

**BARFORD SHERBOURNE & WASPERTON JOINT
PARISH COUNCIL**

Minutes of the Meeting of the Joint Parish Council
held in Barford Memorial Hall on Mon 11 Sep 23

Present:	Chairman: Cllr J V Murphy Cllr: J T Barrott, J D Billingham, R Clay, J M Hawkesford, G Jackson, T Merrygold, Mrs R Newsome, P B Phillips, B Ranner, M J Sheard, Mrs K E Thomson,
Apologies:	Cllr: H Gadsden, Mrs L M Jones, Mrs L A Wallis

Opening

66 The meeting opened at 7:30 pm

67 No members of the public were present.

Declarations of Disclosable Interests

68 None was declared.

Public Participation

69 There was none.

Minutes of the Meeting of Council on 10 Jul 23

70 The minutes were approved as a true record.

70.1 Minute 50 It was raised that the JPC did not appear on the list of PCs that had adopted the Civility & Respect Pledge. Cllr Phillips agreed to raise and correct the situation.

Minutes of the Meeting of Council on 7 Aug 23

71 The minutes were approved as a true record.

71.1 Minute 64 There was a call for more details of the Barford Village Green retaining wall refurbishment. [Afternote: the specification has been sent to all JPC members.]

Minutes of the Meeting of the Planning Committee on 10 Jul 23

72 The minutes were approved as a true record. There were no matters arising.

Minutes of the Meeting of the Planning Committee on 31 Jul 23

73 The minutes were approved as a true record. There were no matters arising.

Financial Report

74 Cash Book Balances as at 31 Aug 23

- HSBC £152,757.20
- Santander £75,635.74

The JPC took note.

75 Receipts and Payments

Date	Payee	Category	Total
01 Jul 23	Santander	Interest	52.15
03 Jul 23	Stripe	BLIS:BSC	115.86
03 Jul 23	Bespoke Wheels (JVM)	BLIS:KGF	(30.00)
06 Jul 23	Bookers (JVM)	BLIS:KGF	(74.35)
08 Jul 23	Frank Mann Farmers	BLIS:KGF	(356.99)
08 Jul 23	Frank Mann Farmers	Open Spaces Maintenance	(287.28)
21 Jul 23	HSBC	Bank Charges	(8.00)
24 Jul 23	BYCC	Allotments Water	(68.70)
24 Jul 23	J T Windows	Bus Shelter Maintenance	(60.00)
25 Jul 23	HMRC	Employment Expenses HMRC	(730.45)
25 Jul 23	Administration	Office Accommodation	(75.00)
30 Jul 23	Salaries	Employment Expenses Salaries	(931.34)
01 Aug 23	Santander	Interest	58.91
01 Aug 23	Stripe	BLIS:BSC	112.75
01 Aug 23	Countryside Services	War Memorial Wasperton	(30.00)
02 Aug 23	Smiths Construction	Open Spaces Maintenance	(495.00)
05 Aug 23	Frank Mann Farmers	Open Spaces Maintenance	(365.10)

05 Aug 23	Frank Mann Farmers	Open Spaces Maintenance	(211.68)
10 Aug 23	Moore	Audit Fees	(504.00)
12 Aug 23	E.on	BLIS:KGF	(59.15)
19 Aug 23	Countryside Services	War Memorial Wasperton	(30.00)
21 Aug 23	HSBC	Bank Charges	(8.00)
22 Aug 23	BYCC	Allotments Water	(36.24)
25 Aug 23	Administration	Office Accommodation	(75.00)
26 Aug 23	Salaries	Employment Expenses Salaries	(931.74)
26 Aug 23	J T Windows	Bus Shelter Maintenance	(60.00)

The JPC endorsed the payments.

76 Repairs to Wall at Barford Memorial Hall

The JPC approved expenditure of £3,000 for the maintenance of the low wall in the Barford Memorial Hall car park.

The scope of the work is to lower the wall's height by two courses of brick and install a traffic bollard at one end and a steel barrier mounted on three posts.

77 Funding of "Village Voices"

The JPC approved expenditure of £3,200 for 2024 with extensions for 2025 and 2026 indexed to CPI (as at the respective prior September value).

First payment to be made in May 24.

78 Emergency Planning Working Group

Cllr Barrott reported:

Emergency Planning Working Party

The working party met on the 6th September at the Village Hall. Alastair Sinclair as before, gave the working party an overview of what is needed to put together an Emergency Planning Policy for our Parishes.

The working party now needs to put together actions in the event of a major emergency or severe disruptive event, no matter the cause.

We need to have our own principles and policy approach to resilience planning making sure that we:

- Are aware of the risks we face by completing a risk assessment and review it annually.
- Put a plan in place with a management framework with roles and responsibilities reviewed annually.
- Establish a parish council response and local communications framework within the parish.
- Ensure we can co-ordinate and communicate with responding agencies.
- Identify the vulnerable within our parishes.
- Focus on the consequences, not the causes.
- Ensure we identify places of refuge.
- Identify volunteer groupings for local communications and assisting the vulnerable

Next Steps
Vice-Chairman will call a further meeting to put together a plan whereby all the required actions will be delegated to the working party members to start to look at.

Closure

79 There being no further business the meeting closed at 8:20pm

Date of Next Meeting

80 Mon 9 Oct 23