Description: Re-submission of application ref: W/14/1534. Demolition of car sales building. Construction of 7 no. dwellings and associated car parking. New access from Wellesbourne Road.
Address: Barford Garage, Wellesbourne Road, Wasperton, Warwick, CV35 8DS
Applicant: Selitar Ltd Trading as Country Car
JPC Decision: No objection
- 37 **Application No:** W/20/1154
Description: Erection of proposed single storey rear extension.
Address: Clock Cottage, Barford Road, Barford, Warwick, CV35 8BZ
Applicant: Mr & Mrs Cadbury
JPC Decision: No objection
- 38 **Application No:** W/20/1172
Description: Proposed demolition of existing flat roofed garden room to side of house. Replacement with pitched roof extension. Demolition of existing flat roofed utility room and conservatory to rear of house. Replacement with pitched roof extension.
Address: 3 Church Lane, Barford, Warwick, CV35 8ES
Applicant: Dr L Lacey

JPC Decision: No objection

Notifications

- 39 **Application No: W/20/0204**
Description: Erection of a detached garage.
Address: Land Adjacent Mallards Reach, Barford Road, Barford, Warwick, CV35 8BZ
JPC Response: Concern about encroaching too close to the mature trees and support the ecological comments
Granted
- 40 **Application No: W/20/0663**
Description: Proposed new pool and pool house
Address: Manor Farm, Wasperton Road, Wasperton, Warwick, CV35 8EB
Applicant: Mr & Mrs Dewhurst
JPC Decision: No objection
Withdrawn
- 41 **Application No: W/20/0664 LB**
Description: Erection of a new pool and pool house.
Address: Manor Farm, Wasperton Road, Wasperton, Warwick, CV35 8EB
Applicant: Mr & Mrs Dewhurst
JPC Decision: No objection
Withdrawn
- 42 **Application No: W/20/0856**
Description: Proposed single storey rear and first floor rear extension
Address: 27 Vicarage Lane, Sherbourne, Warwick, CV35 8AB
Applicant: Mr. P. Reynolds
JPC Decision: No objection
WDC Decision: Granted

Closure

- 43 There being no other items on the agenda the meeting was closed at 8:03pm.