

**BARFORD SHERBOURNE & WASPERTON JOINT
PARISH COUNCIL**

Minutes of the Meeting of the Joint Parish Council
held in Barford Memorial Hall on Mon 13 Nov 23

Present:	Chairman: Cllr J V Murphy Cllr: J T Barrott, J D Billingham, R Clay, G Jackson, Mrs L M Jarratt, T Merrygold, B Ranner, M J Sheard, Mrs L A Wallis
Apologies:	Cllr, H Gadsden, J M Hawkesford, Mrs L M Jones, Mrs R Newsome, P B Phillips, Mrs K E Thomson,

Opening

93 The meeting opened at 7:30 pm

Declarations of Disclosable Interests

94 Cllr B Ranner declared a prejudicial interest in the agenda item "Allotments Rents 2024-25", his being an allotment holder, and absented himself from the meeting whilst it was considered.

Public Participation

95 Three members of the public attended the meeting.

96 Mr C Magson referred to the title deed for the Land Around Barford House The land is subject to a Right of Way granted by a Deed dated 9 April 1946 made between (1) Alastair Graham and (2) Mary Ann Masters", and in Mr Magson's opinion there is conflict with the current proposals for the LABH as proposed by Messrs Opus..

97 The Chairman invited Mr Magson to send him full details which he would bring to the attention of Opus.

Minutes of the Meeting of Council on 9 Oct 23

98 The minutes were approved as a true record. There were no matters arising.

Minutes of the Planning Committee on 9 Oct 23

99 The minutes were approved as a true record. There were no matters arising.

Financial Report

100 Cash Book Balances as at 31 Oct 23

- HSBC £160,316.15
- Santander £75,766.49

The JPC took note.

101 Receipts and Payments

Date	Payee	Category	Total
01 Oct 23	Santander	Interest	65.02
02 Oct 23	Stripe	BLIS:BSC	142.64
07 Oct 23	Frank Mann Farmers	Open Spaces Maintenance	(365.10)
07 Oct 23	Frank Mann Farmers	Open Spaces Maintenance	(287.28)
09 Oct 23	Wayleave	Open Spaces Maintenance	4.87
12 Oct 23	Rentokil	BLIS:KGF	(372.47)
12 Oct 23	Post Office (JVM)	Postage	(8.15)
15 Oct 23	J T Windows	Bus Shelter Maintenance	(60.00)
17 Oct 23	Pyments of Campden	Open Spaces Maintenance	(7,970.40)
21 Oct 23	HSBC	Bank Charges	(8.00)
25 Oct 23	HMRC*	Employment Expenses HMRC 4	(730.85)
25 Oct 23	HMRC*	Employment Expenses HMRC 5	(730.45)
25 Oct 23	HMRC*	Employment Expenses HMRC 6	(730.85)
25 Oct 23	Administration	Office Accommodation	(75.00)
27 Oct 23	George Worrall Eng Ltd	Open Spaces Maintenance	(420.00)
31 Oct 23	Salaries	Employment Expenses Salaries 7	(931.74)

The JPC endorsed the payments.

*Employment Expenses HMRC (comprising PAYE and Employer's NI) vary by only a few pence each month. It used to be necessary to make the appropriate payment every month until recently when HMRC introduced payment by Variable Direct Debit. The drawback is that the direct debit is collected on a three-monthly schedule.

Management Accounts as at 30 Sep 23 (Page 4)

102 Finances are on a firm footing with a Discretionary Reserve of £87k.

Mowing Contract

103 The running contract for mowing with Frank Mann Farmers has been extended to cover the year 2024 at a cost increased by 5%.

Security Cameras at KGF

104 Cllr Gadsden had submitted the following recommendation:

Having obtained 3 quotations for the CCTV installation, we have looked at several proposed options. Initially we were intending to install a pole outside the toilet to mount a turret camera at the top and then 3 further cameras around the edge of the stores/toilet block, but we concluded that this would probably only catch the rear view of any vandals and it added significantly to the cost. We also considered mounting a turret camera on the tree adjacent to the toilet but were concerned about the potential risk of vandalism to the cable which would need to be strung from the toilet block to the tree and again felt that the view would not be very useful. Another option is to put poles, strategically placed on top of the roof and mount turret cameras on these, but we are concerned that these could be bent or otherwise vandalised and the view obtained would be too high.

The simplest and in our view most viable option is to mount 5 turret cameras directly on to the top of the block. They are quite rugged, have a wide angle of almost 135 degrees and can catch virtually anyone approaching the block from almost any direction. This has the merit of being the simplest and cheapest too. They will be connected to a NVR recorder in one of the storerooms and all data will be stored locally for up to 28 days.

The quotations vary between £2,650 and £4,000 and I recommend the cheapest option as the supplier has listened to our requirements and I feel confident that he will meet our expectations.

105 Nevertheless the JPC was not persuaded that any of them provided adequate detail of their offerings and declined to make a choice. It was agreed that the Chairman would meet Cllr Gadsden (on his return from holiday) to address the outstanding points and finalize a decision with further consultation with members as deemed necessary..

106 For the record the bids (net of VAT) were:

- Pvasilec/Hykvision £2,650
- Xtreme Security £3,322
- Prime Security £3,159

Allotments Rents 2024-25

107 For ease of reference a "Standard Plot" has an area of 150m².

108 The JPC set the rent for a Standard Plot as shown in the table below:

Year	Rent	Note
2023-24	£39.00	Current value
2024-25	£39.00	Unchanged
2025-26	£41.60	Inflated by CPI Sep 23 (6.7%)

South Warwickshire Local Plan (SWLP)

109 There has been a recent update on progress on the emerging SWLP. The Consultation Statement has been published online summarizing responses received. – see the Issues & Options webpage. The next stage – the Preferred Options Consultation is expected to arrive in autumn 2024, with further stages leading to final adoption of the Plan in 2027. An alternative approach of pausing work on any plan pending finalization of the Levelling Up & Regeneration Bill has been considered but is thought unlikely. A decision on the way forward is expected before the end of 2023.

Members took note of these proposals and were invited to review submissions received so to date, so as to be prepared to answer queries from the electorate.

Floodlights for MUGA (Purchase)

- 110 A request for the purchase of an additional floodlight for use on the MUGA at a cost of approximately £660 + VAT, from Barford Sports Club reserve with a voluntary contribution of 50% from the group concerned (Dads' Football), was granted.

Floodlights for MUGA (Usage)

- 111 The JPC was asked to confirm BSC's informal position concerning the use of lights at KGF. Initially no lighting was expected or permitted. Latterly, with the agreement of local neighbours, modest use was agreed and to date use has been restricted to established community groups which have contributed towards funding of the lights at some stage. Private and commercial use has been declined at the discretion of BSC members. The JPC endorsed this policy.

WALC Conference and AGM 2023

- 112 The WALC Conference and AGM, scheduled to be held on Wed 15 Nov 23 at 1:00pm in the Town Hall, Sheep Street, Stratford-upon-Avon, CV37 6EF, would be attended by three members of the JPC. The JPC entrusted its vote to the care of the Chairman.

113 Land Around Barford House (LABH)

Opus will be staging a public consultation event on Wednesday 15 Nov 23 in Barford Memorial Hall. The LABHWP has liaised with Opus on the style of the consultation which will run from 10.00h to 20.00h. Whilst the JPC can have no formal position on this project until there is a formal Planning Application, the LABHWP has articulated its desire to satisfy Policy B3 in the Barford Neighbourhood Plan and this project may meet that aspiration. Members were invited to attend the consultation, if possible, to answer JPC enquiries from the public and to support the Policy B3 aspects of the Barford Neighbourhood Development Plan.

Closure

- 114 There being no further business the meeting closed at 9:00pm

Date of Next Meeting

- 115 Mon 8 Jan 24

MANAGEMENT ACCOUNTS AS AT 30 SEP 23

Executive Summary

Opening balance 2023-24	220,156	
Excess of Income over Expenditure 2023-24	11,329	
Closing balance 2023-24	231,485	
Designated Funds		
Barford Leisure Improvement Scheme:		
Barford Sports Club	8,899	Self-funding
King George's Field	13,891	Includes residue of third-party start-up funding
Sinking Fund	40,000	Funded from Precept; for long-term capital needs
Barford Telephone Kiosk	200	Barford Heritage Group bond for future costs
Barford War Memorial	470	Raised by public subscription
Contested Election Costs	3,500	JPC policy to maintain this reserve
Key Man Insurance	16,050	75% of employment costs and office accommodation
Neighbourhood Watch	100	Current Balance
Open Spaces Maintenance	39,304	Includes Funding Offer W/17/0440
Promissory Note BYCC	20,000	Payment on proof of completion Funded from Precept
Provision for new mower	1,600	Purchase approved by JPC
Public Access Defibrillator	185	Current balance of donation
Total Designated Funds	144,199	
SUMMARY 2023-24		
Closing balance	231,485	
Designated Funds	(144,199)	
Discretionary Reserve	87,286	

	Budget 2023-24	FOO
RECEIPTS		
Allotments Rents	1,688	1,688
Bank Interest	150	500
BLIS:BSC	2,000	2,000
Precept	62,757	62,757
VAT	15,347	15,347
Wayleave	5	5
TOTAL RECEIPTS	81,946	82,296
PAYMENTS		
Allotments Hire of Land	560	560
Allotments Maintenance	360	360
Allotments Water Supply	150	150
Audit Fees	700	700
Bank Charges	120	120
BLIS:KGF	5,000	4,685
BLIS:SF	5,000	0
Bus Shelters Maintenance	780	780
Chairman's Allowance	581	581
Employment Expenses ERNI&PAYE	9,500	9,500
Employment Expenses Salaries	11,000	11,000
Grants: Churchyard Maintenance	1,653	1,653
Grants: Community Centres	4,205	4,205
Insurance Premium	3,000	3,768
Mowing Charges	6,590	6,590
Newsletter	2,881	2,881
Office Accommodation	900	900
Open Spaces Maintenance	5,000	18,232
Postage	20	20
Printing and Stationery	20	20
Rectory Paddock	500	500
Section 137	25	2,430
Subs: Information Commissioner	35	35
Subs: SLCC	190	190
Subs: WALC	665	693
Training and Seminar Expenses	200	200
Travel Expenses	80	80
Venue Costs	0	14
War Memorial Wasperton	124	120
TOTAL PAYMENTS	59,838	70,967
Difference:	22,108	11,329