

**BARFORD SHERBOURNE & WASPERTON JOINT
PARISH COUNCIL**

Minutes of the Meeting of the Joint Parish Council
held in Barford Memorial Hall on Mon 14 Mar 22

Present	Cllr T Merrygold, (Chairman) Cllr: J T Barrott, J D Billingham, R Clay, H Gadsden, G Jackson, M J Metcalfe,
Apologies:	Cllr: J M Hawkesford, Mrs D E Haynes, J V Murphy, J V Murphy, M J Sheard
In Attendance:	Cllr: A B Rhead (WDC), J Matecki (WCC)

Opening

96 The meeting opened at 7:30 pm

97 No members of the public joined the meeting.

Declarations of Disclosable Interests

98 None was declared.

Minutes of the Meeting of Council on 8 Nov 21

99 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of Council on 17 Jan 22

100 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee 8 Nov 21

101 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee on 24 Nov 21

102 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee on 6 Dec 21

103 The minutes were approved as a true record. There were no matters arising.

Financial Report

104 Cash Book Balances as at 28 Feb 22

- HSBC £208,638.51
- Santander £75,238.79

105 Receipts and Payments

Date	Payee	Category	Total
31 Oct 21	Bank interest	Bank interest	0.64
1 Nov 21	Stripe	BLIS:BSC	103.43
3 Nov 21	Pestforce	Open spaces maintenance	(70.00)
6 Nov 21	J T Windows	Bus shelter maintenance	(60.00)
6 Nov 21	J V Murphy	s137	(25.00)
9 Nov 21	Frank Mann Farmers	Mowing	(701.20)
9 Nov 21	E.on	BLIS:KGF	(78.00)
10 Nov 21	HMRC	Employment Expenses	(678.18)
12 Nov 21	Paul Hunt	BMH	(2,186.42)
19 Nov 21	SLCC	Subs: SLCC	(186.00)
23 Nov 21	J V Murphy	BLIS:KGF	(34.16)
25 Nov 21	Salaries	Employment Expenses	(870.00)
25 Nov 21	T H White	BLIS:KGF	(125.89)
25 Nov 21	Administration	Office Accommodation	(66.00)
26 Nov 21	Zipwire.com (RC)	BLIS:KGF	(162.00)
1 Dec 21	Bank interest	Bank interest	0.62
1 Dec 21	Frank Mann Farmers	Open spaces maintenance	(96.00)
1 Dec 21	Stripe	BLIS:BSC	88.78
2 Dec 21	Pestforce	Open spaces maintenance	(70.00)
4 Dec 21	WALC	Training	(30.00)
10 Dec 21	HMRC	Employment Expenses	(678.18)
15 Dec 21	BYCC	Allotment Water Charges	(78.60)

15 Dec 21	J T Windows	Bus shelter maintenance	(60.00)
23 Dec 21	Zurich Insurance	Open Spaces Maintenance	345.00
25 Dec 21	Salaries	Employment Expenses	(870.00)
25 Dec 21	Administration	Office Accommodation	(66.00)
1 Jan 22	Bank interest	Bank interest	0.64
4 Jan 22	Stripe	BLIS:BSC	42.49
10 Jan 22	HMRC	Employment Expenses	(678.18)
11 Jan 22	BRA	s137	(1,000.00)
12 Jan 22	Ian Smith (JVM)	BLIS:BSC	(119.00)
13 Jan 22	Smith Construction	Open Spaces Maintenance	(495.00)
17 Jan 22	J T Windows	Bus shelter maintenance	(60.00)
17 Jan 22	A Dollar	Green Shoots Fund	(1,920.00)
18 Jan 22	Frank Mann Farmers	Open Spaces Maintenance	(414.00)
20 Jan 22	WALC	Training & Seminar Expenses	(36.00)
20 Jan 22	WCC	Green Shoots Fund	1,600.00
21 Jan 22	HSBC	Bank Charges	(8.00)
21 Jan 22	Lead Acid Battery Store	BLIS:BSC	(92.96)
21 Jan 22	ICO	Subs: ICO	(35.00)
24 Jan 22	Frank Mann Farmers	Open spaces maintenance	(72.00)
25 Jan 22	Salaries	Employment Expenses	(870.00)
25 Jan 22	Administration	Office Accommodation	(66.00)
1 Feb 22	Bank interest	Bank interest	0.64
3 Feb 22	WALC	Training	(42.00)
3 Feb 22	Chairman's Allowance	Chairman's Allowance	(511.00)
9 Feb 22	Smith Construction	Open spaces maintenance	(495.00)
10 Feb 22	JVM	BLIS:KGF	(10.00)
10 Feb 22	HMRC	Employment Expenses	(678.18)
12 Feb 22	E.on	BLIS:KGF	(164.13)
19 Feb 22	J T Windows	Bus shelter maintenance	(60.00)
21 Feb 22	HSBC	Bank Charges	(8.00)
22 Feb 22	Deasy 20.1	Allotments Rent	24.79
22 Feb 22	Gawthorpe 4	Allotments Rent	31.25
22 Feb 22	Lees 12	Allotments Rent	31.25
23 Feb 22	Furlong 13	Allotments Rent	31.25
23 Feb 22	Barlow 16	Allotments Rent	31.25
25 Feb 22	Salaries	Employment Expenses	(870.00)
25 Feb 22	Administration	Office Accommodation	(66.00)
26 Feb 22	Barford Youth & Community Centre	Grants: Community Centres	(1,272.00)
26 Feb 22	Wasperton Village Hall	Grants: Community Centres	(1,272.00)
28 Feb 22	Forrest 20.5	Allotments Rent	26.67
28 Feb 22	Aspinwall 3	Allotments Rent	31.25
28 Feb 22	Aspinwall 14	Allotments Rent	31.25
28 Feb 22	Plimmer 21A	Allotments Rent	41.67

King George's Field

106 A report by Cllr J V Murphy:

- Continues very busy.
- Recent storm damage to an old and dying tree – fell on KGF building – minor damage to the electric box and waste pump beacon – repair in hand.
- Tree damage to fencing – repair also in hand.
- Tree debris removed c/o Messrs Sheard, Murphy and Nelmes.
- Still lots of tree debris etc across the site which will need clearing.
- Need to review signage for renewal using s.106 money.
- Tennis usage still busy and building up for the summer.
- Outside tap and sink still not fitted – we need a date or an alternative arrangement

Barford Youth and Community Centre (BYCC)

107 A report by Cllr M J Sheard (MJS):

At the recent BYCC project meeting the following status was reported. MJS did not attend due to Covid and pending receipt of further information.

The Project Manager (PM) is awaiting an updated and current cost plan, to be produced by a newly appointed Quantity Surveyor (QS). MJS and the PM discussed that the current cost plan that BYCC have is out of date and lacking in its content, it was felt that the incumbent QS was not being proactive enough, hence the change.

A meeting between the PM and MJS will be held to discuss the document on receipt, I have requested dates for both events

Costs:

MJS will be encouraging a cost report from BYCC to be 'whole cost' rather than only the QS estimate of build costs. This QS estimate is due to be tabled by the end of March.

Design:

PM is finalizing mechanical and electrical requirements

BYCC has held a meeting with Cllr Gadsden about the Kitchen design and the equipment requirements.

Planning:

BYCC is obtaining a proposal for required archaeological survey, from a Barford based consultancy

Fundraising:

WCC has confirmed that £65,000 is to be granted from the Social Impact Fund. This is a welcome result, (£100,000 was applied for).

BYCC is awaiting feedback on the grant to be provided by WDC

MJS and Cllr Murphy (JM) have been called to a virtual meeting with Andrew Day and Chris Elliot of WDC to discuss the project, to take place on 11 April, BYCC will also be in attendance.

It is my view that this meeting should be delayed if BYCC is not in possession of full costing information and has prepared a statement of funds held and already committed.

BYCC to step up local fundraising now Covid is less of an issue

MJS 4.3.22

After the report was delivered there was some discussion about the meeting on 11th April and Cllr Rhead counselled that he did not think it a good idea to delay. The Chairman said he would contact I Paterson to make this point, and that a written submission should also be made prior to the meeting.

Plant a Tree for the Jubilee

108 Members sought to answer the questions, should the JPC plant a tree or trees to celebrate the Platinum Jubilee and if so, where, what sort, what size and what budget?

Sherbourne and Wasperton could not identify a suitable site.

Barford tentatively suggested the Community Orchard or replacing some of the trees around KGF which had not survived.

The Lions had asked permission to plant a tree in Barford and it was agreed that this should be in the Community Orchard.

20 is Plenty

109 The JPC considered supporting an initiative to impose a 20mph limit on streets where people and vehicles mix. The advantages of such a scheme were acknowledged but there were so many uncertainties about the method of achieving that aim, no solution was reached.

Cllr Matecki undertook to obtain the GPS record of traffic movement in the villages to give a clearer impression of where best to impose such a limit.

LGA Councillor Code of Conduct

110 The Chairman commended the code to members, but not before the insertion of a codicil to complement Section 2 which deals with bullying. The wording of the codicil is:

Any Councillor feeling bullied by any other Councillor, including the Chairman, should report this to the Clerk who will start the process of investigating the claims. He will involve whomever he deems necessary both within the JPC and the Disciplinary Committee and the appropriate Monitoring Officer.

Any Councillor feeling any other Councillor has broken any of the Code of Conduct Guidelines should follow the same reporting process.

In the event of the Clerk feeling that he is being bullied by any Councillor he will report this to the Chairman for investigation and action, unless the Chairman is the alleged perpetrator, in which case he should contact the Vice Chairman.

With the Code thus amended, the JPC voted to adopt it *nem con*

Risk Management

111 The JPC inspected its current Risk Management matrix and confirmed it to be fit for purpose without amendment.

JPC Appointments

112 The decision was made to leave JPC appointments as they stood, pending the 100% reappointments at the Annual Meeting in May.