

BARFORD SHERBOURNE & WASPERTON JOINT PARISH COUNCIL

Minutes of the meeting of the Joint Parish Council
held in Barford Memorial Hall
on Mon 13 Sep 21

Present	Cllr T Merrygold, (Chairman) Cllr: Mrs W Barlow, J T Barrott, J D Billingham, H Gadsden, J M Hawkesford, Mrs D E Haynes, G Jackson, M J Metcalfe, J V Murphy, Mrs R Newsome, P B Phillips, M J Sheard,
Apologies:	Cllr: R Clay, Mrs L M Jones, Mrs K E Thomson,
In Attendance:	Cllr: A B Rhead (WDC), Cllr J Matecki (WDC/WCC),

Opening

34 The meeting opened at 7:30 pm

35 Five members of the public joined the meeting.

Declarations of Disclosable Interests

36 None was declared.

Appointment of Co-opted Members

37 The following were appointed and took their seats at the table:

- Cllr J T Barrott (Barford)
- Cllr P B Phillips (Wasperton)

Public Participation

38 Mr Sandy Pearson drew the JPC's attention to the lamentable and potentially unsafe condition of the house at 44 Church Street which had been left unfinished by departing contractors. He had tried in vain to galvanize WDC into action and now appealed to the JPC to intervene to expedite completion of the work. [Later in the meeting (under AOB) Cllr Rhead (WDC undertook to investigate further]

39 Mrs L Harrison-Hall gave an update on Bar Zero's involvement with the Community Orchard hedge.

Minutes of the Meeting of Council on 4 May 21

40 The minutes were approved as a true record. There were no matters arising.

Financial Report

41 Cash Book Balances as at 31 Aug 21

- HSBC(1) £183,290.15
- HSBC(2) £20,309.31
- Santander £75,234.89

The JPC took note

42 Receipts and Payments

The JPC endorsed the schedule of Receipts and Payments at Annex A. It was explained in that future receipt of deposits to reserve leisure facilities at King George's Field would be shown in the cashbook as a single net income for each month, not on a case-by-case basis. The JPC took note.

Audit of Accounts as of 31 Mar 21

43 The JPC's accounts received an unqualified audit opinion from the external auditor. The JPC took note

Management Accounts as at 30 Jun 21

44 The JPC took note of the accounts at Annex B

King George's Field

45 Cllr Murphy's briefing had the following elements:

- Still busy
- Leaves are starting to fall and arrangement for clearing them are in hand.
- Cleaning and moss removal from tennis courts being arranged on a regular basis
- Tennis clubs are thriving
- Cllr Murphy said there was a need to investigate getting a contractor to clean the tennis courts and to weed the courts and paths as the current volunteer was not keen to carry on in an uninsured capacity.

Sandy Way Parking

46 The wish of most Sandy Way residents for the car parking spaces to be tarmacaded has been conveyed to Highways where it has been added to the jobs list, but there is currently no financing for the task.

47 The news of this is to be made public by letter drop (written by the Chairman).

Disbursement of s106 Monies.

48 It had been agreed that the s106 priorities were:

- KGF/Allotments Path
- BYCC Open Space – for which a confirmed list is awaited
- Barford Village Green Wall

49 Thereafter the top priorities are:

- Completion of footpath from KGF through the allotments to Wasperton Lane. To include necessary fencing along the allotments and gates.
- Any necessary footpath repairs needed to KGF footpaths, due to root damage and the like.
- While pathway contractors are on site, include the option to tarmac the section from the top corner of KGF across to the cemetery gate.

50 Once these are accomplished, other items will be selected from the remaining list, prioritized based on need and affordability:

- Replace signage with better permanent signs
- Additional gym equipment
- Repaint fencing as necessary
- Clearing and repair of the informal footpath inside the Barford Bypass bunding across from Westham Lane
- If WCC Green Shoots funds are not forthcoming for the Community Orchard hedging suggested by Bar Zero, then the JPC to consider funding the project
- Landing stage on river

51 It has been agreed with landowner that Bridge Street hedge can be repaired at no cost to him. Green Shoots Grant has been approved and accepted by the Chairman. Adrian Dollar has been engaged to do the work.

Emergency Planning

52 During the Covid crisis the JPC's emergency plan (which had stood neglected by WDC for a long time) was updated but found wanting, and a new, specific-to-Covid response team was established

53 If the JPC is to have an emergency plan at all, then there is little merit in simply breathing life into the old one. Cllr Murphy recommended that the offer from Mr Sinclair to guide the JPC in producing a Barford specific plan be accepted

Barford Youth & Community Centre

54 Cllr Mrs Barlow gave a progress report. The JPC took note.

Community Orchard Hedge

55 The WCC Green Shoots Grant has been awarded and accepted by Bar Zero. County Highways have given permission for a hedge to be planted on the roadside verge side of the Community Orchard fence and that a 2m swathe can be cut through the adjoining undergrowth to allow planting of the hedge. Agreement was reached on the need to define the exact planting to be done and as a start to meet that need, a small group of JPC members was convened to visit the site, along with Bar Zero, for a reconnaissance

Closure

56 There being no other business, the meeting closed at 8:45pm.

Date of Next Meeting

57 The next meeting of the JPC is on Mon 11 Oct 21 in Barford Memorial Hall at 7:30 pm.

Annex A

RECEIPTS AND PAYMENTS

Date	Payee	Category	Total
1 Apr 21	Bank interest	Bank interest	0.44
2 Apr 21	Jackson 23A	Allotment Rent	33.33
2 Apr 21	Thompson 26	Allotment Rent	33.33
2 Apr 21	Burgess 22A	Allotment Rent	33.33
2 Apr 21	Transfer	Transfer	0.00
4 Apr 21	Griffiths 8	Allotment Rent	25.00
5 Apr 21	Humphriss 20.1	Allotment Rent	22.50
5 Apr 21	Godfrey-Payton	Rectory Paddock	(500.00)
5 Apr 21	WALC	Subs: WALC	(660.00)
6 Apr 21	Stripe	BLIS:BSC	8.72
6 Apr 21	Stripe	BLIS:BSC	6.79
6 Apr 21	Stripe	BLIS:BSC	10.44
6 Apr 21	M Sheard	Bus Shelter Repairs	(70.00)
6 Apr 21	M Sheard	Bus Shelter Repairs	(2.82)
6 Apr 21	Pestforce	Open spaces maintenance	(70.00)
8 Apr 21	Allotment Rent 5,6A,14,22B	Allotment Rent	108.33
8 Apr 21	JT Windows	Bus Shelter Maintenance	(60.00)
9 Apr 21	Stripe	BLIS:BSC	6.80
10 Apr 21	Transfer	Transfer	0.00
12 Apr 21	Plot 6,13	Allotment Rent	50.00
12 Apr 21	Stripe	BLIS:BSC	14.32
12 Apr 21	Frank Mann Farmers	BLIS:KGF	(636.00)
12 Apr 21	HMRC	Employment Expenses	(678.18)
13 Apr 21	Stripe	BLIS:BSC	5.34
13 Apr 21	WDC	S106 W170440	135,776.93
14 Apr 21	Stripe	BLIS:BSC	5.32
15 Apr 21	Stripe	BLIS:BSC	32.98
16 Apr 21	Stripe	BLIS:BSC	5.32
19 Apr 21	Stripe	BLIS:BSC	14.80
19 Apr 21	Stripe	BLIS:BSC	26.65
19 Apr 21	Stripe	BLIS:BSC	6.80
20 Apr 21	Stripe	BLIS:BSC	40.95
20 Apr 21	Booker	BLIS:KGF	(63.90)
21 Apr 21	Stripe	BLIS:BSC	8.98
23 Apr 21	Stripe	BLIS:BSC	8.72
23 Apr 21	E.on	BLIS:KGF	(102.85)
24 Apr 21	Salaries	Employment Expenses	(870.00)
25 Apr 21	Administration	Office Accommodation	(66.00)
26 Apr 21	Stripe	BLIS:BSC	19.38
26 Apr 21	Stripe	BLIS:BSC	28.13
27 Apr 21	Stripe	BLIS:BSC	5.06
29 Apr 21	Stripe	BLIS:BSC	17.46
30 Apr 21	Stripe	BLIS:BSC	5.58
30 Apr 21	WDC	Precept	27,118.00
1 May 21	Bank interest	Bank interest	0.56
2 May 21	J T Windows	Bus shelter maintenance	(60.00)

4 May 21	Stripe	BLIS:BSC	18.14
4 May 21	Stripe	BLIS:BSC	8.01
4 May 21	Stripe	BLIS:BSC	10.90
4 May 21	Stripe	BLIS:BSC	4.36
5 May 21	Stripe	BLIS:BSC	10.90
6 May 21	Stripe	BLIS:BSC	6.28
6 May 21	Frank Mann Farmers	Mowing	(825.60)
6 May 21	WALC	Training	(16.80)
7 May 21	Stripe	BLIS:BSC	2.18
7 May 21	Smith Construction	Open spaces maintenance	(495.00)
10 May 21	Stripe	BLIS:BSC	5.58
10 May 21	Stripe	BLIS:BSC	8.98
10 May 21	Stripe	BLIS:BSC	13.08
11 May 21	HMRC	Employment Expenses	(678.18)
12 May 21	Fields in Trust	Open spaces maintenance	(65.00)
13 May 21	Stripe	BLIS:BSC	3.40
14 May 21	Stripe	BLIS:BSC	12.37
14 May 21	St Peter's Barford PCC	Village Voices	(2,480.00)
14 May 21	Carl Aspinwall	Allotment Maintenance	(58.00)
14 May 21	Carl Aspinwall	Allotment Maintenance	(300.00)
14 May 21	Paul Hunt	BLIS:KGF	(337.85)
17 May 21	Stripe	BLIS:BSC	13.34
17 May 21	Stripe	BLIS:BSC	7.50
17 May 21	Stripe	BLIS:BSC	6.30
17 May 21	Louise Best	Audit Fees	(150.00)
19 May 21	Stripe	BLIS:BSC	2.18
20 May 21	Stripe	BLIS:BSC	6.52
20 May 21	Came & Company	Insurance	(2,399.69)
21 May 21	Stripe	BLIS:BSC	4.36
21 May 21	Steve Haynes Forestry Services	BLIS:KGF	(465.00)
23 May 21	Barford Netball Club	BLIS:BSC	60.00
23 May 21	AED Locator (H Rhead)	PAD	(125.75)
23 May 21	AED Locator (H Rhead)	PAD	(11.87)
24 May 21	Stripe	BLIS:BSC	4.36
24 May 21	Stripe	BLIS:BSC	2.18
25 May 21	Stripe	BLIS:BSC	10.90
25 May 21	Salaries	Employment Expenses	(870.00)
25 May 21	Administration	Office Accommodation	(66.00)
26 May 21	Stripe	BLIS:BSC	2.18
27 May 21	J V Murphy	BLIS:KGF	(8.00)
28 May 21	Stripe	BLIS:BSC	3.40
1 Jun 21	Bank interest	Bank interest	0.64
1 Jun 21	Stripe	BLIS:BSC	5.32
1 Jun 21	Stripe	BLIS:BSC	4.61
1 Jun 21	Stripe	BLIS:BSC	20.12
1 Jun 21	Stripe	BLIS:BSC	19.41
2 Jun 21	Stripe	BLIS:BSC	2.18
3 Jun 21	Stripe	BLIS:BSC	2.18
3 Jun 21	J T Windows	Bus shelter maintenance	(60.00)
4 Jun 21	Frank Mann Farmers	Mowing	(535.32)
4 Jun 21	Booker (JVM)	BLIS:KGF	(77.32)
7 Jun 21	Stripe	BLIS:BSC	4.12
7 Jun 21	Stripe	BLIS:BSC	8.48
7 Jun 21	Stripe	BLIS:BSC	15.02
8 Jun 21	Stripe	BLIS:BSC	17.72
9 Jun 21	Stripe	BLIS:BSC	11.65
10 Jun 21	HMRC	Employment Expenses	(678.18)
14 Jun 21	Stripe	BLIS:BSC	2.18
14 Jun 21	Stripe	BLIS:BSC	11.60
14 Jun 21	Stripe	BLIS:BSC	6.60
15 Jun 21	Stripe	BLIS:BSC	2.18
16 Jun 21	Stripe	BLIS:BSC	13.84
16 Jun 21	Stripe	BLIS:BSC	30.00
17 Jun 21	Stripe	BLIS:BSC	5.58
18 Jun 21	Stripe	BLIS:BSC	25.70
21 Jun 21	Stripe	BLIS:BSC	1.91
21 Jun 21	Stripe	BLIS:BSC	8.22
22 Jun 21	Stripe	BLIS:BSC	6.80
23 Jun 21	Stripe	BLIS:BSC	4.61
24 Jun 21	Stripe	BLIS:BSC	5.32
25 Jun 21	Salaries	Employment Expenses	(870.00)
25 Jun 21	Administration	Office Accommodation	(66.00)
25 Jun 21	Stripe	BLIS:BSC	4.36
28 Jun 21	Stripe	BLIS:BSC	7.50
28 Jun 21	Stripe	BLIS:BSC	2.18
28 Jun 21	Stripe	BLIS:BSC	5.58
28 Jun 21	Countryside Services	War Memorial Wasperton	(27.00)
28 Jun 21	J T Windows	Bus shelter maintenance	(60.00)
29 Jun 21	Stripe	BLIS:BSC	1.92
1 Jul 21	Bank interest	Bank interest	0.62
1 Jul 21	Stripe	BLIS:BSC	8.01
2 Jul 21	Stripe	BLIS:BSC	19.87
2 Jul 21	Frank Mann Farmers	Mowing	(535.32)
5 Jul 21	Stripe	BLIS:BSC	4.12
5 Jul 21	Stripe	BLIS:BSC	3.40
5 Jul 21	Breaking Mowers	BLIS:KGF	(12.68)
6 Jul 21	Stripe	BLIS:BSC	11.60
7 Jul 21	Stripe	BLIS:BSC	3.40
8 Jul 21	Stripe	BLIS:BSC	8.01

9 Jul 21	Stripe	BLIS:BSC	4.36
10 Jul 21	HMRC	Employment Expenses	(678.18)
12 Jul 21	Stripe	BLIS:BSC	3.16
12 Jul 21	Stripe	BLIS:BSC	7.50
12 Jul 21	Stripe	BLIS:BSC	8.72
13 Jul 21	Stripe	BLIS:BSC	3.40
14 Jul 21	Stripe	BLIS:BSC	7.76
14 Jul 21	Pestforce	Open spaces maintenance	(70.00)
16 Jul 21	Stripe	BLIS:BSC	50.90
19 Jul 21	Stripe	BLIS:BSC	3.40
19 Jul 21	Stripe	BLIS:BSC	22.05
19 Jul 21	Stripe	BLIS:BSC	9.68
20 Jul 21	Stripe	BLIS:BSC	8.72
21 Jul 21	Stripe	BLIS:BSC	3.45
22 Jul 21	Stripe	BLIS:BSC	7.50
22 Jul 21	Countryside Services	War Memorial Wasperton	(27.00)
23 Jul 21	Stripe	BLIS:BSC	4.61
24 Jul 21	E.on	BLIS:KGF	(79.30)
25 Jul 21	Salaries	Employment Expenses	(870.00)
25 Jul 21	Administration	Office Accommodation	(66.00)
26 Jul 21	Stripe	BLIS:BSC	97.72
26 Jul 21	Stripe	BLIS:BSC	17.65
26 Jul 21	Stripe	BLIS:BSC	3.38
26 Jul 21	GHS Petrol (JVM)	BLIS:KGF	(15.27)
27 Jul 21	Stripe	BLIS:BSC	61.82
28 Jul 21	J T Windows	Bus shelter maintenance	(60.00)
29 Jul 21	Stripe	BLIS:BSC	(14.40)
30 Jul 21	Stripe	BLIS:BSC	11.40
2 Aug 21	Frank Mann Farmers	Mowing	(535.32)
2 Aug 21	Stripe	BLIS:BSC	10.90
2 Aug 21	Stripe	BLIS:BSC	3.14
2 Aug 21	Stripe	BLIS:BSC	5.58
3 Aug 21	Stripe	BLIS:BSC	18.40
5 Aug 21	Stripe	BLIS:BSC	26.16
6 Aug 21	Stripe	BLIS:BSC	6.79
8 Aug 21	Paul Hunt	BLIS:KGF	(684.06)
9 Aug 21	Stripe	BLIS:BSC	(27.94)
10 Aug 21	HMRC	Employment Expenses	(678.18)
11 Aug 21	Stripe	BLIS:BSC	8.90
12 Aug 21	Stripe	BLIS:BSC	2.18
16 Aug 21	E.on	BLIS:KGF	(11.13)
16 Aug 21	Stripe	BLIS:BSC	(22.07)
17 Aug 21	MAG Consultancy	BLIS:BSC	(137.66)
17 Aug 21	Stripe	BLIS:BSC	5.26
18 Aug 21	Stripe	BLIS:BSC	11.60
19 Aug 21	Stripe	BLIS:BSC	6.72
20 Aug 21	Stripe	BLIS:BSC	9.94
20 Aug 21	Stripe	BLIS:BSC	60.00
23 Aug 21	Stripe	BLIS:BSC	(23.29)
23 Aug 21	Stripe	BLIS:BSC	16.70
23 Aug 21	Stripe	BLIS:BSC	8.96
25 Aug 21	Salaries	Employment Expenses	(870.00)
25 Aug 21	Administration	Office Accommodation	(66.00)
25 Aug 21	Stripe	BLIS:BSC	1.94
26 Aug 21	Stripe	BLIS:BSC	9.94

MANAGEMENT ACCOUNTS AS AT 30 JUN 21

EXECUTIVE SUMMARY

Opening balance 1 Apr 21	135,180		
Excess of Income over Expenditure 2021-22	141,118		
Closing balance 31 Mar 22	276,298		
Designated Funds			
Barford Leisure Improvement Scheme:			
Barford Sports Club	6,514		Self funding. Money banked with JPC
King George's Field	37,205		Residue of start-up funding
Sinking Fund	30,000		Funded from Precept; for long-term capital needs
Barford Memorial Hall	4,617		Current balance owned by BMH
Barford Telephone Kiosk	200		Barford Heritage Group bond for future costs
Barford War Memorial	470		Raised by public subscription
Election Expenses (casual elections until 2023)	3,000		JPC policy to reserve this early in the election cycle
Neighbourhood Watch	100		Current Balance
Provision for new mower	1,600		Purchase approved by JPC
Public Access Defibrillator	184		Current balance (donated)
Section 106	138,917		Reserved for specific projects
Barford Youth & Community Centre (planned)	10,000		Promissory note; payable on completion.
Road Crossings Barford	12,000		For construction in 2021
Key Man Insurance (self funded)	14,674		75% of Clerk's Salary, ERNI and Office Costs
Total Designated Funds	259,480		
SUMMARY	Cr	Dr	
Closing Balance 31 Mar 22	276,298		
Designated Funds		259,480	
Totals	276,298	259,480	
Discretionary Reserve	16,818		

	Budg et 2021- 22	YTD	Outt urn
RECEIPTS			
Allotments Rents	1,092	306	1,092
Bank Interest	6	2	8
BLIS:BSC	500	763	2,000
Grant: Road Crossings	12,000		12,000
Precept (WDC)	59,401	27,118	54,236
s106	0	135,777	135,777
VAT	976	1,009	2,000
Wayleave	5		5
TOTAL RECEIPTS	73,980		207,118
PAYMENTS			
Allotments Hire of Land	560		560
Allotments Maintenance	350	358	400
Allotments Water Supply	200		200
Audit Fees	510	150	510
BLIS:KGF	1,500	1,691	6,000
Bus Shelters Maintenance	585	240	585
Bus Shelters Repairs	780	73	73
Chairman's Allowance	511		511
Employment Expenses	18,773	4,645	18,773
Grants: Community Centres	5,088		5,000
Insurance	1,980	2,400	2,400
Mowing Charges	5,875	1,361	5,875
Newsletter	1,000	2,480	2,480
Office Accommodation	792	198	792
Open Spaces Maintenance	8,000	630	8,000
Road Crossings Barford	0		12,000
PAD	0	138	138
Postage	20		20
Printing and Stationery	40		40
Rectory Paddock	500	500	500
Section 137	25		25
Subs: Information Commissioner	35		35
Subs: SLCC	185		185
Subs: WALC	656	660	660
Training and Seminar Expenses	100	17	60
Travel Expenses	20		20

Venue Hire	50		50
War Memorial Wasperton	108	27	108
	48,24		66,00
TOTAL PAYMENTS	3		0
	25,73		141,1
Difference:	7		18