

**BARFORD SHERBOURNE & WASPERTON JOINT  
PARISH COUNCIL**

Minutes of the Meeting of the Joint Parish Council  
held in Barford Memorial Hall on  
Mon 12 Feb 24

<b>Present:</b>	Chairman: Cllr J V Murphy Cllr: J T Barrott, R Clay, H Gadsden, J M Hawkesford, G Jackson, T Merrygold, Mrs R Newsome, P B Phillips, B Ranner, M J Sheard,
<b>Apologies:</b>	Cllr, J D Billingham, Mrs L M Jarratt, Mrs L M Jones, Mrs K E Thomson, Mrs L A Wallis,
<b>In attendance:</b>	Cllr J Matecki (WDC/WCC)

**Opening**

132 The meeting opened at 7:30 pm

**Declarations of Disclosable Interests**

133 None was declared.

**Public Participation**

134 No members of the public attended the meeting.

**Minutes of the Meeting of Council on 8 Jan 24**

135 Subject to the withdrawal of the agenda items "Management Accounts at 31 Dec 23" and "Budget 2024-25" being recorded, the minutes were approved as a true record. There were no other matters arising.

**Minutes of the Planning Committee on 8 Jan 24**

136 The minutes were approved as a true record. There were no matters arising.

**137 Minutes of the Planning Committee on 29 Dec 23**

The minutes were approved as a true record. There were no matters arising.

**Financial Report**

**138 Cash Book Balances on 31 Jan 24**

- HSBC £144,865.16
- Santander £75,898.86

The JPC took note.

**139 Receipts and Payments**

Date	Recipient	Category	Total
02 Jan 24	Stripe	BSC	26.62
02 Jan 24	Water Plus	KGF	(23.38)
09 Jan 24	Paul Hunt	KGF	(142.84)
09 Jan 24	Booker (JVM)	KGF	(13.19)
14 Jan 24	J T Windows	Bus Shelter Maintenance	(60.00)
18 Jan 24	Salaries	Employment Expenses Salaries 10	(978.58)
21 Jan 24	HSBC	Bank Charges	(8.00)
22 Jan 24	ICO	Subs: Information Commissioner	(35.00)
22 Jan 24	HMRC	Employment Expenses HMRC 7-9	(2,569.87)
25 Jan 24	Administration	Office Accommodation	(75.00)

The JPC endorsed the transactions.

**Risk Management**

140 The JPC inspected the Risk Management analysis.

**141 Cllr Ranner proposed an amendment to Section 9:**

Amend line 9 of the Risk Management document to read: Non - compliance with the law: <ul style="list-style-type: none"> <li>• Health and Safety</li> <li>• Environmental Protection</li> <li>• Discrimination against those of protected characteristics (equal opportunities, disability discrimination, etc.)</li> <li>• Data Protection</li> </ul>
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12 March 2024

- Human rights
- Employment
- Protect Duty (known as Martyn's Law)

This reflects:

- Health and Safety Law including - The Health and Safety at Work act 1974, the Management of Health and Safety Act 1999, etc.
- Environmental Protection Law including - The Environmental Protection Act 1990
- Discrimination including - The Equalities Act 2010 (which replaced the equalities act, the disabilities discrimination act and many others)
- Data protection including - The Data Protection Act 2018
- Human rights - Human rights Act 1998
- Employment - Employment rights act 1996
- Protect Duty - (anticipated to become law before then end of this parliament)

All other items should remain the same.

**The JPC adopted this amendment.**

### **Internal Auditor**

142 The JPC considered comparable rates of remuneration for Internal Auditors and decided to match the going rate.

**The JPC set the Internal Auditor's remuneration at £400.**

### **King George's Field**

143 The Chairman reported:

- The facility continues to be busy.
- There has been a further act of vandalism in the lavatories.
- The CCTV is operational.

**The JPC took note.**

### **Barford Youth & Community Centre (BYCC)**

144 The Chairman reported:

- BYCC had been very fortunate in being able to engage an alternative contractor at about the same cost and with immediate availability.
- The Trustees have taken a Design & Build contract and trustees continue to work to finalise the design and costs.
- Forecast completion is still in the autumn.
- The water supply was interrupted when a pipe was severed during excavation.
- A length of hedge had been removed to permit contractor access, prematurely without authorization, but it will be restored as near possible to that removed. The relevant Planning Application is awaiting decision at WDC.

**The JPC took note.**

### **Management Accounts on 31 Dec 24**

145 Withdrawn

### **Budget 2024-25**

146 Withdrawn

### **Cubbington Neighbourhood Plan**

147 The JPC is a statutory consultee (having completed its own NDP) for contingent parishes' neighbourhood plans in Warwick District.

148 This one had been circulated to members of the JPC for comment, but none was forthcoming.

149 Consequently, it was decided that the JPC could not usefully add to its contents.

**The JPC withheld comment.**

### **Warwickshire County Council – Right of Way Improvement Plan**

150 This document had been circulated to members of the JPC.

151 They were invited either to respond as individuals or send observations to the Chairman for him to collate creating the JPC's response, or both.

**Closure**

152 There being no further business the meeting closed at 8:34pm

**Date of Next Meeting**

153 Mon 11 Mar 24