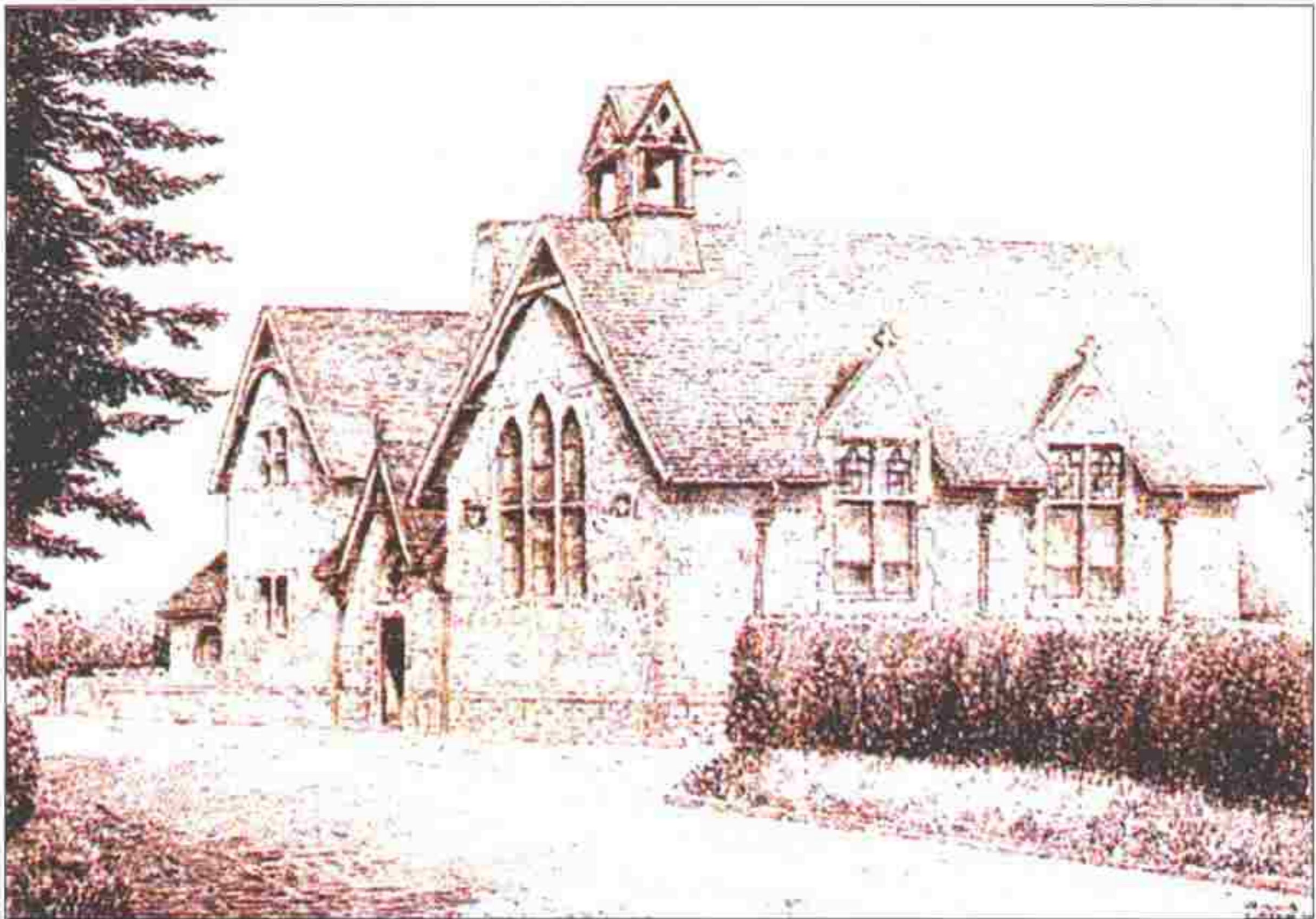


Ashford Carbonell CE School



Prospectus 2006/07

**ASHFORD CARBONELL
CE CONTROLLED
PRIMARY SCHOOL
ASHFORD CARBONELL
LUDLOW
SY8 4BX**



TELEPHONE/FAX 01584 831698



Ashford Carbonell C.E. School

Ashford Carbonell
Ludlow
Shropshire
SY8 4BX



Tel/fax: 01584 831698

e-mail: admin@ashfordcarbonell.shropshire.sch.uk

Dear Parents

**Welcome to Ashford Carbonell Church of England
(Voluntary Controlled) Primary School.**

Thank you for your interest in our school. We hope that our prospectus answers most of your questions when you are looking to choose a school.

Please do not hesitate to contact me if you need any further information.

At Ashford Carbonell School we are committed to providing a caring and stimulating environment for your child. At the same time we hope to develop independence, cooperation and responsibility in the children we teach.

We work hard to ensure all children feel good about themselves and acquire a high level of self-esteem. If you feel successful you will always be successful.

Your involvement in your child's education is very important and we believe in a partnership with parents at Ashford Carbonell School.

Our link with the Church gives the school identity. There is an emphasis on the desirability of self-respect and respect of the individuality of others in keeping with the Christian foundation of the school.

We look forward to working with your child and hope that your association with our school will be a successful and happy one.

Yours very sincerely

Bill Hall

Chair of Governors

Finally a message from the Governors

Every child is different.

They look different.

Behave differently.

Develop at different times and different rates.

Learn at different times and in different ways.

For their sake, don't compare them with other children.

We are delighted to have your family with us.

We hope you will be happy in our school.

Ashford Carbonell School Prospectus has been completed in accordance with DFEE Circular 11/5



DATA PROTECTION ACT 1984

This Act requires that any details held on the office computer are protected by and must not be divulged without permission.

The school holds basic information on computer about each child's name, address, date of birth, telephone number, name of parent/guardian and the name of their doctor. Ashford Carbonell School has registered with the Data Protection Register, details of person to whom they wish to disclose information, namely:

Family, relatives, trustees.
Past, current or prospective employers.
Legal representatives.
Doctors, dentist, other Health Advisers.
Department of Education and Employment.
Department of Social Security.
Local Education Authority and Social Services.



*Lots of room to play
and have fun*



FURTHER INFORMATION

Further details including documents relating to the National Curriculum and County Guidelines are available through the Headteacher.

The information in this booklet is correct at the time of printing but it is possible that changes may be made after the new school year starts.

- We have good links with Ludlow Secondary School and regularly have their students working in school on work experience. Our KS2 children join in activities organised by Ludlow School.
- Ashford is a school at the heart of the community showing itself to be active and involved with other agencies.
- Each year the school supports various charities as well as the continual support of a school in need of help in Uganda, Africa.
- Every year we complete the School Box Appeal for Children in Need.

PRE-SCHOOL EDUCATION

Pre-school time is most important in building confidence and learning how to acquire social skills. There are many ways in which parents can help prepare their child for the big step of starting school.

1. PHYSICAL SKILLS.

Including such areas as:
 Dressing him/herself.
 Tying shoelaces.
 Using a hanky.
 Using the toilet properly.
 Washing and drying hands.
 Throwing and catching.

2. MOTOR SKILLS

This includes such areas as:
 Learning how to hold a pencil. Colouring in.
 Cutting out with scissors.
 Building and constructing using bricks, Lego, etc.
 Using a knife and fork.
 Doing up and undoing buttons.

3. SOCIAL SKILLS.

This may include such areas as:
 Putting things away after use.
 Learning how to share with others.
 Respond to verbal instructions.
 Listen carefully to stories and instructions.
 Play co-operatively at playtime.

ASHFORD & CAYNHAM RISING 5s

This pre-school group uses the school site each Tuesday morning.

SPOTTY DOG CLUB

Mother and Toddler group meet in the school hall each Tuesday afternoon.

PASTORAL CARE

If you feel that your child is unhappy about something which has occurred at home or at school then please let the school know as soon as possible so that we may address the problem. Likewise if we feel that a problem with relationships or deterioration in behaviour has occurred, then the school will inform parents or guardians straight away.

A few ideas to help your child get the most from school:

- Help your child to be organised in having the right equipment e.g. P.E. kit in school every day.
- Suggest that they speak to the teacher about any worries.
- Please hear your child read and help with homework as appropriate.
- Speak of school in a positive way.
- Give your child praise and encouragement.
- Ensure sufficient rest and sleep and that your child goes to bed at a sensible time each night.

LINKS WITH PARENTS

Home School Agreement

In order to strengthen the links between home and school and to make clear the expectations of the School, the Parents and the Pupils, a Home-School Agreement has been produced (after consultation with Parents and Governors).

All parents are given a copy of the agreement when their child first starts school and are encouraged to sign and return it. The agreement is reviewed annually.

Friends of Ashford School

There is an association for parents known as F.O.A.S.(Friends of Ashford Carbonell School) which is active in organising fund raising activities for the school. Activities include social evenings, concerts and fetes. All parents become members of F.O.A.S. when their child starts at the school.

We value parental support in school and any offer of help is always welcome. At present parents assist with the following: swimming, games, reading, computer work, cookery and general class activities.

Parents are regularly invited into school to discuss their child's progress. Parents are welcome at any time after school to discuss any immediate concerns with the class teacher.

LINKS WITH THE COMMUNITY AND OTHER AGENCIES

We place great importance on links outside school and believe that the children gain much from this contact. It helps them to look outward while at the same time brings interest and stimulus to the school.

- We have active links with the pre-school groups in the area.
- We have good relationships with other local primary schools. Our KS2 children use the gymnasium of a local school for PE and join with other local schools from time to time for games/practical activities.

Keep the classroom and cloakroom tidy.

Don't think you are better than other people because we all have different gifts and talents.

Set a good example to the little ones to help them learn to care for others as they grow up.

Never be cruel or unkind.

Let others join in with your group or game, no matter how good they are.

Always be truthful.

Try not to accuse people without foundation.

Always strive to achieve your best in everything you do.

ASHFORD CHILDREN ARE ONE FAMILY.

PUPILS' PROGRESS

Throughout the school year parents/guardians have individual meetings with the class teacher and have access to their child's personal progress reports throughout the school year. A full written report is sent home at the end of each academic year commenting on all subjects studied.

Statutory Assessment Tests (SAT's) are given at the end of Year 2 and Year 6. Non Statutory Assessment Tests are given at the end of years 3, 4 and 5.

CONCERNS AND COMPLAINTS

If you are concerned about your child, make an appointment to see your child's teacher. For all other complaints or concerns make an appointment to see the Headteacher.

Should it not be possible to resolve the matter satisfactorily in this way, the complaint should be put in writing to the Headteacher.

The school then promises to deal with your complaint as follows:-

- 1) Formally acknowledge it within five working days.
- 2) Tell you the name and telephone number of the person looking into your complaint.
- 3) Respond to it within twenty working days or if it is not possible to give you a complete answer tell you what is being done to investigate and how long it is expected to take. Tell you if it has to be dealt with under a special procedure.

If you are not satisfied with the outcome of your complaint you can write to the Chair of Governors.

Should you still not be satisfied and want to take the matter further you will be told who else you can write to at that stage.

A full statement of the School's Complaints Policy can be obtained from the school office.

- a. the mystery of creation.
- b. the miracle of child birth.
- c. the wonder of growth.
- d. the joy of variety.
- e. gratitude and respect for our bodies.
- f. the deep need for tenderness and friendship.
- g. the special nature of some of our feelings.

CHARGING POLICY

In accordance with the 1988 Education Act the school's policy is not to charge for any activity BUT in the case of school visits or visiting performers a fee is usually incurred. Parents will therefore be asked to make a voluntary contribution. No child will be excluded from an activity if a parent/guardian is unable or unwilling to contribute. However, it would probably be necessary to cancel an activity if parents/ guardians did not support it financially.

Residential visits/activities outside school hours:

Parents/guardians will be expected to meet the full cost of these activities but participation in such activities would be voluntary.

It is most helpful if all monies brought into school can be brought in an envelope clearly labelled with its purpose and your child's name. It is then given to the class teacher.

CHILD PROTECTION POLICY

As required by law, the school operates a child protection policy. We aim to help parents understand that the school has a responsibility for the welfare of all pupils and has a duty to refer cases to Social Services in the interest of the child if there is cause for concern.

BEHAVIOUR POLICY

At Ashford Carbonell School we agree to:

Treat other people the way you would like to be treated and respect one another.

Children at our school are rewarded for their good attitude to work, politeness and good behaviour through a positive reward system of merits (in KS2) and smiling faces (in KS1). This is then recognised through the Friday celebration assembly.

Inappropriate behaviour carries specific sanctions and penalties and these are written in our policy document available for all parents/guardians to see at any time.

Girls and boys at Ashford Carbonell School should work together and respect one another.

Not tease people because they are different or have different views.

Think of others before you think of yourself.

Comfort people if they are upset.

SPECIAL EDUCATIONAL NEEDS

At any given time, children may have a special need of some kind, educational, social, emotional or behavioural. All can affect children's happiness, development and achievement.

The school has a Special Needs Policy which emphasises the process of identification and assessment as recommended in the Shropshire guidelines. Under certain circumstances we call upon the support services provided by the Local Education Authority for additional advice and support for a child.

We hope that our teaching caters for individual needs, and in small mixed age classes the school is often able to provide a high degree of learning activity matched to individual's learning needs.

The school SENCO (Special Educational Needs Co-ordinator) co-ordinates the Special Educational Needs of the School.

SEX EDUCATION POLICY

The aims of the sex education programme at the school are:

In the Key Stage 1 to:-

1. Develop an acceptable vocabulary for the parts of the body.
2. To develop sensible attitudes to daily bodily functions and basic hygiene relating to these.
3. To increase awareness of the importance and caring nature of the family.
4. To begin to study growth and reproduction in plants and animals.
5. To develop caring attitudes towards each other and acceptable codes of behaviour to match these.

and in the Key Stage 2 to:-

1. To explain pubertal changes and the reasons for these changes.
2. To dispel myths and folklore.
3. To explain the nature of reproduction.
4. To place these factual elements within a Christian framework of values, attitudes and caring relationships.

In covering these aims the school makes use of the Hereford Diocesan Council of Education document "A Christian Angle on Sex Education" which emphasises:

1. Teaching from the child's own experience.
2. Questions answered honestly with consideration of feelings.
3. Sex education should not be covered as a subject in its own right but in a wide cross curricular context.
4. The importance of respect for others.
5. The importance of spiritual insights such as:

RELIGIOUS EDUCATION/ SPIRITUAL AND MORAL DEVELOPMENT

Ashford Carbonell is a Church School and the daily Act of Worship is an integral part of the school day and an important time shared together.

Pupils will experience prayer, readings, stories, drama, poetry, music, moral issues, stillness and silence.

Pupils, teacher, visitors and our local vicar may play a role in leading worship. Parents will occasionally be invited to share in the Act of Worship in school or in our local church.

Parents/Guardians are informed of their right to withdraw pupils from the Act of Worship and from Religious Education. When this happens pupils will be given appropriate activities.

We endeavour to create an atmosphere of awe, wonder, trust and care in the daily act of collective worship and for this to run through all that we do in our school.

We encourage personal values of:

Telling the truth.

Keeping promises.

Respecting the rights and properties of others.

Acting kindly and considerately towards others.

Helping those less fortunate and weaker than ourselves.

Taking personal responsibility for our actions.

Self discipline.

We have a school council in our school and the children have agreed the following:

At Ashford Carbonell School we reject bullying, cheating, cruelty, dishonesty and irresponsibility.

Religious Education lessons are taught in accordance with the Shropshire Agreed Syllabus.



Harvest Festival held at Ashford Carbonell Church

CURRICULUM ORGANISATION

The School Curriculum is based on National Curriculum guidelines in the core areas of Maths, English and Science, ICT as well as the Foundation subjects of Design Technology, History, PHSE, Geography, Art, Music and Physical Education. Each term the children follow a theme which is planned to cover the required areas of learning. Sometimes it is necessary to teach some aspects separately to ensure coverage, especially in the core subjects.

During the school year children are taken out on visits connected with their work. Visitors also come into school to support children in their work and lend their expertise, knowledge and understanding.

We place great importance on aspects other than academic. The development of the children's character is also paramount. We consider the school to be a family, and emphasise Personal and Social Education, Equal Opportunities and Health Education. Sex Education is not taught as a separate subject, but as part of the personal health and special education.

Children spend most of the week with their class teacher in mixed ability groups. Some of the time children work in similar ability groups where their work is differentiated to their needs. There will be a variety of teaching styles used in each class from whole class KS teaching to individual and group teaching.



CURRICULUM AIMS OF THE SCHOOL

At Ashford Carbonell School our overall aim is to enable children to achieve in all aspects of school life, in conjunction with the aims of the National Curriculum.

In addition we hope to encourage children to :-

- a) Develop a love of learning and pursuit of knowledge.
- b) Acquire knowledge and skills to equip them to take their place in society as caring responsible citizens.
- c) Develop independence, self motivation and self confidence.
- d) Learn to work together and support one another with positive interaction.
- e) Appreciate the importance of the arts and their contribution to the overall quality of life.
- f) Acquire skills of problem solving and enjoy the challenge of developing their enquiry and thinking skills.
- g) Develop their physical skills to the best of their ability.
- h) Respect and care for the environment and wider world.

We know that children will enter school with different levels of academic, physical and social development. We aim to cater for different needs and for each child to achieve success and make progress. That success will be valued whatever the level.



Our children having 'fun' at playtime

SCHOOL POLICIES

Attendance

Regular attendance is vital for your child to make the best possible progress at school. The government insists that reasons for every absence from school should be given in the form of a telephone message, which initially alerts the school and then a written explanation on the child's return.

All schools are required to publish the annual attendance figures to show authorised and unauthorised absences.

Authorised Absence

A school may sanction a child's absence only under the following circumstances:

- If the activity is one that cannot be undertaken at any other time.
- In case of illness or for a medical appointment.

In the event of ongoing absences whether authorised or unauthorised, the Education Welfare Officer may contact you.

Advanced permission from school is required for the following;

To participate in a public performance.

An annual holiday up to two weeks only, this is not an automatic nor a legal right.

Application for this should be made to the Head in writing.

Exceptional family circumstances.

Unauthorised

This is an absence that jeopardises the child's education. Something that could have taken place after school or in a school holiday e.g. a day out shopping would be unauthorised.

The school may refer absences that cause concern to the Education Welfare Service. They may check circumstances and can offer help and advice to families who are experiencing exceptional difficulties.

This school has a very low percentage of unauthorised absences each year, which are published in the Annual Report from the Governing Body of the school.



Inhalers

Some children who are prone to asthma require inhalers/medication. If your child uses an inhaler at home an extra one is asked for to be supplied and kept in school. Your child's name should be written on the inhaler/medication together with instructions on administration.

Infectious Diseases

If your child contracts one of the following diseases please inform the school:

Measles, Whooping Cough, German Measles, Chicken Pox, Mumps, Scarlet fever, Scarletina, Impetigo.

== SCHOOL MEALS/ LUNCH TIME/ MID MORNING SNACKS ==

The children have the opportunity to purchase a cooked meal every day. Dinner money should be sent in on Monday morning for the week ahead and handed to the class teacher. Payment may be made termly in advance by cheque. All money sent into school must be in a named envelope/purse with the child's full name and the amount of money.

Children may bring a packed lunch to school but there are no refrigeration facilities to keep food fresh. These lunches should be packed in suitable containers clearly marked with your child's name. Please make sure NO glass bottles or fizzy drinks or sweets are included.

Foundation/Reception and KS1 children are given fruit at morning break. All children may have milk daily, this is ordered and paid for termly in advance. Please contact school office for details of costs of the meal and/or school milk each day.



PERSONAL PROPERTY

All clothing brought or worn to school should be clearly marked with the child's name. Even in a small school items can be mislaid or not claimed. Labelling ensures ownership can be easily established.

No rings or other jewellery may be worn. If a child has pierced ears only stud ear rings may be worn and removed for P.E. Expensive watches should not be worn to school. The school cannot be responsible for accidents caused by jewellery being worn, or the loss of such articles.

HEALTH AND SAFETY

We ask all parents to have regard to the following:

All visitors to the school must report to the school office and sign in and out when leaving the school.

Medical Matters

Minor injuries are dealt with by the teaching and ancillary staff of the school. There are trained First Aiders on the school staff.

In the case of a more serious injury or illness, we will contact parents/ guardians immediately. It is essential the school has up to date emergency contact numbers and information. Please ensure the school is informed of any changes to your original advice.

Occasionally injuries may require hospital treatment. School will immediately phone for an ambulance then contact you to attend the hospital with your child.

Medicine in School

Medicine and or tablets, will only be given upon written request from the parents/guardians and after consideration and agreement by the Headteacher.

All medicines must be clearly marked with the child's name and the dosage. They must be handed into the school office. Please note parents/guardians of KS1 pupils are asked to hand in medicines to the office not the child.

Staff will not give medicines during the school day without parental/guardians permission. Staff will not administer eye, ear or nose drops but parents may come into school and administer them if the child needs them during the school day.

Medical Examinations

Medical inspections (teeth, health, vision etc) are periodically carried out by the school medical officers. Parents are asked to give their consent and may attend any examinations.

Headlice.

There is no longer a regular check on children's hair for headlice therefore the responsibility rests with you the parents/guardians to check your child's hair at regular weekly intervals and notify the school if any headlice are discovered. A very fine tooth comb and lashings of conditioner can help to detect and start the process to get rid of headlice.

SCHOOL DRESS CODE

The school operates a code of dress with red as the foundation colour. School sweatshirts, cardigans, polo shirts and T shirts are purchased from the school.

The school encourages the wearing of practical, but smart clothing and positively discourages extremes in fashion and the wearing of jeans, T-shirts with designs and motifs other than those of the school and trainers. Suitable black shoes are encouraged.

It is hoped that parents and children will enjoy the opportunity to identify with the school colour and also recognise the degree of flexibility in a simple code of dress which sets out to give the school a sense of identity and a standard of dress appropriate for the range of activities to be encountered in the school.

In the interests of safety and hygiene for physical education each child should have: A pair of plimsolls. A pair of shorts – red, black, navy or white – no belts, or belt loops, or for girls a PE skirt. A school T-shirt, joggers or track suit trousers for colder days outside., PE kit bags are available from the school to keep all the clothing in.

In the autumn term the children go swimming at the local pool and will need swimming clothes and a towel in a suitable bag.

It is very important that all garments of school clothing are marked with your child's name.

Jewellery is NOT allowed in school, stud earrings must be removed for PE and games activities.



At the beginning and end of the day there must therefore be an effective handover with no difficulties or grey areas.

Whilst the school is often open outside these hours, parents/guardians should be aware that children on site outside the given times cannot be supervised unless the children are in school for a specified activity.

At the end of the school day children do NOT move from the school grounds alone unless instructed by their parents to do so, and a letter has been sent to the teacher stating parents/guardians allow this to happen.

Children staying for after school activities must NEVER take it upon themselves to opt in or out without their parents or the teachers full knowledge.

If children are ever uncertain about who is collecting them they should speak to a member of the teaching staff. They should NOT wander from the building. Key Stage One children will not be allowed to leave their classroom until an adult has arrived to collect them.

Teaching Hours

Taught time during a normal week (excluding the statutory daily act of collective worship, registration, lunch and playtime) amounts to 21hrs. 40mins. for 5 – 7 age range KS1, and 24hrs. 10mins. for 7 – 11 age range KS2.

The School Organisation

The organisation of the school is flexible taking account of the number of children in each year group.



Our work displayed in Church for the community to see

There may be pressure on places as only a limited number of children can be admitted each year. Parents are therefore advised to make early applications. If there are more applications than places in school, priority will be given to:

- Children living in the school catchment area.
- Children with siblings already attending the school.
- Children from families with affiliation to the Church of England.
- Children with special medical or social reasons wishing to attend the school.

On accepting a place at our school parents/guardians will have a personal interview with the Headteacher and be informed of the induction programme for their child.

THE SCHOOL DAY

Children should not be at the school before **8.40am**.

The children have a 'ten minute' window of time from **8.40am – 8.50am** to arrive at school. The school bell is rung at **8.50am** when the children are taken into school by their teachers.

Please note that children arriving after 9am without any reasonable explanation will be given a late mark in the register.

THE TIMING OF THE SCHOOL DAY IS AS FOLLOWS:

MORNING SESSION

| | |
|------------------|------------------------------|
| 8.40am – 8.50am | ARRIVAL AT SCHOOL. |
| 8.50am – 8.55am | SCHOOL BELL AND REGISTRATION |
| 8.55am – 10.45am | TEACHING TIME |
| 10.45 – 11.00am | MORNING BREAK |
| 12.00pm – 1.00pm | LUNCHTIME |

AFTERNOON SESSION

| | |
|----------------|----------------------------------|
| 1.00pm | AFTERNOON SCHOOL STARTS |
| 1.00pm -3.00pm | TEACHING TIME |
| 3.00pm | SCHOOL ASSEMBLY |
| 3.15pm | SCHOOL DAY ENDS FOR ALL CHILDREN |

IN THE INTEREST OF CHILD SAFETY IT IS IMPORTANT THAT PARENTS OR GUARDIANS ARE AWARE OF THE FOLLOWING:

The school day begins at 8.50am with registration and ends at 3.15pm. During this period and for ten minutes before and after school, teachers at the school are responsible for the supervision of the children in their charge.

ADMISSION POLICY

Parents considering sending their children to our school are warmly welcomed to visit by prior arrangement with the school secretary.

Admission to our school is in conjunction with the LEA county admissions policy. Presently the school admits children as follows:

Children with birthdays between 1st September and 31st December start full time education at the beginning of the autumn term in which they are five years old. These children have an induction programme of visits to the school during the previous summer term to meet their teacher and get to know the school.

Children born between 1st January and the 31st August start full time education mainly at the beginning of the spring term, after the Christmas holiday. These children have an induction programme of visits to the school during the previous autumn term to meet their teacher and get to know the school.

The school admission number is 8.



MISSION STATEMENT

“Children First”

Ashford Carbonell Church of England Primary School has as its mission, maintenance of a Christian tradition in education which encourages all to strive to do their best, to recognise their responsibilities to others and to appreciate what others do for them.

As a school we are committed to the pursuit of excellence. We recognise that every child is an individual with unique talents. We have a determination to develop the whole child, academically, physically, spiritually, morally and culturally.

We affirm the partnership between pupil, parents, staff, governors, the wider community and the Church are vital to the success of the school. We promote quality relationships, where positive self esteem, mutual respect and responsibility are paramount.



Children at work in Key Stage Two.

SCHOOL BUILDINGS

Ashford Carbonell School is situated at the heart of the village in a delightful rural setting, close to the Church and the river Teme. During the summer of 1997, a major building programme which provided two new classrooms, cloakroom area and library. Since then the school has expanded further and in January 1999 was fortunate enough to acquire the use of the School House. This has been decorated and adapted for school use.

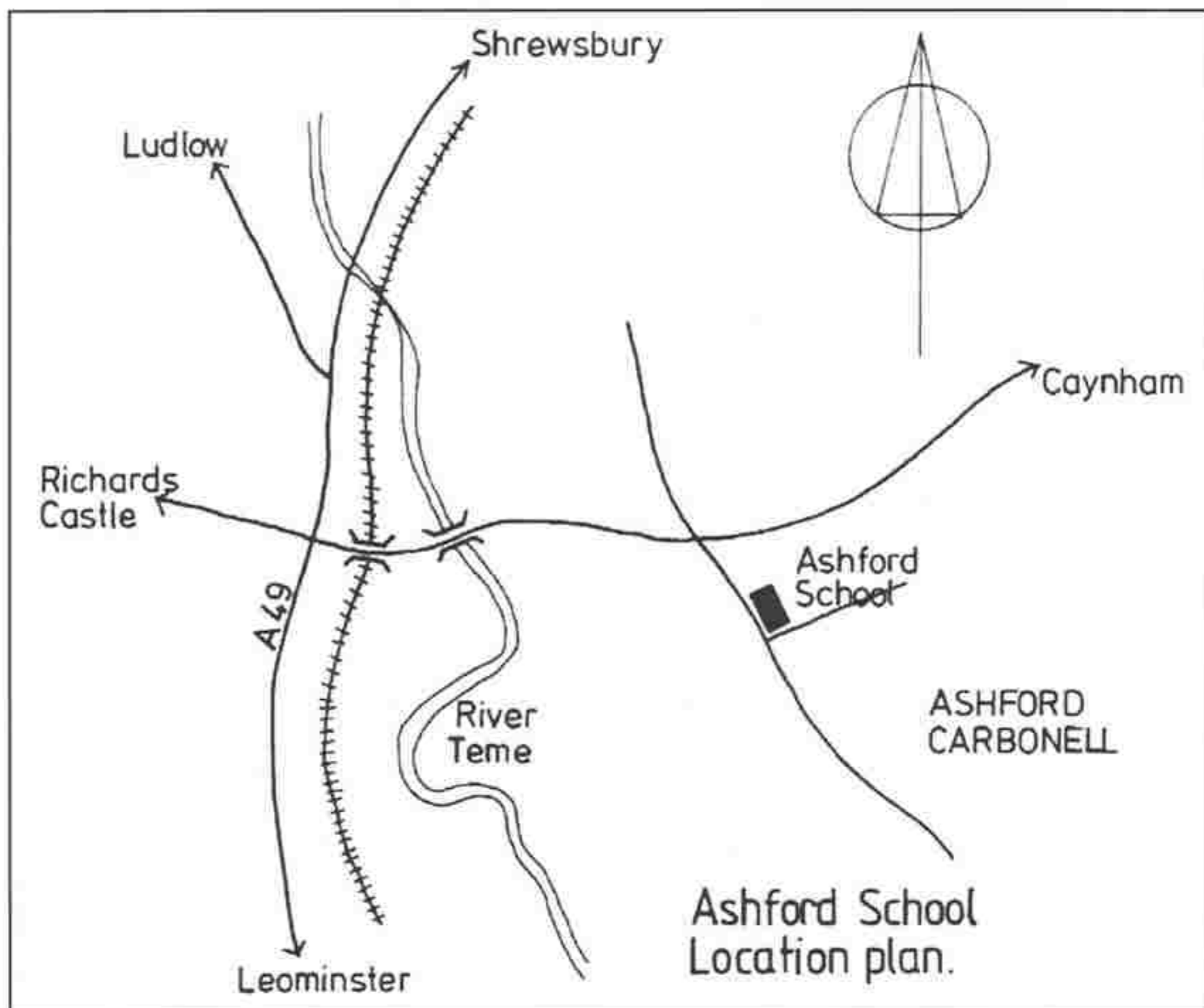
The school has a playground with a climbing frame and a garden area. We also have use of the village hall, playing fields, tennis courts and Maypole field.

ACCESS TO THE SCHOOL

The road to the school tends to get congested at the start and end of the school day. It would be greatly ease the situation if:-

Parents/Guardians use the 'drop off' area to allow children access straight onto the path by the demountable classroom.

Parents/Guardians of KS1 children, please do not park and leave your vehicle on this 'drop off' zone. This request is for the safety of our children. Thank you.



MORE ABOUT SCHOOL GOVERNORS

Governors are like a Board of Directors and make decisions about how we run our school. They meet at least once a term in school.

Governors are appointed to help:

Decide what is taught

Set standards of behaviour

Interview and select staff

Decide how the school budget is spent

School Governors have legal duties, powers and responsibilities. They work together, they cannot act individually.

School Governors are:

Parents.

Teachers at school.

Local council representatives, businessmen and women.

Parent Governors:

Have a child in school.

Are elected by parents of the school.

Serve, as do other Governors, for four years.

Why are parents on the Governing Body?

Parent Governors speak and act as individuals. They should not be thought of as delegates or 'mouthpieces' of the parents, they do not vote for all parents in general. They have equal status in the work of the Governing Body and have voting rights.

Parent Governors can make sure that all communications with parents are both informative and easy to read, describe the activities in everyday language and avoid the use of jargon.

The Governors Body is responsible for an Annual Report to parents. The governors should be aware of ways of encouraging parent's interest and be actively involved in drawing parents into the school. All Governors help develop the Partnership between parents and the school.

The minutes of Governing Body Meetings are published in the school for all parents to see. The Chair or Vice Chair of Governors can always be contacted via the school.

The LEA produce more information about being a School Governor, and this can be obtained from school.

SCHOOL STAFF

| | |
|--------------------------------|---|
| Headteacher: | Mrs. M. Cooper |
| Teaching Staff: | Mrs. M Cooper Mrs. B. Bailey Mrs. E. Bemand |
| Secretary: | Mrs. S. Johnson |
| Assistants: | Miss S. Hall Mrs. S. Lambert Mrs. C. Woodbridge |
| Dining Assistant: | Miss S. Hall |
| Lunch Time Supervisors: | Mrs. A. Wilcox Mrs. E. Train Mrs. S. Lambert |
| School Cleaning: | Shire Services - Annette Pearce |



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FRIENDS OF ASHFORD SCHOOL

Friends of Ashford School (FOAS) is the fund raising committee of Ashford Carbonell CE School.

The committee consists of parents, friends and staff of the school, some taking on specific roles such as chairperson, vice-chair, treasurer & secretary. We meet each* half term, and all parents/guardians are invited to attend the meetings. The annual general meeting is held in March each year. All dates and fund raising events are notified to parents/guardians in a *regular newsletter.

As a result of your child/children) joining Ashford Carbonell School, you automatically become a member of FOAS and as such you are encouraged to help in fund raising activities – any fund raising ideas or help you can give is vital for the future of the school. The money raised by FOAS is for the benefit of all the children of Ashford School: we have purchased school book and PE bags for the children, raised the money to initiate the School Book Club, which benefits both the children and the villagers of Ashford Carbonell, and in turn makes the school part of the village community by providing a link to the school. We also fund visits from outside organisations to the school and help with the funding of school trips, toys, equipment etc.

Various fund raising events are held throughout the year, with an ongoing 100 Club draw taking place monthly. Each number costs 50p and you can purchase as many numbers as you like. A list of the names and numbers can be found on the School notice board. The proceeds of the draw are split equally between the winner and FOAS.

If you would like to take part in the 100 Club, please complete and return the tear-off slip below to school. You can pay in advance of the draws if you wish, or monthly.

Name

I would like to purchase 100 Club number(s) each month (@ 50p each)

and enclose £ to cover months