

# BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the Meeting of the Joint Parish Council  
held as a video meeting  
on Mon 12 Oct 20

<b>Present</b>	Cllr T Merrygold, (Chairman) Cllr: Mrs W Barlow, J D Billingham, R Clay, H Gadsden, J M Hawkesford, Mrs D E Haynes, Mrs V Hunt, G Jackson, M J Metcalfe, J V Murphy, M J Sheard, N F J Thurley
<b>In Attendance:</b>	Cllr: M Ashford (WDC, J Matecki (WDC),L Caborn (WCC)

## Opening

57 The meeting opened at 7:30 pm

58 No members of the public joined the meeting.

## Declarations of Disclosable Interests

59 None was declared.

## Minutes of the Meeting of Council on 14 Sep 20

60 The minutes were approved as a true record.

## Matters Arising

61 Minute 43. Community Emergency Plan. Cllr Caborn had received no response to his enquiries about the status of community emergency plans. The Chairman decided to wait no longer and it was decided to form an ad hoc working party, coordinated by Cllr Murphy, to plan for local emergencies arising from the Covid 19 pandemic

## Minutes of the Meeting of the Planning Committee on 20 Sep 20

62 The minutes were approved as a true record. There were no matters arising.

## Cashbook Balances

63 The JPC took note of the following cash balances:

HSBC(1)	£33,832.87
HSBC(2)	£20,419.31
Santander	£52,229.51

## Receipts and Payments

64 The JPC endorsed the following:

Date	Payee	Category	Total
1 Sep 20	Bank interest	Bank interest	0.44
1 Sep 20	Frank Mann Farmers	Mowing charges	(532.36)
3 Sep 20	Countryside Services	War Memorial Wasperton	(27.00)
10 Sep 20	Smith Construction	Open Spaces Maintenance	(495.00)
10 Sep 20	R J Smith	Allotments Hire of Land	(140.00)
10 Sep 20	M Hadley	Allotments Hire of Land	(140.00)
10 Sep 20	HMRC	Employment Expenses	(665.00)
11 Sep 20	Murley	Open Spaces Maintenance	(87.79)
16 Sep 20	Pestforce	Open Spaces Maintenance	(70.00)
17 Sep 20	Turpin	Bus Shelters Maintenance	(55.00)
19 Sep 20	Booker (JVM)	BLIS:KGF	(51.12)
23 Sep 20	E.on	Open Spaces Maintenance	(14.54)
25 Sep 20	Salaries	Employment Expenses	(885.00)
25 Sep 20	Administration	Office Accommodation	(66.00)

## Management Accounts as at 30 Sep 20

65 The JPC took note of the management accounts at Annex A.

## King George's Field

66 The report by Cllr J Murphy gave an overview of current activities.

- The annual RoSPA inspection had identifies a few minor items, most of which can be repaired by self-help.
- The anti-climb devices on the roof of the building have been ordered.

### **Barford Village Green**

67 The wooden play equipment on Barford Village Green (now out of its 10-year warranty) is rotting below ground level. Piecemeal replacement would be inappropriate for reasons of safety and cost. Suggestion for the best solution will be brought to the JPC for a decision.

### **Wasperton Bus Shelter**

68 Cllrs Thurley and Murphy gave a summary of progress with the works. Completion is imminent. Stagecoach will be asked to provide a "Bus Stop" sign.

### **Wellesbourne Road Pedestrian Crossing**

69 The Chairman reported on an on-site meeting with representatives from WCC to identify the location of "informal crossings" over the Wellesbourne Road in Barford. Several were found and WCC is assessing each. When the cost of the preferred options is known, the JPC will be invited to make the choice.

70 Cllr Caborn (WCC) is willing to provide funding from his Road Safety budget.

### **Closure**

71 There being no other business, the meeting closed at 8:55pm.

### **Date of Next Meeting**

72 The next meeting of the JPC is scheduled for Mon 9 Nov 20 taking the form of a video conference.

**MANAGEMENT ACCOUNTS AS AT 30 SEP 20  
EXECUTIVE SUMMARY**

Opening balance 1 Apr 20	101,303	
Excess of Income over Expenditure 2020-21	5,227	
Closing balance 31 Mar 21	<b>106,531</b>	
Designated Funds		
Barford Leisure Improvement Scheme:		
Barford Sports Club	6,313	Funded by third-party grants
King George's Field	9,729	Residue of start-up funding; for medium-term capital needs
Sinking Fund	25,000	Funded from Precept; for long-term capital needs
Barford Memorial Hall	2,645	Current balance of grants and donations
Barford Telephone Kiosk	200	Barford Heritage Group bond for future costs
Barford War Memorial	470	Raised by public subscription
Election Expenses (contingency reserve)	3,000	JPC policy to reserve this early in the election cycle
Neighbourhood Watch	100	Current Balance
Provision for new mower	1,600	Purchase approved by JPC
Public Access Defibrillator	302	Current balance (donated)
Section 106	3,140	Current balance, reserved for specific buildings
Total Designated Funds	<b>52,499</b>	
Risk Management Reserve	<b>14,527</b>	75% of Salary, ERNI and Office Costs
Discretionary Reserve	<b>39,505</b>	

## BUDGET

	Budget 2020-21	YTD	Forecast Outturn
<b>RECEIPTS</b>			
Allotments Rents	1,056	223	1,294
Bank Interest	315	111	120
BLIS		530	530
Grants/Donations		0	0
Precept (WDC)	51,653	25,827	51,653
VAT	1,000	244	1,010
Wayleave	5	0	5
<b>TOTAL RECEIPTS</b>	<b>54,029</b>		<b>54,612</b>
<b>PAYMENTS</b>			
Allotments Hire of Land	560	280	560
Allotments Maintenance	350	300	300
Allotments Water Supply	350	47	250
Audit Fees	510	510	510
BLIS:SF	5,000	0	0
BLIS:KGF	0	722	722
BLIS:BSC	0	0	0
Bus Shelters Maintenance	720	2,330	2,660
Chairman's Allowance	511	0	511
Employment Expenses	18,430	9,064	18,577
Grants: Community Centres	5,088	3,750	7,566
Insurance	1,917	1,980	1,980
Mowing Charges	5,825	2,905	5,825
Newsletter	3,000	3,000	3,000
Office Accommodation	792	462	792
Open Spaces Maintenance	7,500	1,967	4,000
Postage	50	0	50
Printing and Stationery	50	0	50
Rectory Paddock	500	500	500
Section 137	100	0	100
Subs: Information Commissioner	35	0	35
Subs: SLCC	183	0	183
Subs: WALC	562	656	656
Training and Seminar Expenses	150	60	150
Travel Expenses	100	0	100
Venue Hire	220	180	200
War Memorial Wasperton	108	81	108
<b>TOTAL PAYMENTS</b>	<b>52,610</b>		<b>49,385</b>
<b>Difference:</b>	<b>1,418</b>		<b>5,227</b>